

**Village of Chester  
Board of Trustees Meeting  
August 11, 2014**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, August 11, 2014. Members present: Mayor Philip Valastro, Deputy Mayor Carole Duffy, Trustee Betty-Jo Bono, and Trustee John T Bell. Also present: Village Attorney Ian Schlanger, Village, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Water Treatment Operator, Thomas Becker, and Village Code Enforcement Officer John Orr. Village Clerk Rebecca Rivera was absent. In the audience: Virginia Privitar of The Chronicle Newspaper, Gordon Shehab, Nikki Mayer, Leslie Smith, Clifton Patrick, David Stevenson, and Rick Ramsdell.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor Philip Valastro noted audit of monthly bills for approval was complete.

**APPROVAL OF MINUTES:** The approval of Village monthly business meeting minutes was tabled to Septembers of Village monthly business meeting. Minutes were not submitted in time.

**TREASURER’S REPORT:** Treasurer Angela O’Neill was present and read the report as follows:

**CASH BALANCES ENDING DECEMBER:**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Checking	551,942.86	441,832.47	10.28	254,634.35
Savings	982,815.80	311,864.38	1,346.44	6,205,963.24
<b><u>Water Fund</u></b>				
Checking	49,801.00	5,853.15	19.14	19.14
Capital MM	--	--	--	--
<b><u>Sewer Fund</u></b>				
Checking	90,477.82	2,058.00	46.98	397,594.87

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2014 – 05/31/2015**

General Fund	2,195.50
Water Fund	53.81
Sewer Fund	75.10

**Treasurer’s Discussion:**

**(1) EXPENSE CONTROL REPORT:** Year to Date Expense Control Report was e-mailed on Thursday 8/7/14. If you have any specific questions related to this document, please feel free to discuss with me.

**(2) REVENUE CONTROL REPORT:** Year to Date Income Control Report was e-mailed on Thursday 8/7/14. If you have any specific questions related to this document, please feel free to discuss with me.

**(3) 2014-2015 COLLECTION** of Village Property Tax and Sewer continues

A motion to approve the Treasurers report was made by Trustee Betty-Jo Bono, second by Trustee John T. Bell. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Smith – 65 Greycourt Ave

- 1- First unit is in.

Rite Aid – 89 Brookside Ave

- 1- No work on solar as of yet.

Seymour – 64 Brookside Ave

- 1- Work almost complete.

Neuhaus – 51 Greycourt Ave

- 1 – Work is complete.

Amscan – 47 Elizabeth Dr.

- 1- Walls are up.
- 2- Roof work and others being performed.

Satin – 32 Leone Lane

- 1- Work continues.

Taco Bell- 85 Brookside Ave

- 1- Building is up.
- 2- Interior electrical and plumbing work underway.

Allen’s Falafel 115 Main St

- 1- Work has started.

Issued numerous permits for fences, pools and decks and 7 permits for residential solar systems.

Of the two vacant properties that I had the lawns mowed at, one company has paid us the amount we were charged to have it mowed and is now maintaining the property.

**POLICE REPORT:** Police Chief Peter Graziano was present and read his report as follows:

**1. Personnel:**

- No issues

**2. Citizen Issues:**

**3. Public Safety Issues:**

- Traffic Details: Continuing
- School’s Open: 3 September 2014. Parents are reminded to review school safety procedures with their children including bus stops, walkers, bikers, etc.
- Drivers are reminded to use extreme caution in and around schools zones and to adhere to speed limits
- Parking Enforcement Deputy Mayor Duffy inquired to limited time parking enforcement operations. She was briefed on current efforts including pay stations and ehalking.

**4. Facilities:**

- Station Repair: Estimates have been submitted to the Village Board for review.

**5. Equipment:**

- No issues.

**6. Vehicles:**

- No issues

**7. Department Activity YTD:**

Call Type	2014			
Calls for Service	2830			
Criminal Cases	462			
Arrests	305			
Traffic Accidents	153			

**STREET REPORT:** Street Superintendent Charles Bono was present and read report no report submitted.

**WATER REPORT:** Water Treatment Operator Thomas Becker was present and read the report as follows:

- 1 = daily filtration plant and well #12 routine each day.
- 2 = weekly mowing at all water facilities.
- 3 = at the filtration plant we installed venting above the air compressors to exhaust warm air out of the filter room. Quarterly cap membrane cleanings were done on skid a and b. another power surge caused damage to the VFD on skid a and b it was replaced using the manufactures warranty. Twice weekly EFM membrane cleanings have been done.
- 4 = we repaired the hydrant that was damaged by a car on kings highway.
- 5 = the following water test samples were taken to the lab for both water sources primary inorganics chemicals, principal organic chemicals, synthetic organic chemicals, nitrate, sodium and lead & copper from 21 locations.
- 6 = water line mark outs are being done almost daily.
- 7 = tom and Joe attended our required lab class for our water license renewal on August, 7 2014.

**PARK& RECREATION:** Trustee Betty-Jo Bono was present

**OTHER BUSINESS:**

**Plaque for Planning Board Member** John Reilly Jr - 26 years of services as planning board member was tabled until September 8, 2014 monthly business meeting.

**Resolution Scheduling Public Hearing on Proposed Local Law 4 of 2013:**

RESOLVED that the Village Board will hold a Public Hearing at 6:45 p.m. on the 8th day of September, 2014, at the Village Hall, on proposed Local Law 3 of 2013 and be it further

RESOLVED that the Village Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Deputy Mayor Carole Duffy

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

**Resolution Authorizing Cycling Event for Autism** was tabled until September 8, 2014 monthly business meeting.

**Resolution Amending Water Rent and Fee Schedule:**

RESOLVED, that water rates for out of corporation users shall be increased to \$7.15/1000 gal and \$8.15/1,000,000 gal; and be it further

RESOLVED, that the fire sprinkler fees shall be increased as follows:

2" Sprinkler	\$130.00
4" Sprinkler	\$260.00
6" Sprinkler	\$390.00
8" Sprinkler	\$520.00
10" Sprinkler	\$650.00
12" Sprinkler	\$780.00

and be it further

RESOLVED, that the Village Clerk is hereby authorized to amend the Water Rate/Fee schedule accordingly, and post a copy of the amended schedule in the office of the Village Clerk. Pursuant to Village of Chester Code §95-10, the amended rates will take effect 30 days after their adoption.

Introduced By: Trustee John T Bell

Seconded By: Deputy Mayor Carole Duffy

On a vote of 5 to 0, the resolution was adopted

### **2014 Sanitary Sewer Continuous Flow Monitoring -**

A motion to authorize McGoey, Hauser & Edsall to contract the following company Contractor Fred A. Cook Inc. to conduct the 2014 Sanitary Sewer Continuous Flow Monitoring was made by Deputy Mayor Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

### **Lobster Pier – requesting to waive the 30 day Advance Notice for renewal of Liquor License.**

A motion to waive the 30 day Advance Notice for renewal of Liquor License was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed

Village Clerk – requesting permission to authorize Village clerk to purchase an upgrade to Acu-Print software. The software upgrade enables the user to print Accounts Payable and Payroll Checks.

A motion to authorize the Village Clerk to purchase the upgrade to Acu-Print software was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed

**Village Clerk – requesting permission** to adjust \$25. Collection fee on a Final water read on 5 Carpenter Rd, which was applied inadvertently.

A motion to authorize the adjustment of a \$25 collection on the final water read account for 5 Carpenter Rd was made by Trustee Betty-Jo Bono, second by Deputy Mayor Carole Duffy. Motion unanimously passed

**Village Clerk – requesting permission** to attend PESH workshop august 20<sup>th</sup> in Albany at the NYS Dept. of Labor State Campus Office.

A motion to authorize the Village Clerk to attend the PESH workshop august 20<sup>th</sup> in Albany at the NYS Dept. of Labor State Campus Office was made by Deputy Mayor Carole Duffy, second by Trustee Betty-Jo Bono. Motion unanimously passed

**Village Clerk – requesting permission** to attend 2014 NYSHIP Regional Meeting on Wednesday, October 15, 2014 in Rockland County. NYSHIP is the health insurance for Local and State government employees. Motion unanimously passed

A motion to authorize the Village Clerk to attend 2014 NYSHIP Regional Meeting on Wednesday, October 15, 2014 in Rockland County was made by Trustee Betty-Jo Bono, second by Deputy Mayor Carole Duffy. Motion unanimously passed

**Village Clerk – requesting permission** to attend the Annual NYCOM Regional Conference in Lake Placid. September 15, 2014 –September 18, 2014.

A motion to authorize the Village Clerk to attend the Annual NYCOM Regional Conference in Lake Placid, September 15, 2014 –September 18, 2014 was made by Deputy Mayor Carole Duffy, second by Betty-Jo Bono. Motion unanimously passed

Christopher Battiato was appointed the Village Board of Trustee to fill the vacant trustee seat for the term until November 30, 2014.

### **Vacancy Planning Board – Planning Board is looking to fill vacancy.**

Mayor Stated that two people have shown interest. He asked Virginia Privitar of the Chronicle newspaper if she could put in a blurb in the newspaper that the Village of Chester Planning Board is looking for interested party to fill the vacancy on the Planning Board.

### **CALENDAR**

- Chester Farmers Market – June 1 – October 26, 2014/9am-3pm/Erie Train Station, Winkler.
- Place. chesterfarmermarket@yahoo.com.
- Senior Movie Day suspended until further Notice.

**ADJOURNMENT**

A motion to adjourn the monthly business meeting was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk

Draft