

**Village of Chester
Board of Trustees Meeting
December 3, 2012**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, December 3, 2012. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee John J. Collins, Trustee Betty-Jo Bono and Trustee John T. Bell. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Street Superintendent Charles Bono, Village Water Treatment Operator Thomas Becker and Village Code Enforcement Officer John Orr. In audience were, Gordon Shehab, Nikki Mayer, Carole Duffy, Norm Cottrill, Timothy McGuire, Joseph Tudisco, Joseph Verbert, John Gryswiczki, Leslie Wenger, David Wenger, Mr. and Mrs. McGuire, Attorney Benjamin Oster John Deshler, Lourdes Ospina and Virginia Privitar of the Chronicle news.

Mayor Philip Valastro opened the meeting at 7:10 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of November 5, 2012 was made by, Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill read report as follows:

CASH BALANCES ENDING November 30, 2012

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	408572.74	375,148.34	20.13	100,833.76
Savings	6,160.26	181,912.30	1,007.67	4,463,577.96
<u>Water Fund</u>				
Checking	178,068.45	83,291.19	45.94	311,006.02
Capital MM	--	--	3.04	34,170.00
Capital Checking	--	--	2.55	28,691.11
<u>Sewer Fund</u>				
Checking	15,424.86	--	63.34	357,149.77
MM Saving	--	--	--	CLOSED

Cumulative Fiscal Year Interest Earned by Fund 06/01/2012 – 05/31/2013

General Fund	5,864.91
Water Fund	286.52
Sewer Fund	527.59

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report for all funds is attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report for all funds is attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.

A motion to accept Treasures report was made by Deputy Mayor Philip Roggia, second by Trustee John T Bell. Motion unanimously passed.

A motion to accept State Fund Insurance Safety Group 497 as Worker's Compensation Insurance Provide for 2013 was made by Trustee John J Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

A motion to authorize Mayor Philip Valastro to sign contract with State Fund Insurance Safety Group 497 as Worker's Compensation Insurance Provider for 2013 was made by Deputy Mayor Philip Roggia, second by Trustee John T Bell. Motion unanimously passed.

A Motion to keep Village of Chester's tail claims with Wright Risk was made by Trustee John T Bell, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

Current projects that were inspected during the last month:

Tsrtaglione - 69 Brookside Ave

- 1- Work has stopped.

Marco – 118 Main St

- 1- No work has started yet.

Chester Collision - 63 Brookside Ave.

- 1- Progress.

Castle – 107-109 Brookside Ave

- 1- Interior work complete.

Smith – 229 Lehigh Ave

- 1- Work is underway.
- 2- Frame work up.

Q Plaza – 69 Brookside Ave

- 1- Work just starting.

Houston – 51 Meadow Ave

- 1- Issued Building Permit for new 2 family residents.

C&S – 1 Elizabeth Dr.

- 1 –Issued Building Permit for a new dock door.

Issued two permits for personal standby generators.

During the month worked with Chief Graziano on issues with excessive truck traffic at C&S. After speaking with C&S they were able to find an area to store some 50+ trailers allowing more room within the facility to allow trucks to park, thus removing them from the Elizabeth and Leone Lane where they were creating a major traffic jam. At this time they are planning to use that offsite area again during Christmas for the anticipated increase in volume.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- Request the Village Board to appoint Detective Timothy McGuire to Sergeant.

2. Citizen Issues:

- No issues.

3. Public Safety Issues:

- Traffic Details: Continuing.
- Resolution authorizing Chief Graziano to sign the Orange County STOP DWI equipment reimbursement contract for \$1,000.
- I made several calls to the NYS DOT regarding the fence issue on the SR94 over pass on High St., spoke to David Bennett, a NYS DOT structural engineer. He stated that funding for such a project would not be available until late summer 2013 if it goes through the normal process. He advised to send a letter with specifics and he would try and get it through the system faster. I will be composing the requested letter and sending it tomorrow.

- 4. Facilities:
 - No issues.
- 5. Equipment:
 - No issues
- 6. Vehicles:
 - No issues
- 7. Department Activity:

Call Type	Nov 2012	Oct 2012
Calls for Service	3379	3333
Criminal Cases	590	548
Arrests	287	266
Traffic Accidents	115	111

STREET REPORT: Street Superintendent Charles Bono was present and read report as follows:

As of December 1st, our season for the bulls pick up of leaves, along with our Green Waste Removal Program has come to an end. We would like to thank village residents for their cooperation in putting out their leaves as early as possible. We can now move forward and start installing our equipment for snow and ice control. Our Green Waste Removal Program will resume on April 1, 2013.

With the winter months approaching we would like to remind village residents of a few simple guidelines to help aid the street dept. with the removal of snow:

1. Please do not place garbage receptacles out in the street. Garbage receptacles should be placed behind the club. With the current Garbage Co. the garbage trucks have arms on them to reach out way past the curb in order to pick up your receptacles.
2. Bulk collection for garbage pickup occurs only during the months of April to November.
3. Although the village street dept. provides a courtesy by clearing the sidewalks. It is still the property owner's responsibility to maintain the sidewalks and keep them cleared of snow and ice.
4. Please do not relocate snow from driveways and sidewalks into the street. This is a violation of the New York State Highway Law (Article 8, Section 214) and will cause hazardous conditions on the street.
5. Please remember the village snow ordinance that is in effect from November 1st to April 15th, between the hours of 3:00am to 6:00am.

The holiday decorations have been put up on Main Street and Academy Ave.

The street dept. will be collecting Christmas trees the week after Christmas. Please make sure that all ornaments, lights, stands and plastic bags that are wrapped around the tree are removed and that the tree is placed curbside. The last day for collecting Christmas trees will be January 28, 2013.

WATER REPORT: Water Treatment Operator Thomas Becker was present and read report as follows:

Water Report November, 5 2012

- 1= Daily Filtration plant and Well # 12 Routine.
- 2= EFM backwashes are being done twice a week at the filtration plant.
- 3= Water meters were read in October.
- 4= Repaired two main line valves on Main St.
- 5= I am waiting for parts for parts for the repair of an air dryer at the filtration plant.
- 6= We have started to clean out main line valve boxes in the Village.
- 7= during the hurricane We lost power to the Filtration plant and operated on our backup power supply for 5 days.

8= Our water dept. Emergency response plan has been updated.

Water Report December, 3 2012

- 1= Daily Filtration plant and Well # 12 routine.
- 2= CIP backwashes were done on both skids at the filtration plant and twice a week EFM backwashes.
- 3= At the Whispering Hills tank J&P Contracting has completed the interior paint repairs. The tank has been refilled and put back in service today.
- 4= Gary has completed his Lab class for his water license renewal.
- 5= We are continuing to clean out main line valve boxes.
- 6= At the filtration plant the air dryer is scheduled to be repaired on Wednesday.
- 7= An emergency purchase was made for a CL17 chlorine analyzer for the filtration plant.
- 8= I have two price quotes for ventilation for the air compressors at the filtration plant. Ventilation is needed to reduce the temperature in the building during the summer months.
- 9= On Ricky lane a private water service line is leaking and the home owner is unable to make the repairs. Can we make the repair and back charge the owner?
- 10= I am currently working on updating our Vulnerability Assessment.

A motion to make an emergency purchase for ventilation and air compressor for the water filtration plant was made by Trustee Betty-Jo Bono, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

Under the advice of Counsel Village Attorney Ian Schlanger asked to table Ricky lane private service line leak until further notice.

PARK& RECREATION: No report submitted.

OTHER BUSINESS:

RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO SIGN THE OC STOP DWI EQUIPMENT CONTRACT:

WHEREAS, the County of Orange has funds to be distributed to local law enforcement agencies for the purchase of safety equipment related to the STOP DWI program; and

WHEREAS, the Village of Chester wishes to participate in this program,

NOW, THEREFORE, be it hereby

RESOLVED, that the Village Board of the Village of Chester approves the receipt of \$1,000.00 on behalf of the Village of Chester Police Department from the County of Orange and authorizes the Chief of Police to execute all necessary contracts and other documentation in regard to these funds.

Introduced By: Deputy Philip Roggia
Seconded By: Trustee Betty-Jo Bono
On a vote of 5 to 0, the resolution was adopted.

Resolution Authorizing The Hambletonian Marathon:

WHEREAS The Hambletonian Marathon (the "Applicant"), a soon to be incorporated Not-For-Profit corporation, has requested the use of roadways and other Village of Chester property ("Village Property") for the Hambletonian Marathon on October 20, 2013 (the "Event") beginning at around 8:00 a.m; and

WHEREAS the Applicant has acknowledged and agreed that, if the Event requires Village Police protection or assistance, the applicant will bear the cost thereof,

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of Village of Chester Property for the Event is hereby granted, pending submission of a final race day course plan, a certificate of liability insurance naming the Village of Chester as an additional named insured, and a formal agreement, if necessary, for the costs associated with Village Police protection and/or assistance with the Event.

Introduced By: Trustee Betty-Jo Bono
Seconded By: Deputy Philip Roggia

On a vote of 5 to 0, the resolution was adopted

- 14 Greycourt Ave (Trailer) – requesting permission from the board to make an adjustment to water bill#624 in the amount of \$116.00 due to it being inadvertently billed. The consumption was based on an estimate not an actual.
- A motion to authorize the Village Clerk to make the adjustment to water bill#624 in the amount of \$116.00 was made by Trustee John T Bell, second by Trustee John J Collins. Motion unanimously passed.
- Benjamin Ostrer – regarding FKA Eastern Tile Property located on 35Kings hwy. Benjamin Oster presented photos and documentation to the Village board regarding an old abandon highway road since 1984 for the use of parking.
- A motion to authorize Benjamin Oster to speak with Village Counsel Norton & Christensen on behalf of property owner Leslie Wenger was made by Trustee John J Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.
- PT Justice Clerk Position – appointment of John J Kolesar III as PT Justice Clerk.
- A motion to authorize the hire of Village Part Time Court Clerk John J Kolesar III as of December 6, 2012 was made by Trustee John J Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.
- New Title for Village Clerk’s Office – Account Clerk#36 – noncompetitive class.
- A motion to authorize the creation of Account Clerk#36, noncompetitive part-time position was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.
- Lourdes Ospina was present and read a letter to the Village Board asking for their assistance in contacting NYS DOT to put a fence on the bridge located on High Street, between St. Columba Church and Green Meadows Condos and Apartments to prevent anyone else to use the bridge to end their lives. Due to the most recent suicide on the bridge and her son’s on Anthony Ospina on August 31, 2012. Lourdes Ospina’s letter is attached to the minutes.

CALENDAR:

- Senior Movie Day at the Senior Center – December 21, 2012- Senior Center – 12:30pm -1pm. Doors open at 12:30 pm free admission.
- The Village Office Holiday hours are the following:

Office Christmas lunch - Friday, December 14, 2012 – Office will be Closed from 12:00pm – 2:00pm
Monday, December 24, 2012 – Office hours are 9:00am – 1:00pm
Tuesday, December 25, 2012 – Office Closed.
Monday, December 31, 2012 – Office hours are 9:00am – 1:00pm
Tuesday, January 1, 2012 – Office Closed.

ADJOURN: A motion to adjourn the regular monthly meeting and enter into executive session was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk