

**Village of Chester  
Board of Trustees Meeting  
July 14, 2014**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, July 14, 2014. Members present: Deputy Mayor Carole Duffy, Trustee Betty-Jo Bono, and Trustee John T Bell. Also present: Village Attorney Ian Schlanger, Village, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Water Treatment Operator, Thomas Becker, and Village Code Enforcement Officer John Orr. Mayor Philip Valastro and Treasurer Angela O'Neill were absent. In the audience: Virginia Privitar of The Chronicle Newspaper, Gordon Shehab, Nikki Mayer, Leslie Smith, Clifton Patrick, Joseph Battiato, and Christopher Battiato.

Deputy Mayor Carole Duffy opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Deputy Mayor Carole Duffy noted audit of monthly bills for approval was complete.

**APPROVAL OF MINUTES:** The approval of Village monthly business minutes meeting minutes of (June 9, 2014).

A motion to approve Village monthly business minutes of (June 9, 2014) was made by Trustee Betty-Jo Bono, second by Trustee John T Bell.

**TREASURER'S REPORT:** Treasurer Angela O'Neill was not present and report was read by Village Clerk Rebecca Rivera as follows:

**CASH BALANCES ENDING DECEMBER:**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Checking	230,937.46	295,150.18	14.43	144,513.68
Savings	2,333,111.99	168,909.42	824.35	5,533,661.38
<b><u>Water Fund</u></b>				
Checking	49,993.35	58,520.37	20.42	236,465.78
Capital MM				
<b><u>Sewer Fund</u></b>				
Checking	313,318.97	2,746.10	28.12	557,650.21

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014**

General Fund	838.78
Water Fund	27.31
Sewer Fund	28.12

**Treasurer's Discussion:**

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report was e-mailed on Wednesday 7/9/14. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report was e-mailed on Wednesday 7/09/14. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **2014-2015 COLLECTION** of Village Property Tax and Sewer continues
- (4) **2014-2015 VILLAGE PROPERTY TAX BILL:** #571 Requesting Village Board makes a motion to refund July 2014 penalty of \$69.19.
- (5) **2012 SEWER BILL:** Requesting Village Board makes a motion to refund sewer bill #1149 and re-bill #1148.

A motion to refund July 2014 penalty of \$69.19 on Tax bill #571 was made by Deputy Mayor Carole Duffy, second by Trustee John T. Bell. Motion unanimously passed.

A motion to refund sewer bill #1149 and re-bill sewer bill #1148 was made by Trustee John T. Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

A motion to approve the Treasurers report was made by Trustee John T. Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Smith – 65 Greycourt Ave

1- First unit is in.

Rite Aid – 89 Brookside Ave

1- No work on solar as of yet.

Seymour – 64 Brookside Ave

1- Work almost complete.

Neuhaus – 51 Greycourt Ave

1 – Work is complete.

Amscan – 47 Elizabeth Dr.

1- Walls are up.

2- Roof work and others being performed.

Satin – 32 Leone Lane

1- Work continues.

Taco Bell- 85 Brookside Ave

1- Building is up.

2- Interior electrical and plumbing work underway.

Allen’s Falafel 115 Main St

1- Work has started.

Had lawns mowed at two vacant properties, one company has started maintaining one of the properties.

Would like to attend the NYSBOC conference in September. It will be held in Mayville NY.

A motion to authorized Building Inspector/Code Enforcement Officer John Orr to attend NYSBOC conference in September held in Mayville, NY was made by Deputy Mayor Carole Duffy, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**POLICE REPORT:** Police Chief Peter Graziano was present and read his report as follows:

**1. Personnel:**

- No issues

**2. Citizen Issues:**

- EZ Pass Phishing Scam: There have been emails that appear to be from EZ Pass stating that you have unpaid tolls. EZ Pass does not communicate with subscribers through emails. They communicate through the U.S. Postal Service. A sample email is attached and can be seen on our website: [www.villageofchesterny.com/police](http://www.villageofchesterny.com/police) click on News and Events. For more information you may call the New York Customer Service Center at 800-333-8655.

**3. Public Safety Issues:**

- Traffic Details: Continuing
- Fire Work Display 12, July no issues to report, 1 lost child was reported and was quickly reunited with parents. No injuries reported.

**4. Facilities:**

- We are waiting for 2 more estimates on the repair of the water damage to the station.

**5. Equipment:**

- No issues.

**6. Vehicles:**

- No issues

**7. Department Activity YTD:**

Call Type	2014			
Calls for Service	2487			
Criminal Cases	409			
Arrests	272			
Traffic Accidents	133			

**STREET REPORT:** Street Superintendent Charles Bono was present and read report as follows:

We replace a drainage pipe and catch basin that was on Maple Ave.

We completed our 2nd round of roadside mowing, weed whacking and picking up garbage throughout the village.

We had another problem at the fuel tank storage facility. One of the sensors for the underground gas tank failed.

We had to order a new sensor.

Looking into getting prices for a new gas and diesel dispensers and also a 1000 gallon above ground gas tank.

We are tentatively scheduled to start our slurry seal project somewhere in the last two weeks in July. Although we do not have an exact date.

We just want to let everyone know that the streets we will be sealing this year are: Main St., Howland Ave., Winkler Pl., Oakland Ave. Princeton St. and Hambletonian Ave.

We continue with the normal weekly sweeping, mowing and picking up of bags and bush.

**WATER REPORT:** Water Treatment Operator Thomas Becker was present and report was read but report was not submitted.

Water Treatment Operator Thomas Becker mentioned that a 2inch water tap was installed for Taco Bell.

A motion to go out to bid for the purchase of an 8 cylinder truck for the water department was made by Deputy Mayor Carole Duffy, second by Trustee John T. Bell. Motion unanimously passed.

**PARK& RECREATION:** Trustee Betty-Jo Bono was present and stated the Park and Recreation Commission was disbanded and there will no longer be Park and Recreation meeting.

**OTHER BUSINESS:**

**Resolution Amending Employment Policy for the Village of Chester Water Department:**

RESOLVED, that the Mayor and Board of Trustees of the Village of Chester hereby adopt the attached policy, regarding compensation for the Village’s full time Water Department employees; and be it further

RESOLVED that, the Village of Chester’s Employment Policies Manual (“Employment Manual”), is hereby amended to add and include the attached policy provision; and be if further

RESOLVED, that the Mayor and Village Clerk are hereby authorized to amend the Employment Manuals accordingly and to take such other and further action necessary to effectuate the above.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 3 to 0, the resolution was adopted

**Resolution Authorizing the Cancellation of Recorded Agreements Related to the Defunct Meadow Hill Senior Citizen Complex:**

RESOLVED that, the Mayor and Board of Trustees of the Village of Chester, hereby authorize the Mayor to execute and record such documents as the Village Attorney approves and deems necessary to cancel the following agreements, recording at the Orange County Clerk's Office, with regard to the "Meadow Hill Senior Citizen Complex:"

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John T Bell

On a vote of 3 to 0, the resolution was adopted

**Correction to Resolution date April 2012** – Village of Chester Attorney Ian Schlanger stated that the correction to the resolution dated April 2012 was filed with Orange County Clerk's office.

For the record the resolution and minutes dated April 2012 in possession of the Village are correct and reflect the correct voting record. In addition, I'm not sure how the error occurred, but it does not appear to have originated with the Village Clerks office in any fashion.

**Water Customer account #52-20 requesting to have collection fee of \$25 waived** – The Village Board of Trustees received Mr. Davenports letter requesting to have collection fee waived. After careful consideration and review of Mr. Davenport's out of corporation water account the Board of Trustee on a vote 3 to 0 they will not be waiving the collection fee.

Deputy Mayor Carole Duffy thanked Police, Highway and Water department for their help during the Chester Fire Works.

There was discussion between the Board of Trustees and the Street Commissioner Charles Bono regarding the implementation of a new above ground gas and diesel dispenser. Street Commissioner stated that the current gas tank is buried under ground and has been for 30 years or maybe even more. He would like to start considering setting money aside for 3 to 5 years for this project since removal of the underground gas tank is costly.

**CALENDAR**

- Chester Farmers Market – June 1 – October 26, 2014/9am-3pm/Erie Train Station, Winkler.
- Place. chesterfarmermarket@yahoo.com.
- Senior Movie Day suspended until further Notice.

**ADJOURNMENT**

A motion to adjourn the monthly business meeting and go into executive session to discuss other matter was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk