

**Village of Chester
Board of Trustees Meeting
February 11, 2013**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, February 11, 2013. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee John J. Collins, Trustee Betty-Jo Bono, and Trustee John T Bell. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Village Water Treatment Operator Thomas Becker, and Village Code Enforcement Officer John Orr. Street Superintendent Charles Bono and Village Clerk Rebecca Rivera were not present.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: minutes were not submitted.

TREASURER'S REPORT: Treasurer Angela O'Neill read report as follows:

CASH BALANCES ENDING DECEMBER 31, 2012

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	692,127.14	755,534.43	42.13	7,468.60
Savings	--	635,063.35	790.91	3,829,305.52
<u>Water Fund</u>				
Checking	89,179.01	104,985.38	49.04	295,248.69
Capital MM	28,691.11	--	4.82	62,865.93
Capital Checking	--	--	--	Closed
<u>Sewer Fund</u>				
Checking	36,058.73	880.00	38.91	260,349.29
MM Saving	--	--	--	Closed

Cumulative Fiscal Year Interest Earned by Fund 06/01/2012 – 05/31/2013

General Fund	6,697.95
Water Fund	350.38
Sewer Fund	566.50

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report for all funds is attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report for all funds is attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **SEWER:** Per the Board's decision, property owner of 4 School Street will be reimbursed for current sewer bill and a pro-rated portion of the 2011-2012 sewer bill, for a total reimbursement of \$360.32. Voucher has been generated
- (4) **2013-2014:** I have begun working on next year's fiscal budget. During the months of January and February I will be meeting with each department head, and the mayor to establish a tentative budget, to be filed with the Clerk's office by 3/20/2014.
- (5) **JUSTICE COURT AUDIT:** On Tuesday 1/15/2014 I will begin an audit of the village's justice court office. A report will be compiled and submitted to New York State Unified Court System.

(6) **NYGFOA:** The 34th Annual NYGFOA Conference will be held this year from 4/9-4/11/13. I plan on attending their training seminars Wednesday through Friday morning. My focus this year will be on special revenues and enterprise funds, state retirement updates (new tiers), employee benefits compliance, controlling health benefits costs, auditing standards update, credit card acceptance, identifying new revenue streams and any classes related to the 2% tax cap changes.

A motion to accept the Treasures report was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr read report as follows:

Current projects that were inspected during the last month:

Tartaglione – 69 Brookside Ave.

- 1- First final inspection conducted last week.
- 2- Minor items to be corrected before opening.

Marco – 118 Main Street

- 1 – No work has started.

Chester Collision – 63 Brookside Ave

- 1 – Project almost complete.

Smith – 229 Lehigh Ave.

- 1- Work complete.

Houston – 51 Meadow Ave

- 1- Foundation in waiting for house to be delivered.

C&S – 1 Elizabeth Dr.

- 1 –Issued Building Permit for a new dock door

Started yearly report to the state, which will be finalized and submitted during the month.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- Request the Village Board appoint Officer Vicaretti to Detective. Mayor Valastro presented the oath of office to Detective Vicaretti.

2. Citizen Issues:

- Received an email from Ms. Giulia Preziuso thanking Sgt. McGuire and Officers Grzywaczewski and Courtenay for assisting her in getting a ride home New Year's Eve from The Castle.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No issues.

5. Equipment:

- The replacement AED on State Contract and is \$2,195.00

6. Vehicles:

- Request permission to send a letter of intent to purchase a replacement state Bid patrol vehicle for the 2013-2014 fiscal year. (Replacement for 2008 Impala Approx. 85,000mi)

Call Type	2013
Calls for Service	557
Criminal Cases	040
Arrests	027
Traffic Accidents	020

HIGHWAY REPORT: Street Superintendent Charles Bono was not present. No report submitted.

WATER REPORT: Water Treatment Operator Thomas Becker was present and read report as follows:

- 1= Daily filtration plant and Well #12 routine.
- 2= All unpaid water bills have been collected.
- 3= EFM backwashes have been done twice weekly.
- 4= The water Audit for 2012 has been completed and our unaccounted for water amount was 8%.
- 5= we installed an 8 inch valve on the old water feed line to Camp LaGuardia to isolate a water main break.
- 6= We have shut water off at many of the vacant homes in the Village to avoid water leaks.
- 7=Joe spent some time out cleaning sidewalks.
- 8= I have a price quote of \$4200.00 dollars from the Pall corp. for future technical support at the filtration plant to cover us after our warranty runs out in March. This will give us 24/7 support for one year.

PARK& RECREATION: No report submitted.

OTHER BUSINESS:

Resolution Authorizing Chester Little League Parade:

WHEREAS the Chester Little League (the "Applicant") has requested the use of (Chester Property) for the Chester Little League Parade on April 6, 2013 (the "Event") from _ to; and

WHEREAS the Applicant has provided the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured,

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted.

RESOLUTION IN SUPPORT OF ASSEMBLY BILLS A.88 AND A.824 (NYS- CONTACT INFORMATION FOR VACANT STRUCTURES)

WHEREAS, vacant, abandoned and foreclosed homes and structures have proliferated throughout New York State over the last five years; and

WHEREAS, vacant structures that are not maintained for months at a time degrade and depreciate the value of the vacant structure as well as the value of surrounding properties; and

WHEREAS, lending institutions that hold mortgages on said vacant structures do not always provide the contact information of a responsible party; and

WHEREAS, Assembly Bill A.88 and Assembly Bill A.824, currently pending, would make it mandatory for lending institutions to provide contact information of responsible parties regarding vacant structures; and require good faith in obtaining a foreclosure; and

WHEREAS, the Mayor and the Village Board of the Village of Chester supports the passage of said Bills.

NOW THEREFORE, be it hereby

RESOLVED that the Mayor and the Village Board of the Village of Chester hereby supports the passage of said Bills and respectfully requests that the State Representatives who represents constituents in the Village of Chester support

- 52 Greycourt Ave – Water billing adjustment for penalties and collection fee for November 2012 billing.
- 147 Main St – Water billing for Nov billing. Waive collection fee do to it crossing in the mail.
- Records retention Day – Request by Village Clerk Rebecca Rivera to have a records retention day for the Village Clerks, Village Court and Village Bldg. Dept. – March 3, 2013

X. Calendar

- Senior Movie Day at the Senior Center –February 15, 2013- Senior Center – 12:30pm -1pm. Doors open at 12:30 pm free admission.
- Office will be closed on February 12, 2013 and February 18, 2013 Holiday, for Lincoln's Birthday and Washington's Birthday.
- Little League Parade - Opening Day Ceremonies – Saturday, April 6, 2013 @ 9am. The parade route starts at the train station 8:30am lineup and 9:00 am start. Route - Traveling down Main St and making a left onto Vadala Lane and up into Community Park. (aka Carpenter field.)

ADJOURN:

A motion to adjourn the monthly business meeting was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk