

**Village of Chester
Board of Trustees Meeting
December 2, 2013**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, December 2, 2013. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Carole Duffy. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O’Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, and Village Code Enforcement Officer John Orr. Water Treatment Operator, Thomas Becker was not present. In the audience: Gordon Shehab, Gene Winters, James Thornton, Mary Russo, Sandra Rothenberg, and Ben Schluder of the Orange County Post.

Mayor Philip Valastro opened the meeting at 7:10 PM with the Pledge of Allegiance.

Mayor Philip Valastro read the Oath of Office and swore in Trustee Carole Duffy.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of November 4, 2013 was made by Trustee Betty-Jo Bono second by Trustee Carole Duffy. Motion unanimously passed.

TREASURER’S REPORT: Treasurer Angela O’Neill was present and read report as follows:

CASH BALANCES ENDING NOVEMBER:

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	223,062.35	301,867.30	9.77	83,009.10
Savings	17,354.28	151,289.42	1,118.51	5,1139,059.77
<u>Water Fund</u>				
Checking	197,869.21	70,616.28	19.13	295,551.96
Capital MM	--	--	7.66	85,437.77
<u>Sewer Fund</u>				
Checking	8,2643.63	179,826.15	17.01	138,561.02

Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014

General Fund	6,476.53
Water Fund	142.76
Sewer Fund	146.61

Treasurer’s Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.

A motion to approve the Treasurers report was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Current projects that were inspected during the last month:

- Boodles – 37 Main Street
1- Work continues.
- Smith – 65 Greycourt Ave
1- Work continues.
- TVT Enterprises – 143 Main Street
1- Work almost complete.
- Bruedan/Fini – Former Bruedan lots.
1- First house almost complete.
2- Second house framing underway.
- Morris – 11 Maple Ave
1- Work continues.
- Platinum Theme Parties – 69 Brookside Ave
1 – Work is underway.
- Prestige Auto Body – 30 Lehigh Ave
1- Rear addition for spray booth has been installed.
- Bukowski – 16 Chester Acres Blvd.
1 – Work continues.
- Middletown Urgent Care – 78 Brookside Ave
1 - Interior renovation well underway.
2- Framing & Plumbing complete.
- Castle – 109 Brookside Ave
1 – Work continues on the new track.
- VanDerMeule – 32 Maple Ave
No work started yet.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- Presentation of Sgt. Thornton's retirement Plaque.

2. Citizen Issues:

- Received a thank you email from Mrs. Neuhaus on the response of Sgt. McGuire and Officer Iannuzzi for a brush fire that was approaching a residence on 26 Nov.
- A vending/peddling permit was issued to Rita Heaney DBA 3 mamas and Mike, a food truck in front of PDJ Components. All paperwork was in order.

3. Public Safety Issues:

- Traffic Details: Continuing.
- Holiday Shopping: We would like to remind everyone as they shop for the Holidays that they always be aware of their surroundings, don't leave valuables in plain sight in their vehicles and to always lock their vehicles when unattended. Even at the gas pump. More and more vehicles are being stolen at the pump by either being unattended or car jacked.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Vehicles:

- 725, 2010, 45,000mi had a connection rod failure that caused catastrophic damage to the engine. The engine required replacement. A new engine was installed by Healey Chevrolet. Job was under warranty by GM.

7. Department Activity YTD:

Call Type	2013
Calls for Service	4300
Criminal Cases	474
Arrests	259
Traffic Accidents	204

STREET REPORT: Street Superintendent Charles Bono was present but did not submit a report.

Christmas tree collection will begin after December 25, 2013 and will continue until January 31, 2014.

WATER REPORT: Water Treatment Operator Thomas Becker was not present and a report was not submitted.

PARK & RECREATION: Trustee Betty-Jo Bono was present but did not submit a report.

OTHER BUSINESS:

- Down Town Business Association: Gene Winters a member of the Association gave a brief description of the association and what the group is preparing for the upcoming year.
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- 2 Marion Street – Mary Russo resides on 2 Marion Street made a complaint regarding the builders building during the Thanksgiving holiday.

CALENDAR:

- Historical Society Tree lighting December 8, 2013 at 5pm at the Erie Station Museum near the Heritage Trail.
- Village Office will be closing at 1pm on December 24, 2013 and on December 31, 2013. Village Office will be closed December 25, 2013 due to the Holidays

ADJOURN:

A motion to adjourn the monthly business meeting and to go in to executive session was made by Trustee John T Bell, second by Trustee Carole Duffy. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk