

**Village of Chester
Board of Trustees Meeting Minutes
June 11, 2018**

The Mayor and Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, June 11, 2018.

Members present: Mayor John Thomas Bell; Deputy Mayor Christopher Battiato; Trustee Alan Battiato; Trustee Elizabeth A. Reilly, and Trustee Brian J. Boone.

Also, present: Village Clerk Rebecca Rivera; Village Treasurer Angela O'Neill; Attorney for the Village Henry N. Christensen, Jr.; Village Police Chief Peter Graziano; Village Street Superintendent Charles Bono; Village Water Commissioner Gary Green, and Village Code Enforcement Officer John Orr.

Mayor John T. Bell called the meeting to order at 7:08 PM. The Pledge was led by Trustee Alan Battiato.

AUDIT OF BILLS: Mayor John T Bell noted that the audit of the Village's monthly bills for May 2018 for approval was complete.

A motion to pay the audited bills was made by Trustee Alan Battiato, second by Trustee Brian J. Boone Motion unanimously passed.

APPROVAL OF MINUTES: Monthly Meeting and Public Hearing minutes of May 2018 were complete. A motion to approve the minutes was made by Deputy Mayor Christopher Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

TREASURERS REPORT: Treasure Angela O'Neill read her report as follows:

CASH BALANCES ENDING MAY 31, 2018

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National; Bank)	--	--	626.55	2,911,091.51
Checking (Orange County Trust)	660,406.39	603,785.46	12.08	110,879.18
<u>Savings (Orange County Trust)</u>	--	300,000.00	140.19	1,418,444.32
<u>Water Fund</u>				
Capital Checking	39,000.00	22,700.00	8.56	98,251.45
Checking	145,328.67	220,777.55	20.07	430,403.49
<u>Sewer Fund</u>				
Checking	--	333,811.43	23.28	264,857.40

Cumulative Fiscal Year Interest Earned by Fund 06/1/17 – 05/31/2018

General Fund	\$	10,645.72
Water Fund	\$	300.20
Sewer Fund	\$	374.75

Treasurer's Discussion:

1. STATEMENT OF REVENUE & EXPENDITURES: Year to Date Report has been e-mailed to the Mayor and Trustees.
2. 2018-2019 COLLECTION: Collection of Village Property Taxes and Sewer are underway. Sewer Installment #1 is due by 7/2/18.

A motion to accept the Treasurer's report, as read by Treasurer Angela O'Neill, was made by Trustee Brian J. Boone, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report was as follows:

Peterman – 11 Elm Street
CO issued on home.

BYK – 48 Leone Lane
Work continues inside.

FDF – 67 Greycourt Ave
Interior work continues.

Bastian Solutions – 45 Leone Lane (former Belmay)
Work has continued.

Holiday Inn – 2 Bryle Place
Work continues.

While this is a highlight of the larger projects I have enclosed a year-to-date list of all permits issued. As you can see the Building department has issued 26 permits to-date with application fees of just over \$20,000.

On May 21st, I issued 18 Notices of Violation-Orders to Remedy to property owners for tall grass. Within 5 days, 85% were corrected. Currently, there are a couple of foreclosed properties still not complying.

Deputy Mayor Christopher Battiato mentioned that there are two properties with tall grass at 52 and 54 Main St. Building Inspector John Orr said that some of the properties are vacant due to being foreclosed on and he has a difficult time tracking down who is responsible to maintain these properties. He would look into the matter and if he gets the name of a management company for the properties in question, he will have the Street Department mow the lawn and send the management company a bill.

A motion to accept the report of the Building Inspector/Code Enforcement Officer John Orr as read was made by Trustee Elizabeth A. Reilly, seconded by Trustee Alan Battiato. Motion unanimously passed.

POLICE REPORT: Police Chief, Peter Graziano, read his report as follows:

Police Report

1. **Personnel:**
 - No Issues.
2. **Citizen Issues:**
 - No Issues.
3. **Public Safety Issues:**
 - Traffic Details: Continuing.

- On 18 May 2018, after a 5-month investigation into prostitution at Pine Tree Hot Stone Massage Corp., located at 3 Brookside Ave in the Village of Chester, 3 people were arrested for Promoting Prostitution (Felony) and Unauthorized Practice of Profession (Felony).

The establishment was closed down.

- Officers from the Village of Chester Police Department, New York State Police, New York State Department of Taxation and Finance as well as members of the Orange County District Attorney's Office participated in the operation on 18 May 2018.
- Fireworks: Scheduled for 14 July with a rain date of 15 July. Please be advised that the viewing area has been changed to the Community Park. No one will be allowed access to the previous viewing area at the Chester Learning Center Field. There is no street parking along Greycourt Avenue. Parking will be permitted in authorized areas only. Handicap parking will be at the Water Dept.

4. Facilities:

- No Issues.

5. Equipment:

- No Issues.

6. Vehicles:

- Bid to replace – 726, 2011 Impala were received on 8 June. Of the 5 bids received, 3 of the bids (Beyer Ford, Van Bortel Ford and John Vance Motors) could not be considered since the final date to place the order for a 2018 model has passed (8June). Of the remaining 2 bids from Webster Ford, \$32,179 and Genesee Valley Ford, \$32,616. The low bidder, Webster Ford, asked for an upward revision of its bid to correct a bidding error. I would recommend accepting the bid from Wester Ford for a 2019 model.

7. Other:

- No Issues

8. Department Activity YTD:

Call Type	2018			
Calls for Service	1138			
Criminal Cases	200			
Arrests	111			
Traffic Accidents	080			

A motion to accept the Police Department report, as read, was made by Deputy Mayor, Christopher Battiato, second by, Trustee, Brian J. Boone. Motion unanimously passed.

STREET REPORT: Street Superintendent, Charles Bono, read his report as follows:

We spent some time preparing for Memorial Day weekend and the Chester Kiwanis 5K Run. (Blacktopping, mowing, picking up garbage and sweeping) Received many compliments on the Americans Flags that were put out all along Main St. by the Chester Cemetery Committee.

We have completed our first round of roadside mowing, weed whacking, and picking up garbage throughout the Village. (Including the Industrial Park)

We have spent a day crack sealing the following streets: Whispering Hill Dr., Club House Pl., Apple Terrace, Peach Lane, and Hom St. to prepare for our street sealing program.

We blacktopped the ditch line on Miller Dr. where we installed new drainage pipe across the street and another ditch line on Kerner Dr. where a water service line leak was repaired.

We have replaced a small section of sidewalk that was broken up by Sun Trust Bank

The flags and banners were put up on the telephone poles in the Downtown area.

We spent a day and a half sweeping in the Village of Florida

H.O. Penn delivered our new backhoe and is now in service. Thanks to the Board for letting us make the purchase.

We continue with the normal weekly sweeping, mowing and picking up of bags and brush.

Permission to go out to bid for a new truck for the Street Department

A motion to authorize Street Superintendent, Charles Bono to obtain bids for a truck, from the Muni Bid system thru NYS OGS (New York State of General Services) Centralized Contracts, was made by, Trustee Alan Battiato, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

A motion to accept the report of Street Superintendent Charles Bono, as read, was made by Trustee Alan Battiato, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

WATER REPORT: Water Commissioner, Gary A. Green Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Weekly mowing of facilities
- 4) Village wide water main flushing took place
- 5) Changing water meters to new smart meters
- 6) assisted Parks Department on leak repair
- 7) Tap and service line install for new house on Greycourt.
- 8) Monthly samples were taken to lab for testing
- 9) Marking out of water lines for Dig safe N.Y.
- 10) made repair on the concrete tank at Nancy Lane
- 11) Replaced 180 feet on water main under Route 17. Used HOPE pipe. John Olin assisted with the project.

Water Commissioner made mention that Walton Lake is at pin level.

A motion to accept the Water Department report, as read, was made by Trustee Elizabeth A. Reilly and seconded by Trustee Brian J. Boone. Motion unanimously passed.

PARK & RECREATION: No one present from Park and Recreation.

Mayor Bell made mention that the Chester Fireworks - July 14, 2018 at Community Park/Carpenter field, beginning at dusk. Music Band and Vendors will be setting up at 5pm. For more information – contact Park & Recreation at 845-469-7000 ext. 336

OLD BUSINESS: No old business.

OTHER BUSINESS:

18-22 Resolution Adopting Introductory Local Law 2 of 2018 - Amendment to Section 98-23.1 of the Village Code, entitled Senior Housing.

The Board were all in agreement that the Resolution Adopting Introductory Local Law 2 of 2018 Amendment to Section 98-23.1 of the Village Code, entitled Senior Housing should be tabled until the next village monthly meeting. The Village Board would like ample time to go over the Introductory Local Law 2 of 2018 as well as to take into consideration the comments that were made at the Public Hearing held on May 14, 2018 and the comments made and delivered to them today.

Resolution 18-22 tabled.

18-23 Resolution Authorizing grant application to Orange County for Holiday Lighting

WHEREAS, a grant may be available from Orange County Executive Arts, Heritage & Tourism Grants; and

WHEREAS, the Village is required to submit a grant application for such purpose;

NOW, THEREFORE, be it hereby

RESOLVED, that the Village Board authorizes the Mayor, with the assistance of other Village officials and employees, to submit an application and take such other actions which are required to secure a grant from Orange County for such purpose.

Motion By: Trustee, Alan Battiato

Seconded By: Deputy Mayor, Christopher Battiato

On a vote of 5 to 0, the resolution was adopted

Holiday lights grant - Michelle Deshler was present and mentioned that the grant will cover the purchase of 5 Banners and 5 Holiday lights and the cost is \$3990. Michelle Deshler will be working with Sandra VanRiper of the Village planning board to complete the application before the deadline, which is June 20, 2018 at 3pm.

New York Life Insurance – Brief presentation regarding enrollment.

New York Life Insurance representative was not present and the clerk made mention that on the week of July 16th thru the 22nd for 2 hours per day, representatives of New York Life Insurance will be at Village Hall for the purpose of enrollment and to answer any question members already enrolled may have.

Badger Meter Technology Seminar – Montgomery Senior Center, Wednesday, July 25, 2018 at 8am to 12:30. Village Clerk would like permission from the Village Board to attend.

A motion to authorize the Village Clerk to attend Badger Meter Technology Seminar – Montgomery Senior Center, Wednesday, July 25, 2018 at 8am to 12:30pm, was made by Trustee Elizabeth A. Reilly and seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

CALENDAR:

- Village of Chester NY- Music Series 2018 – visit our website: villageofchesterny.com/newsandevents. Mayor Bell made mention that the Music Series flyer has a minor change. Please see website for changes. Mayor Bell also made mention that the Historical Society is going to have an auction and 1 of the 7 handmade guitars, made to advertise the 2018 Music Series will be auctioned off for a music scholarship.
- Proposed Comprehensive Plan meeting - To be determined
- Chester Fireworks - July 14, 2018 at Community Park/Carpenter field, beginning at dusk. Music Band and Vendors will be setting up at 5pm. For more information – contact Park & Recreation at 845-469-7000 ext. 336

PUBLIC COMMENTS:

ADJOURNMENT:

A motion to adjourn the meeting at 8:00 pm was made by Trustee Elizabeth A. Reilly and seconded by Trustee Alan Battiato. The motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk