

**Village of Chester
Board of Trustees Meeting
January 9, 2012**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, January 9, 2012. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee John J. Collins, Trustee Carole Duffy and Trustee Betty-Jo Bono. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Village Water Treatment Operator Thomas Becker, and Village Code Enforcement Officer John Orr. Street Superintendent John T. Bell was not present. In audience were Nikki Mayer, Susan Cleaver, Virginia Privitar, Edward J. Szulwalch, and Officer Brad Natalizio.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of December 12, 2012 was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill read report as follows:

CASH BALANCES ENDING DECEMBER 31, 2011

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	246,799.73	733,057.55	13.99	10,412.18
Savings	--	380,932.16	758.74	3,421,172.40
<u>Water Fund</u>				
Checking	59,113.56	36,292.44	43.58	264,683.49
Capital MM	--	--	5.95	69,134.43
Capital Checking	--	48.00	1.19	13,913.66
<u>Sewer Fund</u>				
Checking	237,788.12	--	47.78	327,219.42
MM Saving	--	--	2.41	27,958.00

Cumulative Fiscal Year Interest Earned by Fund 06/01/2011 – 05/31/2012

General Fund	6,735.66
Water Fund	322.02
Sewer Fund	619.18

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report for all Funds attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report for all Funds attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **2012-2013:** I have begun working on next year's fiscal budget. During the months of January and February I will be meeting with each department head and the mayor to establish a tentative budget.
- (4) **BUDGET MODIFICATIONS SCHEDULE:** Attached is a schedule of budget modifications required after 12/31/11. Expense control figures were generated from KVS. Additional details of each account

NYGFOA CONFERENCE: The 33rd Annual Conference is scheduled for Tuesday – Thursday, April 3 – 5th, 2012. The Conference will be held in Albany. At this time, I ask for the Board's permission to attend the conference. Registration deadline for the lowest priced fees and accommodations is January 13, 2012. I plan to focus on special training sessions in budgeting, real property tax levy cap, internal controls, multi-financial planning and GASB 54.

A motion to approve Village Treasurer's report was made by Trustee Carole Duffy, second by Trustee John J. Collins. Motion unanimously passed.

A motion to approve Village Budget 2011-2012 modifications was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.

A motion to grant permission to the Village Treasurer to attend the 33rd Annual Conference scheduled for Tuesday – Thursday, April 3 – 5th, 2012 in Albany, New York was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John read report as follows:

Current projects that were inspected during the last month:

Satin Fine Foods

- 1- Work almost complete.

Steris – 23 Elizabeth Drive

- 1- Work continues.

Humbert – 8 Highland Ave - Garage

- 1- Work almost complete.

Maynard 13 Meadow Ave - Deck

- 1- Work underway.

Davey 17 Hambletonian Ave – Basement Remodel

- 1- Work almost complete.

Magoya 43 Brookside Ave - Addition

- 1- Work underway.

All Pets Veterinary - Renovation

- 1- Issued Building permit for the renovation of a store in the Chester Mall for use as a Veterinary Clinic.

C&S - Renovation

- 1- Issued Building Permit for the renovation of 9740 square feet of warehouse.

I have filed the New York State yearly report of building activity in the Village and submitted the same to the state. Request to attend monthly Tri-County NYBOC meetings and trainings for 2012.

A motion to grant permission to attend Tri – County NYBOC meetings and Trainings for 2012 within the Budget 2012-2013 was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- No issues.

2. Citizen Issues:

- No issues.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Department Activity:

Call Type	2012	2011	2010
Calls for Service	111	3763	3317
Criminal Cases	023	687	719
Arrests	010	344	359
Traffic Accidents	001	142	140

A motion to hire Part - Time Police officer Gene Ianuzzi Jr. was made by Deputy Mayor Philip Roggia, second by Carole Duffy. Motion unanimously passed.

HIGHWAY REPORT: Street Superintendent J. Thomas Bell was not present; no report was submitted.

WATER REPORT: Water Treatment Operator Thomas Becker was present and read his report as follows:

- 1= Daily filtration plant and well 312 routine.
- 2= EFM backwashes are being done every five hundred thousand gallons of filtering at the filtration plant.
- 3= Gary completed his recertification for backflow device tester.
- 4= WE cleared fallen trees on the roadways for access in the Goose Pond State Park.
- 5= At 7 Sanford Ave we had to pump out the crawl space under the home to repair the meter base due to freezing twice.
- 6= We had to make repairs to a hanging heater at the filtration plant.
- 7= Quarterly meters have been read.
- 8= All out of corp. unpaid bills have been collected.
- 9= We rented a 36" road cutter on Friday to cut the thick pavement on 17M by Wendy's to repair a water main leak tomorrow.

PARK & RECREATION: No report submitted.

OTHER BUSINESS:

Resolution Authorizing KIWANIS 5K Run:

WHEREAS the Chester Kiwanis Club (the "Applicant") has requested the use of Main Street in the Village of Chester for the Kiwanis' Hambletonian 5K Race on May 26, 2012 (the "Event") from 8:45 am to 12:00; and

WHEREAS the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate"),

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Trustee John J. Collins

Seconded By: Trustee Carole Duffy

On a vote of 5 to 0, the resolution was adopted.

Resolution Authorizing Reimbursement of Medicare Part B Payments.

WHEREAS, in providing The New York State Healthcare Plan as a healthcare plan option, the Village Board is required to reimburse each retiree's Medicare Part "B" payments; and

WHEREAS the persons identified in the attached list are entitled to reimbursement from the Village for their Medicare Part "B" payments,

NOW, THEREFORE, be it

RESOLVED, that the Mayor, Treasurer and/or Clerk of the Village are hereby authorized to reimburse those persons listed as eligible for reimbursement of their Medicare Part "B" payments.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

Be it resolved, that the Village of Chester/ Location code 40372 hereby establishes the following as a standard work day for elected officials and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body: Form RS 2417-A is attached to minutes.

A motion to accept the Standard work day and reporting resolution was made by Trustee Betty-Jo Bono, second by Trustee Carole Duffy. Motion unanimously passed.

A motion to have a public hearing on January 19, 2012 at 5pm to close the public hearing regarding was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.

CALENDAR:

- Village Hall will be closed on Monday, February 13, 2012 in observance of Lincoln's Birthday on Sunday, February 12, 2012 and February 20, 2012 in observance of Presidents Day. (Holiday)

ADJOURN: A motion to adjourn the regular monthly meeting and move to executive session was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk