

**Village of Chester  
Board of Trustees Meeting  
April 7, 2014**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, April 7, 2014. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Carole Duffy. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O’Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Water Treatment Operator, Thomas Becker and Village Code Enforcement Officer John Orr. In the audience: Virginia Privitar of The Chronicle Newspaper, Gordon Shehab, Nikki Mayer, Tracey Schuh, Leslie Smith, Clifton Patrick, Village Planning Board Chairman, Richard Ramsdell, Zoning Board Chairman David Stevenson, Mary Russo, and Cindy Becker.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor Philip Valastro noted audit of monthly bills for approval was complete.

**APPROVAL OF MINUTES:** The approval of Village monthly business minutes and Public Hearing meeting minutes of (March 10, 2014) were tabled until May 12, 2014.

**TREASURER’S REPORT:** Treasurer Angela O’Neill was present and read report as follows:

**CASH BALANCES ENDING DECEMBER:**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Checking	250,349.73	311,156.12	9.43	76,347.02
Savings	100,513.23	263,882.70	758.31	3,786,130.03
<b><u>Water Fund</u></b>				
Checking	2,997.94	46,103.51	20.74	232,749.64
Capital MM	--	--	6.88	85,466.25
<b><u>Sewer Fund</u></b>				
Checking	250,176.47	--	17.71	280,868.85

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014**

General Fund	10,235.06
Water Fund	473.76
Sewer Fund	625.82

**Treasurer’s Discussion:**

- (1) EXPENSE CONTROL REPORT: Year to Date Expense Control Reports Attached. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) REVENUE CONTROL REPORT: Year to Date Income Control Reports Attached. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) 2013-2014 BUDGET: As we approach the end of our current fiscal year, an analysis of the current budget to identify any accounts that may need line item transfers. A formal budget modifications report will be ready for board approval during the May 201 Village Board Meeting.
- (4) 2014-2015 BUDGET: The 2014-2015 Budget presented this evening includes a 0% percent increase in Village Tax Rate. Tax rate will remain at \$13.34 per thousand of assessed value.
- (5) SEWER: Unpaid Sewer is no longer being collected. Unpaid sewer amounts will be relieved on to 2014-2015 Village Tax bill along with a 10% Penalty. Approximately \$119,000 of unpaid sewer bills will be relieved.
- (6) Sewer Bill #1829 to be reversed upon Village Board approval.

(7) Sewer Rates will increase to \$334.00 annually or \$83.50/quarter. Past Due quarterly installments will be assessed late fees.

A motion to adjust sewer bill#1829 was made by Trustee Betty-Jo Bono, second by Trustee Carole Duffy. Motion unanimously passed.

A motion to approve to the Treasurers report was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Boodles – 37 Main Street

1- Work continues.

Smith – 65 Greycourt Ave

1- Work stopped for the winter.

Bruedan/Fini – Former Bruedan lots.

1- Second house complete.

Morris – 11 Maple Ave

1- Work continues.

Bukowski – 16 Chester Acres Blvd.

1 – Work complete.

VanDerMeulen – 32 Maple Ave

1- Work almost complete.

Rite Aid – 89 Brookside Ave

1- Issued permits for the renovation, installation of a solar system and new signs.

2- Work well under way.

Seymour – 64 Brookside Ave

1- Issued permit for renovation of first floor for beauty salon.

2- Work well underway.

Neuhaus – 51 Greycourt Ave

1 – Issued permit for an addition.

2 – Work started today.

N20 – 2 Vadala Rd

1 – Issued permit for the demolition of the barn on the property.

MH&E continue to work on the DEC permit application for the drainage repairs needed between Brookside Ave and the Industrial Park. At this time we will need to authorize MH&E to hire a surveyor to get the needed information for the DEC permit. MH&E had quotes between \$2000-\$5225.

A motion to authorize McGoey, Hauser & Edsall to hire a surveyor with the \$2000.00 quotes to get the needed information for the DEC permit was made by Trustee Carole Duffy, second by Trustee Betty-Jo Bono. Motion unanimously passed.

I have reviewed the Building department fee schedule and have made some adjustments. No changes to the fees have been done since 2010 and before that 2007. The suggested new rates are enclosed.

Request to attend a 3-day seminar in Rockland County given by the Rockland County chapter of NYSBOC.

A motion to authorize Building Inspector John Orr to attend 3-day seminar in Rockland County given by the Rockland County chapter of NYSBOC, was made by Trustee John T Bell, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

**POLICE REPORT:** Police Chief Peter Graziano was present and read his report as follows:

**1. Personnel:**

- No issues

**2. Citizen Issues:**

- No issues.

**3. Public Safety Issues:**

- Traffic Details: Continuing
- IRS SCAM: Telephone/Email scam involving a person calling or emailing saying you owe money and taking an immediate payment over the phone or via email link. Government agencies don't do business like that. They will not ask for personal information or threaten prosecution if you don't pay.
- Contract Scams: Spring is here. If someone says they're a contractor and that your roof needs repair or driveway needs to be re-paved, don't jump at the offer. Ask for company information and do your homework. Check to see if you really need the repair and check out the contractor. Above all DON'T GIVE THEM ANY MONEY! You should never give a contractor the full amount up front. Make sure you get written, detailed estimates that specifies what work is to be done and what materials are going to be used.
- One ring cell phone scam – Scammers are using auto dialers to call cell phone numbers across the country. Scammers let the phone ring once-just enough for a missed call message to pop up. The scammers hope you'll call back, either because you believe a legitimate call was cut off, or you will be curious about who called. If you call back you'll be put on hold. While on hold you're slammed with large charges at the top of the international calling rate.

The calls are from phone numbers with three digit area codes that look like they are from inside the U.S., but actually are associated with international phone numbers - often in the Caribbean. The area codes include: 268, 284,473, 664, 649, 767, 809, 829, 849 and 876.

If you've been a victim of the "one-ring" scam, try to resolve the charges with your cell phone carrier. If that doesn't work, file a complaint with the Federal Trade Commission and the Federal Communications Commission.

**4. Facilities:**

- Police Garage roof leak update; the original roofing company is going out of business, found another company that was authorized to do the warranty repair work. Work was completed under warranty.

**5. Equipment:**

- No issues.

**6. Vehicles:**

- 727 2008, 105,000 had a transmission linkage failure; it is currently at Jims auto for repair.

**7. Department Activity YTD:**

Call Type	2014			
Calls for Service	1244			
Criminal Cases	203			
Arrests	142			
Traffic Accidents	067			

**STREET REPORT:** Street Superintendent Charles Bono was present and read report as follows:

On March 21st Gannon Municipal Equipment Delivered our new sweeper. Aron from Showalter's Equipment was present with Jerry Gannon and gave us a demo and training session on how the sweeper operates. It is a totally different sweeper from the sweeper that was purchase 25 years ago. Johnston will be sending a representative down from the factory within the next 2-weeks to go into detail of the servicing and maintenance program.

We have started breaking down and removing some of our snow removal equipment and prepping them for summer storage.

We have started going around and putting down topsoil and grass seed where the edges of the lawns were damage from the snow plows.

As of April 1st our Green Waste Removal Program has begun: Green Waste Materials must be curbside by 6:00am on Fridays. Branches must be no longer than 4 ft. and tied. Grass clippings and leaves must be in biodegradable bags. (Bags are available at Deli USA, Chester Market, Village Hall & Street Dept. Garage.

I would like to remind the village residents and everyone parking on village streets that the snow ordinance for parking on the street will end on April 15. However the Street Sweeping Ordinance will go into effect on all Fridays in which there is No Parking on Main St. (ALL) and Winkler PL. from the hours of 3:00am-6:00am.

**WATER REPORT:** Water Treatment Operator Thomas Becker was present and read report as follows:

- 1= Daily filtration plant and well #12 routine.
- 2= Backflow preventer testing is ongoing.
- 3= Quarterly meters have been read.
- 4= The 2006 GMC truck has been serviced and a new alternator has been installed in the 2005 ford truck.
- 5= At the filtration plant EFMs are done twice each week and I would like permission to have the driveway seal coated.
- 6= I have two prices for a Multi equip model SP2S13H20A self-propelled street saw. The low price was from Vallano Bros., Inc. for \$3,599.00 and \$344.17 for a blade. Total \$3943.17. The second price from Southern Tool.com is a total of \$4209.11
- 7= I would like permission to have the main control panel replaced at Well #12 at a cost of \$5,843.00 by Marks Enterprises Inc. A second price from Harry F. Rotolo & Sons was \$7,475.00
- 8= I would like permission to have the driveway at the Filtration Plant Seal coated. I have three quotes and the lowest was Jet Black for \$595.00
- 9= I am currently working on our Emergency Response Plan and Vulnerability Assessment to answer OCHD comments.

Water Commissioner, Tom Becker asked the board for authorization to seal the driveway at the Water Filtration Plant. Tom mentioned to the Board that he acquired 3 quotes and the least of the 3 quotes was in the amount of \$595.00.

A motion to authorize Water Commissioner, Tom Becker to go with the least of the 3 quotes (\$595.00) to have the driveway at the Water Filtration Plant sealed, was made by Trustee Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

Water Commissioner, Tom Becker asked the board for permission to order a road cutter. Tom mentioned to the Board that he acquired 3 quotes and the least of the 3 quotes was in the amount of \$3943.00. The total includes \$3599.00 for the road cutter and \$344.00 for the blade.

A motion to authorize Water Commissioner, Tom Becker to go with the least of the 3 quotes (\$3943.00) for the purchase of the road cutter and blade, was made by Trustee Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

**PARK & RECREATION:** Trustee Betty-Jo Bono was present and updates for Park & Recreation was reported by Tracey Schuh as follows:

Tracy Schuh of the Park & Recreation Commission was present in the audience and announced that Senior Movie Matinee has been cancelled. Easter egg hunt, Saturday, April 12, 2014.

**OTHER BUSINESS:**

**Resolution Adopting the 2014/2015 Village Budget:**

**WHEREAS** a proposed budget for the Village was prepared and introduced for the 2014/2015 fiscal year; and

**WHEREAS** a public hearing was held and closed on April 7, 2014; and

**NOW, THEREFORE**, be it hereby

**RESOLVED** that the Village Board hereby adopts the proposed Village Budget of the 2014/2015 fiscal year which upon adoption, becomes the Village Budget for the 2014/2015 fiscal year.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee Carole Duffy

On a vote of 5 to 0, the resolution was adopted

**Resolution Authorizing Bid for Sanitary Sewer Continuous Flow Monitoring:**

**RESOLVED** that, the Village Board of the Village of Chester hereby authorizes the solicitation for bids for the following services:

Sanitary Sewer Continuous Flow Monitoring in the Village of Chester Invitations to bid to be published by the Village of Chester in accordance with General Municipal Law §103.

Introduced By: Trustee Carole Duffy

Seconded By: Trustee John T Bell

On a vote of 5 to 0, the resolution was adopted

**Proclamation Prevention of Animal Cruelty Month:**

**WHEREAS**, the Board of Trustees of the Village of Chester, the citizens of the Village of Chester and the Warwick Valley Humane Society are concerned with the humane treatment of animals; and

**WHEREAS**, the kind and humane treatment of animals has a strong correlation to the kind and humane treatment of people; and

**WHEREAS**, animal cruelty is proven to directly parallel violent and criminal acts on people; and

**WHEREAS**, together with the Warwick Valley Humane Society, the Village of Chester urges the vigorous enforcement of existing animal cruelty laws and want to make the public more aware of these laws in hopes of eliminating cruelty to all animals, wild or tame; and

**WHEREAS**, the month of April has been established as "Prevention of Animal Cruelty Month,"

**NOW, THEREFORE**, be it hereby

**RESOLVED**, that, the Board of Trustees of the Village of Chester does hereby proclaim April 2014 to be:

**PREVENTION OF ANIMAL CRUELTY MONTH**

And call upon all residents to treat any and all animals with kindness, consideration and respect, and to report the abuse, neglect and cruelty of all animals to law enforcement agencies or to the Warwick Valley Humane Society.

Introduced By: Deputy Mayor Philip Roggia

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

(Form RP2417-A is attached to minutes to report Appointed Official Anthony LaSpina)

**Appointment of Zoning Board Member**

A motion to appoint Keith Braidweiser zoning board member to fill the vacancy was made by Trustee John T Bell, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

**Park & Recreation Commission – Discussion regarding water agreement for Summer Camp**

After some discussion about the particulars with regards to Summer Camps use of Village water between the Village Board, Village Attorney, Ian Schlanger, Water Commissioner, Tom Becker and Tracy Schuh of the Park & Recreation Commission it was decide to revise current agreement with the Chester School District.

A motion to authorize Village Attorney Ian Schlanger, and Water Commissioner, Tom Becker to work on

revising the agreement already in place with the Chester School District and to obtain a rider was made by Trustee Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

### **Discussion on Stop Sign by Greycourt, Lehigh & Sanford**

After some discussion and consideration by the Village Board, Chief of Police, & Street Superintendent it was decided that adding a stop sign on the corner of Greycourt, Lehigh & Sanford would remedy the issues that were brought before the Village Board by concerned residents.

A motion to add a stop sign on the corner of Greycourt, Lehigh & Sanford Ave and amend the Village code was made by Trustee John T Bell, second by Trustee Carole Duffy. Motion unanimously passed.

### **CALENDAR:**

- 2014 GO ORANGE for APRIL Proclamations for Prevention of Cruelty to Animals Month
- 9th Annual Chester Clean up – Sponsored by Tom Flynn from Flynn Funeral Home – Sat, April 26, 2014 @ 8am in front of Wendy's located in the ShopRite Mall. For more information contact Tom Flynn @ 845-783-1811
- Village Office will be closed due to the Holiday April 18, 2014.
- \*Crafting and Quilting – For more details call \*Park & Rec\* @ (845) 469-7000 x8.
- \*Senior Movie Matinee – April 18, 2014 – starting at noon.
- \*Parks Open- Commons, Community, Oak, and Pulvirent
- \*FIREWORKS will be held July 12, 2014.

### **ADJOURN:**

A motion to adjourn the monthly business meeting and to go in to executive session was made by Trustee Carole Duffy, second by Deputy Philip Roggia. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk