

**Village of Chester  
Board of Trustees Meeting  
August 12, 2013**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, August 12, 2013. Members present: Trustee John J. Collins, Trustee Betty-Jo Bono, and Trustee John T Bell. Mayor Philip Valastro and Deputy Mayor Philip Roggia were not present. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Village Water Treatment Operator, Thomas Becker and Village Code Enforcement Officer John Orr. In the audience Gene Winters, Carole Duffy, Gordon Shehab, Nikki Mayer, Norman Cottrill, Ginny Previtara, Maurice Scandurra and Eileen Hand.

Trustee John T. Bell opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Trustee John T Bell noted audit of monthly bills for approval was complete.

**APPROVAL OF MINUTES:** A motion to accept the Village monthly business minutes of July 8, 2013 was made by Trustee John J Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**TREASURER'S REPORT:** Treasurer Angela O'Neill read report as follows:

**CASH BALANCES ENDING July 31, 2013**

| <u>Fund/Bank Account</u>   | <u>Deposits</u> | <u>(Disbursements)</u> | <u>Interest</u> | <u>Ending Balance</u> |
|----------------------------|-----------------|------------------------|-----------------|-----------------------|
| <b><u>General Fund</u></b> |                 |                        |                 |                       |
| Checking                   | 349,493.01      | 286,871.88             | 18.04           | 294,911.99            |
| Savings                    | 2,088,599.09    | 80,228.20              | 1,143.93        | 5,736,166.84          |
| <b><u>Water Fund</u></b>   |                 |                        |                 |                       |
| Checking                   | 55,627.63       | 39,156.20              | 16.04           | 213,470.31            |
| Capital MM                 | --              | --                     | 7.36            | 85,408.28             |
| <b><u>Sewer Fund</u></b>   |                 |                        |                 |                       |
| Checking                   | 101,007.93      | 358,445.91             | 37.42           | 228,262.18            |

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014**

|              |          |
|--------------|----------|
| General Fund | 1,805.77 |
| Water Fund   | 45.71    |
| Sewer Fund   | 60.82    |

**Treasurer's Discussion:**

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **SEWER ADJUSTMENT/REIMBURSEMENT:** Permission to reimburse for bill #2307 & reversal of bill #748.
- (4) **GOV DEALS:** The Village's 1<sup>st</sup> auction was scheduled on-line @ govdeals.com. The auction closed with the disposal of (18) PC Towers, (9) Battery Back-Up Units, (19) Monitors and (1) Video Recorder. Additional auctions will be scheduled to dispose of other assets in Village Hall and Police Garage.

## CORRECTIONS TO BILL FILES

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| OWNER<br>NAME | PROPERTY<br>ADDRESS | BILL<br># | ADJUSTMENT<br>AMOUNT |
|---------------|---------------------|-----------|----------------------|
| Wilson        | 35 Hudson Street    | 436       | 25.00                |
| Yiapis        | 52 Main Street      | 2693      | 25.00                |
| Ohel          | 158 Greycourt       | 19        | 25.00                |
| Sutherland    | 8 School Street     | 677       | 25.00                |
| Bass          | 4 Lookout Terrace   | 748       | 316.57               |
| Bass          | 4 Lookout Terrace   | 2307      | 316.57               |

A motion to adjust 2013 sewer bill for 4 Lookout Terrace in the amount of \$316.57 was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

A motion to reimburse 2012 sewer to the owner of 4 Lookout Terrace in the amount of \$316.57 was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Current projects that were inspected during the last month:

Boodles – 37 Main Street

- 1- Work continues.

Wittekind – 11 Greycourt Ave

- 1- Project almost complete.

Smith – 65 Greycourt Ave

- 1- Some work has started clearing the property.

Seigel – 49 Brookside Ave (former Suds & Duds)

- 1- Work continues.

TVT Enterprises – 143 Main Street

- 1- Work continues.

Dunkin Donuts – 78 Brookside Ave

- 1- Work well underway.
- 2- Structure is up interior and exterior work continues.

Request to attend the annual conference of the New York State Building Officials Conference September 11-13 in Lake George.

A motion to authorize Building Inspector/Code Enforcement Officer John Orr, to attend the annual conference of the New York State Building Officials Conference September 11-13 in Lake George was made by Trustee Betty-Jo Bono, second by Trustee John J. Collins. Motion unanimously passed.

**POLICE REPORT:** Police Chief Peter Graziano was present and read his report as follows:

**1. Personnel:**

- Part-time Officer Gene Iannuzzi was moved to Full-Time from Orange County Civil Service List #62654 on 17 of July 2013 to fill existing vacancy created by the resignation of Officer Luke Fremgen.

**2. Citizen Issues:**

- The 2013 Halloween Parade is scheduled for 20 October. Registration will be at 1pm at B&B Farms and the parade will start at 2pm with the community party following until 5pm. Request the use of the Street Department Facility and the Water Department parking lot as in past years.

**3. Public Safety Issues:**

- Traffic Details: Continuing.
- Black Meadow Parking: Signs have been posted and the parking regulations are being enforced in the area. The Rock periodically holds large events they can't support with parking and the Town of Chester has posted signs on Old Black Meadow leading to United Parcel Service (UPS) restricting parking to vehicles less than 10,000 pounds. Future complaints received from UPS will be referred to the Town Police.

- Hudson St: The Speed Trailer was deployed on Hudson St. in response to a complaint of speeding vehicles on 9 July, 15 July and 10 Aug: The Results are:

|         | <b>Avg Speed</b> | <b>High Speed</b>    | <b>50%</b> | <b>85%</b> |
|---------|------------------|----------------------|------------|------------|
| 9 July  | 30 MPH           | 44MPH X 4<br>(41-45) | 30 MPH     | 37 MPH     |
| 15 July | 29 MPH           | 47 MPH X 1           | 30 MPH     | 36 MPH     |
| 10 July | 29 MPH           | 48 MPH X 1           | 30 MPH     | 35 MPH     |

**4. Facilities:**

- No issues

**5. Equipment:**

- The .40 cal pistols have arrived and we'll begin the swap of the 9MM pistols.

**6. Vehicles:**

- 724, 2009 (53,000 mi) Impala had a transmission shifting issue, Healey Chevrolet replaced the shift solenoid. The vehicle drive train is still under warranty.

**7. Department Activity YTD:**

| <b>Call Type</b>  | <b>2013</b> |
|-------------------|-------------|
| Calls for Service | 2931        |
| Criminal Cases    | 301         |
| Arrests           | 159         |
| Traffic Accidents | 148         |

A motion to grant permission to the police department for the use of Street, Waster and Police garage facility, for the Halloween Parade of October 20, 2013, pending insurance was made by Trustee Betty-Jo Bono, second by Trustee John J. Collins. Motion unanimously passed.

**STREET REPORT:** Street Superintendent Charles Bono was present and read report as follows:

The annual testing for our fuel tank storage facility was performed by Luzon Environmental Services. Two tests were performed: one for the Tank Monitoring System and one for the Cathodic Protection. When the Tank Monitoring System test was performed they found a bad sensor in the Tank # 3 tank sump that that had to be replaced. After a new sensor was installed the Tank Monitoring System passed the test. The Cathodic Protection Test passed without any problems.

Installed No Parking, Stopping, Standing Anytime Signs on Black Meadow Road where the Village line begins to Leone Lane on both sides of the street. We also installed a Welcome to the Village of Chester Sign where the village line begins.

We did some blacktopping on Greycourt Ave. along the edge of the street where the old blacktop was broken up by 12 Greycourt Ave.

We replaced 300' of drainage pipe between 77 and 82 Main St. The old line consisted of three types of pipes: Clay Tile, Ductile Steel and Galvanized Steel in various different sizes. The Galvanized Steel had rotted out from the bottom.

We continue with the normal weekly sweeping, mowing and picking up of bags and brush.

The street department would like the boards' approval to accept the bid from Route 23 Automall LLC. for \$81,627.10 to purchase a new dump truck.

**WATER REPORT:** Water Treatment Operator Thomas Becker was not present and Mayor Philip Valastro read report as follows:

1= Daily Filtration plant and Well #12 routine.

2= At the Filtration plant EFM filter membrane cleaning are done twice each week and on the #2 air compressor the compressor end needs to be replaced.

3= At the corner of Miller Dr. & Kerner Dr. and Oak St & Elm St. we did exploratory digs to locate the T,'s on the water main. The following week we installed 3 main line valves at each location where no valves were installed at these intersections.

4= Weekly mowing at all water facilities.

5= Water Shut off notices were handed out on July, 30th with an August, 19th deadline for payment.

6= At the water dept. garage we filled in with soil along the ditch bank that has been eroding during heavy rainstorms.

7= Discussion on Walton lake dam.

A motion to authorized Water Commissioner, Thomas Becker to work with counsel in amending current agreement with Chester Academy, located on 64 Hambletonian, Chester, NY, was made by Trustee Betty-Jo Bono, second by Trustee John J. Collins. Motion unanimously passed.

**PARK& RECREATION:** No report submitted.

**OTHER BUSINESS:**

**Adoption of Local Law 3 of 2013: Amendment to Disciplinary Hearing Procedures for Members of the Village of Chester Police Department:**

**WHEREAS** a proposed local law was introduced, proposed Local Law #3 of 2013, “Amendment to disciplinary Hearing Procedures for Members of the Village of Chester Police Department”; and

**WHEREAS** a public hearing was held and closed on August 12, 2013,

**NOW, THEREFORE,** be it hereby

**RESOLVED** that the Village Board hereby adopts proposed Local Law #3 of 2013, entitled, Amendment to Disciplinary Hearing Procedures for Members of the Village of Chester Police Department; which, upon adoption, becomes Local Law No. 3 of 2013;

and be it further

**RESOLVED** that the Village Clerk is hereby authorized to take all actions necessary to effectuate the same.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John J. Collins

On a vote of 3 to 0, the resolution was adopted

**Resolution Accepting Bid for Truck for Village Street Department:**

**WHEREAS**, the Village Clerk (the “Clerk”), as authorized by the Village Board of the Village of Chester (the “Village Board”), solicited bids for the following equipment:

- (1) 2014 Diesel Powered Four Wheel Drive Vehicle with a Minimum GVWR of 19,500 lb. CAB and CHASSIS with 3 CUBIC YARD STAINLESS STEEL MULTIPURPOSE DUMP BODY, HOIST, HYDRAULIC SYSTEM AND 9'6: V-PLOW ;and

**WHEREAS**, on August 5, 2013, all bids received by the Street Superintendent and the Village Board, were opened and the bids were as follows:

| <b><u>BIDDER: TOTAL</u></b> | <b><u>BID AMOUNT:</u></b> |
|-----------------------------|---------------------------|
| Route 23 Automall LLC       | \$81,627.10               |
| Robert Green Truck Division | \$85,270.00               |
| Van Bortel Ford Inc.        | \$85,285.00; and          |

**WHEREAS**, Route 23 Automall LLC’s (“Route 23”) bid, was reviewed by the Street Superintendent and found to be the lowest bidder and responsive to the bid specifications, and Route 23 was further found to be a responsible bidder; and

**WHEREAS**, the Street Superintendent, having so reviewed the bid, recommends that the Village Board accept Route 23’s bid,

**NOW, THEREFORE,** be it here by

**RESOLVED** that the Village Board hereby adopts the findings and recommendations of the Street Superintendent, and finds that Route 23's bid, was responsive, and that Route 23 is a responsible bidder;

**and be it further**

**RESOLVED**, that a contract be awarded to Route 23 under such terms of payment offered in the Bid and as may be deemed advisable by the Village Board; and be it further

**RESOLVED**, that the Mayor is hereby authorized to enter into a contract with Route 23 for the purchase of the truck.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John J. Collins

On a vote of 3 to 0, the resolution was adopted

**Proclamation International Homeless Animals Day:**

**WHEREAS**, the third Saturday in August has been recognized as International Homeless Animals Day, introduced in 1992 by ISAR, the International Society for Animals Rights, with a purpose of informing society of the tragedy of pet overpopulation overwhelming animal shelters worldwide; and

**WHEREAS** the Village of Chester recognizes that, the spaying and neutering of companion animals, is the effective solution to pet overpopulation; and

**WHEREAS**, the Village of Chester encourages pet owners to spay and neuter their companion pets and any and all outdoor cats that they are feeding; and

**WHEREAS**, August 17, 2013, has been designated International Homeless Animals Day, raising awareness to the plight of the millions of homeless animals left abandoned or unwanted in animal shelters worldwide; and

**WHEREAS**, a Candlelight Vigil will be held on Saturday, August 17, 2013, at the Village Green on Railroad Avenue in the Village of Warwick by the Warwick Valley Humane Society in observance of Homeless Animals Day from 9pm-10pm to shed light on the global tragedy of pet overpopulation,

**NOW, THEREFORE**, be it hereby

**RESOLVED** that, the Board of Trustees of the Village of Chester does hereby proclaim August 17, 2013, as International Homeless Animals Day in this Village of Chester, New York.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John J. Collins

On a vote of 3 to 0, the resolution was adopted

**52 Main St.** – A motion to waive Water Bill Collection fee of \$25. was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

**158 Greycourt Rd** – A motion to waive Water Bill Collection fee of \$25. was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

**35 Hudson St.** – A motion to waive Water Bill Collection fee of \$25. was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

**8 School St.** – A motion to waive Water Bill Collection fee of \$25. was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

**NY Conference of Mayors** – A motion to approve the Village Clerk Rebecca Rivera to attend NYCOM in Saratoga Springs NY on 9/9/13-9/13/13 was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

Village of Chester Court is looking to fill the Position of PT/Court Clerk.

For more information see VOC website. [www.villageofchesterny.com](http://www.villageofchesterny.com)

**CALENDAR:**

- The Park and Recreation Commission monthly meeting August 13, 2013 Parks & Recreation Commission Chairman at 845-782-7017
- Proclamation International Homeless Animals Day. – August 17, 2013
- T.A.R.A, low cost spay/neuter – On August 17, 2013 - for more information see VOC website. [www.villageofchesterny.com](http://www.villageofchesterny.com)
- 26 Annual Tour de Goshen – August 18, 2013
- Village Hall will be closed on September 2, 2013 due to Labor Day Holiday.
- Chester's farmers Market every Sunday from June 2, 2013 - October 27, 2013. Open from 9am – 3pm

**ADJOURN:**

A motion to adjourn the monthly business meeting was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk