

**Village of Chester  
Board of Trustees Meeting Minutes  
January 9, 2017**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, January 9, 2017.

Members present: Mayor John Tom Bell, Deputy Mayor, Christopher Battiato, Trustee, Alan Battiato, and Trustee Elizabeth A. Reilly and Trustee, Brian J Boone.

Also, present: Village Clerk, Rebecca Rivera, Village Treasurer, Angela O’Neill, Village Attorney, Henry Christensen, Village Police Chief, Peter Graziano, Village Water Commissioner, Gary Green, and Village Code Enforcement Officer, John Orr. Village Street Superintendent, Charles Bono, was not present.

Mayor John Tom Bell opened the meeting at 7:31 PM. and started the meeting off with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor John Tom Bell noted that the audit of the Village’s monthly bills for approval was complete.

A motion to approve the audit of the bills was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone. Motion unanimously passed.

**APPROVAL OF MINUTES:** Monthly meeting minutes of December 5, 2016.

A motion to approved the Monthly meeting minutes of December 5, 2016, by Trustee Alan Battiato, second by Trustee Brian J Boone. Motion unanimously passed.

A motion to approved the Reorganization meeting minutes of December 5, 2016, by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**CASH BALANCES ENDING DECEMBER 2016**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Savings (Sterling National; Bank)	215,000.00	195,275.89	621.57	2,900,679.94
Checking (Orange County Trust)	779,592.28	770,827.24	13.89	146,686.00
<u>Savings (Orange County Trust)</u>	--	681,286.44	241.73	2,394,798.79
<b><u>Water Fund</u></b>				
Capital Checking	--	--	8.16	94,760.84
Checking	68,863.60	78,622.85	17.96	350,179.96
<b><u>Sewer Fund</u></b>				
Checking	52,942.33	4,109.15	17.29	370,731.45

Cumulative Fiscal Year Interest Earned by Fund 06/1/16 – 05/31/2017

General Fund	\$	6,395.85
Water Fund	\$	142.80
Sewer Fund	\$	137.61

**Treasurer's Discussion:**

1. EXPENSE CONTROL REPORT: Year to Date Expense Control Reports will be e-mailed to you later this week.
2. REVENUE CONTROL REPORT: Year to Date Income Control Reports will be e-mailed to you later this week.
3. SEWER COLLECTION: Sewer collection continues. 4th installment is due by 3/31/17.
4. 2017-2018 BUDGET: We will begin working on the upcoming budget this month. I will be reaching out to all board members and dept. heads to obtain their requests.
5. NYSGFOA: The 38th Annual NYSGFOA Conference will be held this year from 3/28-3/31/17. I am requesting the Board's permission to attend their training seminars Tuesday (3/28) through Friday (3/31/16). I plan on registering for classes pertaining to Budgeting Best Practices, Governmental Accounting & Financial Reporting, GAAP Updates, Setting Water/Sewer Rates, State Retirement Update, Affordable Care Act and Grant Management.

A motion to authorize Treasurer, Angela O'Neill, to attend the 38th Annual NYSGFOA Conference in Albany, New York, on March 28, 2017 – March 31, 2017, was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

A motion to accept the Treasurer's report, as read, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

Meadow Hill Apartments.

- 1- Building #2 interior work continues.
- 2- Building #3 interior work started.
- 3- Building #1 framing is complete.

Steris Nucifora Blvd.

- 1- Interior work continues.
- 2- Site work continues.

Curtain – 1 Railroad Ave

- 1- Work almost complete.

Mott – 45 Meadow Ave

- 1- Work continues.

Quinn – 77 Main Street

- 1- Project now complete.

McDonald's – 73 Brookside Ave

- 1- Renovation continues.

Would like permission to attend the Northern Adirondack Code Enforcement Officials Association Conference March 6-9th. The host chapter is waiving the fee for the conference (\$240), as I will be assisting in the teaching of a couple of the classes. The hotel would be \$120 per night and I will not be asking for reimbursement for mileage.

A motion to authorize Building Inspector, John Orr, to attend Northern Adirondack Code Enforcement Officials Association Conference on March 6, 2017 – March 9, 2017, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

A motion was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato to accept the Building department report as read. Motion unanimously passed.

**POLICE REPORT:** Police Chief, Peter Graziano, read his report as follows:

**1. Personnel:**

- No issues

**2. Citizen Issues:**

- 29 January 2017 Knights of Columbus will host a "Blue Mass" at St. Columba Church 29 High St. 1200 Noon to honor police, firefighters, other first responders as well as active and retired Military  
No issues.

**3. Public Safety Issues:**

- Traffic Details: Continuing.
- Christmas Parade and Tree Lighting on 11 Dec, Thanks to the Mayor (Traffic), Street Dept., and John Orr (Traffic)

**4. Facilities:**

- No Issues

**5. Equipment:**

- None

**6. Vehicles:**

- 725, 2010 Impala (Approx. 80,000 Mi) had major engine failure, GM will not warranty. Vehicle taken out of service pending replacement.
- Hood from 725 swapped out with hood from 728 that was damaged from a deer collision earlier this year.

**7. Other:**

- No issues.

**8. Department Activity YTD:**

Call Type	2017	2016	2015	2014
Calls for Service	051	2500	3586	4305
Criminal Cases	011	560	811	796
Arrests	008	336	474	418
Traffic Accidents	004	193	211	243

A motion to accept the Police Department report, as read, was made by Trustee Alan Battiato, second by, Elizabeth A. Reilly. Motion unanimously passed

**STREET REPORT:** Street Superintendent, Charles Bono, was absent. Mayor John Tom Bell, read report as follows:

Our equipment for snow and ice control have been installed. We still have a few more pieces of equipment to service.

I spoke to Jeff Weisbrot at Henderson Equipment on Friday January 6th 2017. Our new truck is at their garage in Watertown N.Y. As of to date they do not have a start date to install the equipment on the truck. He said he would call me sometime this week to let me know with a start date.

We were called out 8 times during the month of December to deice and clear the streets. 7 out of 8 storms were what we call nuisance storms, which consisted of snow squalls or showers and Freezing Rain with accumulations of under an inch. However, the storm on December 17, 2016 was significant which produce around 6" of snow. As of to date we have used over a 120 ton of salt and 16 ton of salt sand mix. After each storm, the equipment was wash and serviced for the next storm.

We have been going around picking up Christmas trees a couple times a week when possible. Just a reminder that the last day the street dept. will be picking up Christmas Trees will be January 31, 2017.

Spoke to Dan Coots from the State DOT who is in charge of the Park and Ride. Dan said that they are working on replacing the hut in the Park and Ride that was run over a tractor trailer. Thanks to the great work by the Village of Chester Police Dept. they were able to identify the tractor trailer that ran over the hut and are waiting for the trucking company's insurance company filing the claim. He said that it would take 45 days from the time they ordered it. He also said that he was going to call Coach USA and see if they could expedite it.

A motion to accept the Street Department report, as read, was made by Trustee Elizabeth A. Reilly, second by Alan Battiato. Motion unanimously passed

**WATER REPORT:** Water Commissioner, Gary Green Jr., read his report as follows:

- 1) Daily filtration plant and well #12 routine
- 2) Weekly filter cleaning procedure was performed on both filtration skids
- 3) Main line valve box cleaning maintenance
- 4) Monthly water samples to lab
- 5) Chlorination and bacteria sampling for new Steris water main
- 6) Brush clearing on water main right of way in state park
- 7) Assisted TAM on water main break in front of the Holiday Inn
- 8) Found service line leak at a house on school street an assisted in repair
- 9) Painted floors at the well house and filtration plant
- 10) Cleared brush and installed drainage around shop
- 11) Replaced float in raw water pit at filtration plant

A motion to accept the Water Department report, as read, was made by Trustee Elizabeth A. Reilly second by, Deputy Mayor Christopher Battiato. Motion unanimously passed.

**PARK & RECREATION:** no report. Mayor John Tom Bell mentioned the following:

Friday, February 3, 2017, we will be heading to Pocono Downs.  
Monday, March 13, 2017, we will be heading to the Philadelphia Flower Show. Act fast to reserve your seat.  
For more information contact the Town of Chester, Park and Recreation, 845-469-7000 ext8.

**OTHER BUSINESS:**

**17-1      Resolution Authorizing Chester Kiwanis Hambletonian 5K Walk/Run,**

**WHEREAS**, the Chester Kiwanis Club (the "Applicant") has requested the use of Main Street in the Village of Chester for the 22<sup>nd</sup> Kiwanis' Hambletonian 5K Walk/Run on May 27, 2017 (the "Event") from 8:45 am to 12:00; and

**WHEREAS**, the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate"),

**NOW, THEREFORE**, be it hereby

**RESOLVED**, that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Trustee, Brian J Boone  
Seconded By: Trustee, Elizabeth A. Reilly.  
On a vote of 5 to 0, the resolution was adopted.

**17-2      Resolution designating Mayor Bell as the Village's Choice for Chairman of the Moodna Basin Joint Operation & Maintenance Commission.**

**RESOLVED**, that, the Mayor and Board of Trustees of the Village of Chester (the "Village Board") hereby designate Village of Chester Mayor John Tom Bell as the Village Board's choice to serve as Chairman of the Moodna Basin Joint Operation & Maintenance Commission for the two (2) year term commencing January 1, 2017.

Introduced By: Trustee, Brian J. Boone  
Seconded By: Trustee, Elizabeth A. Reilly.  
On a vote of 5 to 0, the resolution was adopted.

**17-3      Resolution Authorizing Reimbursement of Medicare Part B Payments.**

**WHEREAS**, in providing The New York State Healthcare Plan as a healthcare plan option, the Village Board is required to reimburse each retiree’s Medicare Part “B” payments; and

**WHEREAS**, the person identified is on the attached list is entitled to reimbursement from the Village for their Medicare Part “B” payments,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Mayor, Treasurer and/or Clerk of the Village are hereby authorized to reimburse those persons listed as eligible for reimbursement of their Medicare Part “B” payments.

Introduced By: Trustee, Brian J Boone  
Seconded By: Trustee, Elizabeth A. Reilly.  
On a vote of 5 to 0, the resolution was adopted.

**17-4      Resolution Authorizing 2017 Hambletonian Marathon, Half Marathon and Good Time Trotters Relay**

The following Resolution was duly offered and seconded to wit:

**WHEREAS**, the Hambletonian Marathon, Half Marathon and Good Time Trotters Relay (the “**Applicant**”) has requested the use of Village’s streets and roadways as described on the attached sheet for the 2017 Hambletonian Marathon Half Marathon and Good Time Trotters Relay on October 15, 2017 (the “**Event**”) beginning at 8:00 a.m. and

**WHEREAS**, the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the “**Insurance Certificate**”),

**NOW, THEREFORE**, be it hereby

**RESOLVED**, that the Applicant’s request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Trustee, Brian J Boone  
Seconded By: Trustee, Elizabeth A. Reilly.  
On a vote of 5 to 0, the resolution was adopted.

**Appointments of members of the Planning Board and Zoning Board:**

Members of the Planning Board

Gene Winters	1 year term
Anthony LaSpina	2-year term
Vincent Rappa	3-year term
Robert Jankelunas	4-year term
Richard Ramsdell	5-year term

Member of the Zoning Board of Appeals

Keith Brideweser	1 year term
Colleen Collins	2-year term
David Stevenson	3-year term
Gordon Shehab	4-year term
Daniel Gorman	5-year term

A motion to accept all the appointments as read, to take effect starting January 1, 2017 was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J Boone. Motion unanimously passed.

**17-5 Proclamation for School Choice January 22-28, 2017**

**WHEREAS**, all children in Village of Chester should have access to the highest-quality education possible; and,

**WHEREAS**, Village of Chester recognizes the important role that an effective education plays in preparing all students in Village of Chester to be successful adults; and,

**WHEREAS**, quality education is critically important to the economic vitality of Village of Chester; and,

**WHEREAS**, Village of Chester is home to a multitude of excellent education options from which parents can choose for their children; and,

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS**, our area has many high-quality teaching professionals who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE**, I, Mayor John Tom Bell do hereby recognize **January 22-28, 2017** as Village of Chester

**SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

Introduced By: Trustee, Brian J Boone

Seconded By: Trustee, Elizabeth A. Reilly.

On a vote of 5 to 0, the resolution was adopted.

**Requesting approval from Village Board to sign up with Guardian**

A motion to sign up with Guardian vision and dental was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**Board of Trustee monthly meeting schedule for 2017**

A motion to approve the Board of Trustee Monthly Meeting Schedule for 2017 was made by Trustee Alan Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

**CALENDAR:**

- **January 16, 2017**, Village Office will be closed for Holiday. (Martin Luther King, Birthday)

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk