

**Village of Chester
Board of Trustees Meeting
January 14, 2013**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, January 14, 2013. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee John J. Collins, Trustee Betty-Jo Bono, and Trustee John T Bell. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Street Superintendent Charles Bono, Village Water Treatment Operator Thomas Becker, and Village Code Enforcement Officer John Orr. In audience were

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of December 3, 2012 and Reorganization meeting minutes was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill read report as follows:

CASH BALANCES ENDING DECEMBER 31, 2012

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	692,127.14	755,534.43	42.13	7,468.60
Savings	--	635,063.35	790.91	3,829,305.52
<u>Water Fund</u>				
Checking	89,179.01	104,985.38	49.04	295,248.69
Capital MM	28,691.11	--	4.82	62,865.93
Capital Checking	--	--	--	Closed
<u>Sewer Fund</u>				
Checking	36,058.73	880.00	38.91	260,349.29
MM Saving	--	--	--	Closed

Cumulative Fiscal Year Interest Earned by Fund 06/01/2012 – 05/31/2013

General Fund	6,697.95
Water Fund	350.38
Sewer Fund	566.50

Treasurer's Discussion:

- (1) . **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report for all funds is attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report for all funds is attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **SEWER:** Per the Board's decision, property owner of 4 School Street will be reimbursed for current sewer bill and a pro-rated portion of the 2011-2012 sewer bill, for a total reimbursement of \$360.32. Voucher has been generated
- (4) **2013-2014:** I have begun working on next year's fiscal budget. During the months of January and February I will be meeting with each department head, and the mayor to establish a tentative budget, to be filed with the Clerk's office by 3/20/2014.

(5) **JUSTICE COURT AUDIT:** On Tuesday 1/15/2014 I will begin an audit of the village's justice court office. A report will be compiled and submitted to New York State Unified Court System.

(6) **NYGFOA:** The 34th Annual NYGFOA Conference will be held this year from 4/9-4/11/13. I plan on attending their training seminars Wednesday through Friday morning. My focus this year will be on special revenues and enterprise funds, state retirement updates (new tiers), employee benefits compliance, controlling health benefits costs, auditing standards update, credit card acceptance, identifying new revenue streams and any classes related to the 2% tax cap changes.

A motion to accept the Treasures report was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John read report as follows:

Current projects that were inspected during the last month:

Tartaglione – 69 Brookside Ave.

- 1- First final inspection conducted last week.
- 2- Minor items to be corrected before opening.

Marco – 118 Main Street

- 1 – No work has started.

Chester Collision – 63 Brookside Ave

- 1 – Project almost complete.

Smith – 229 Lehigh Ave.

- 1- Work complete.

Houston – 51 Meadow Ave

- 1- Foundation in waiting for house to be delivered.

C&S – 1 Elizabeth Dr.

- 1 –Issued Building Permit for a new dock door

Started yearly report to the state, which will be finalized and submitted during the month.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- Request the Village Board appoint Officer Vicaretti to Detective. Mayor Valastro presented the oath of office to Detective Vicaretti.

2. Citizen Issues:

- Received an email from Ms. Giulia Preziuso thanking Sgt. McGuire and Officers Grzywaczewski and Courtenay for assisting her in getting a ride home New Year's Eve from The Castle.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No issues.

5. Equipment:

- We have an AED that is no longer operational and is not cost effective to repair. AEDs are on State Contract and we are researching a possible replacement.

6. Vehicles:

- No issues

Call Type	2012	2011	2010
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Calls for Service	3799	3763	3317
Criminal Cases	632	687	719
Arrests	309	344	357
Traffic Accidents	122	142	140

HIGHWAY REPORT: Street Superintendent Charles Bono was present and read report as follows:

Our equipment for snow removal and ice control have been serviced and installed.

We were called out three times during the month of December to deice and clear the streets from snow.

The first time was a minimal amount of snow and only required one application on salt.

The second time was storm that produced around four inches of snow, followed by two inches of sleet, and about an inch of freezing rain. The storm proved to be challenging because of the amount of sleet and freezing rain that occurred. During the storm, we were able to effectively use the snow blower to get through the elements. However, after the storm, the temperatures dropped, everything froze to a solid chunk of ice, and we had to remove the snow blower from the tractor and install the front end loader. This process proved to be more effective in clearing the sidewalks, but unfortunately required more time. I would like to thank Joe Grassi for his effort, dedication, and persistence with getting this job completed.

The third time was a snow storm that produced four inches of snow. This storm required the streets to be plowed three times and three applications of salt.

We would like to remind village residents about the guidelines of snow removal. Snow is not to be placed into the streets. Please bring your garbage receptacles in from the street after your garbage has been picked up.

Just a reminder, the last day the street dept. will be picking up Christmas trees will be on January 28, 2013.

WATER REPORT: Water Treatment Operator Thomas Becker was present and read report as follows:

- 1= Daily Filtration plant and Well # 12 routine each day.
- 2= quarterly testing for THMs HAASs and Iron & Mang. Have been done.
- 3= Quarterly meters have been read.
- 4=The updates to our Vulnerability Assessment have been completed.
- 5= Water service lines were repaired at 1939 Kings Highway, Ricky Lane, 34 Main St. and behind the Quickway Plaza.
- 6= EFM Backwashes are being done twice a week at the Filtration plant and CIP backwashes were done on 1-9 and 1-10.
- 7= At Walton Lake the Iron and Mang. Levels are still at high levels in the raw water.
- 8=Sprint Nextel has been doing upgrades to their antennas on the Princeton St water tower.
- 9=Joe worked on cleaning sidewalks for about 8 days.
- 10= At the Filtration plant the T2 tank on Skid A has started to leak again and repairs are scheduled for tomorrow.
- 11= On March, 11 2013 the warranty for the Filtration plant will run out and I am waiting for an updated price for Technical support from the Pall corp.

PARK & RECREATION: No report submitted.

OTHER BUSINESS:

Resolution Authorizing KIWANIS 5K Run:

WHEREAS the Chester Kiwanis Club (the "Applicant") has requested the use of Main Street in the Village of Chester for the Kiwanis' Hambletonian 5K Race on May 25, 2013 (the "Event") from 8:45 am to 12:00; and

WHEREAS the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate"),

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Deputy Mayor Philip Roggia

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted.

Resolution Authorizing Reimbursement of Medicare Part B Payments.

WHEREAS, in providing The New York State Healthcare Plan as a healthcare plan option, the Village Board is required to reimburse each retiree's Medicare Part "B" payments; and

WHEREAS the persons identified in the attached list are entitled to reimbursement from the Village for their Medicare Part "B" payments,

NOW, THEREFORE, be it

RESOLVED, that the Mayor, Treasurer and/or Clerk of the Village are hereby authorized to reimburse those persons listed as eligible for reimbursement of their Medicare Part "B" payments.

Introduced By: Trustee John J. Collins

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 1, the resolution was adopted. Trustee John T. Bell abstains.

Resolution Referring the Application and Petition of John Sorrentino to the Planning Board:

WHEREAS the Mayor and the Trustees of the Village of Chester (the "Village Board") received an application and petition from John Sorrentino (the "Petitioner"), pursuant to Article 7 of the Village Law of the State of New York and Chapter 98, Article X, of the Code of the Village of Chester, to amend the Village Zoning Law to change the zoning district of property identified on the Tax Map of the Village of Chester as S/B/L: 102-1-1.2, consisting of approximately 15.8 acres of land, from the RS Zoning District, Residential -Single-Family, to the RM Zoning District, Residential -Multiple Dwellings (the "Proposed Action"); and

WHEREAS section 98-39 of the Village Code, requires the Village Board, prior to any public hearing, to submit the proposed zoning changes to the Planning Board of the Village of Chester (the "Planning Board") for a report on the proposed amendment; and

WHEREAS the Proposed Action is classified as an "action" under the New York State Environmental Quality Review Act and the regulations promulgated thereunder ("SEQRA"),

NOW, THEREFORE, be it

RESOLVED that the Village Board hereby types the Proposed Action as an "Unlisted" Action under SEQRA; and be it further

RESOLVED that the Village Board will act as Lead Agency with regard to the Proposed Action; and be it further

RESOLVED that the matter is hereby referred to the Planning Board in accordance with section 98-39 of the Village Code; and be it further

Introduced By: Trustee John T. Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted.

Public Hearing - On old Village road on Kings Hwy (Benjamin Oster)

10 Maple Ave -Water billing adjustment for late penalties interest incurred on November water Billing.

Sewer- discussion on what items should not be flushed into the sewer system

Garbage receptacles -Where garbage receptacles should be placed.

CALENDAR:

- Office will be closed on January 21, 2013 Holiday, for the Birthday of Martin Luther King Jr.
- Movie Day at the Senior Center –February 15, 2013- Senior Center – 12:30pm -1pm. Doors open at 12:30 pm free admission.
- Office will be closed on February 12, 2013 and February 18, 2013 Holiday, for Lincoln's Birthday and Washington's Birthday.

ADJOURN:

A motion to adjourn the monthly business meeting was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk