

**Village of Chester
Board of Trustees Meeting
January 12, 2015**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Wednesday, January 12, 2015. Members present: Mayor Philip Valastro, Deputy Mayor Carole Duffy, Trustee Betty-Jo Bono, Trustee John T Bell and Christopher Battiato. Also present: Village Attorney, Ian Schlanger., Village Police Chief, Peter Graziano, Water Treatment Operator, Thomas Becker, street Superintendent, Charles Bono, Village Treasurer, Angela O'Neill, and Village Code Enforcement Officer, John Orr. Street Superintendent, In the audience: Fran Harris of The Chronicle Newspaper, Gordon Shehab, John Salerno, Phil Salerno, Benjamin Oster Esq., and Anthony Quinn.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept Village monthly business minutes of November 2014's special meeting, December 2014 Regular Meeting, and January 2015 regular meeting, was made by Deputy Mayor Carole Duffy, seconded by Trustee, Christopher Battiato. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill was present and read the report as follows:

CASH BALANCES ENDING January 31, 2014:

| <u>Fund/Bank Account</u> | <u>Deposits</u> | <u>(Disbursements)</u> | <u>Interest</u> | <u>Ending Balance</u> |
|--------------------------------|-----------------|------------------------|-----------------|-----------------------|
| <u>General Fund</u> | | | | |
| Checking | -- | 12,823.84 | 11.08 | 124,136.58 |
| Savings | -- | -- | 617.06 | 2,866,985.23 |
| Checking (Orange County Trust) | 347,340.66 | 286,038.52 | 12.58 | 199,778.70 |
| M.M. (Orange County Trust) | -- | 147,763.83 | 225.67 | 1,687,961.23 |
| <u>Water Fund</u> | | | | |
| Checking | 3,205.96 | -- | 12.33 | 143,257.60 |
| Capital M.M. | -- | -- | 7.37 | 85,538.93 |
| Checking (Orange County Trust) | 70,722.44 | 28,520.84 | 14.58 | 199,537.56 |
| <u>Sewer Fund</u> | | | | |
| Checking | -- | -- | 17.16 | 199,242.51 |
| Checking (Orange County Trust) | 21,512.30 | 244,791.66 | 15.13 | 10,852.70 |

Cumulative Fiscal Year Interest Earned by Fund 06/01/2014 – 05/31/2015

| | |
|--------------|----------|
| General Fund | 8,426.75 |
| Water Fund | 195.70 |
| Sewer Fund | 221.76 |

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports attached.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Reports attached.
- (3) **BUDGET PREPARATION:** We will begin working on the 2015-2016 budget this week. I will reach out to dept. heads and board members to schedule budget meetings. A Tentative Budget will be filed with the Clerk's Office on or about 3/6/15.

- (4) **NYGFOA:** The 36th Annual NYGFOA Conference will be held this year from 3/24 - 3/27/15. I plan on attending their training seminars Tuesday (3/24) through Friday (3/27) morning. I plan on attending classes related to Year End Financial Closing Checklist for Audit Prep., The different types of external financial reporting, GAAP Update, GASB 34, Forensic Audit, LEAN Principles, Fiscal Policy in NYS, etc.

- A motion to authorize Treasurer Angela O'Neill to attend 36th Annual NYGFOA Conference Tuesday (3/24) through Friday (3/27) morning was made by Trustee Betty-Jo Bono, second by Deputy Mayor Carole Duffy. Motion unanimously passed.

- A motion to approve the Treasures report as read was made by Deputy Mayor Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

Satin – 32 Leone Lane
 1- Work almost complete.

Allen's Falafel 115 Main St
 1- Work almost complete.

Sienko – 20 Oakland Ave
 1- Interior work continues.

Previtera – 18 School St.
 1- Waiting for delivery of house.

Symrise – 45 Leone Lane (former Belmay)
 1- Work continues.

BYK – 48 Leone Lane (former Chem-Chor.
 1- Work has started.

N2O – 2 Vadala Rd.
 1- Issued permit for two 2 family dwellings.
 2- Foundation is on one unit.

The yearly report to the State on building department activity is due on the 30th of this month. In reviewing those numbers I have found that building permits increased by 39% from 69 issued in 2013 to 96 issued in 2014. The fees collected are also up 36% for a total collected in 2014 of \$46,865.

Request to attend a seminar January 13th in Newburgh put on by NYSERDA on permitting and inspections of Solar systems.

I would also like the yearly approval to attend the monthly meeting and training put on my Mid-Hudson NYSBOC.

A motion to approve Code Enforcement Officer to attend January 13th in Newburgh put on by NYSERDA on permitting and inspections of Solar systems was made by Deputy Mayor Carole Duffy, second by Trustee John T. Bell. Motion unanimously passed.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- No Issues

2. Citizen Issues:

- No Issues

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No Issues

5. Equipment:

- No Issues.

6. Vehicles:

- 724, 2009 Impala, 75, 000mi coolant leak in the #5 cylinder.

7. Department Activity YTD:

| Call Type | 2015 |
|-------------------|-------------|
| Calls for Service | 426 |
| Criminal Cases | 076 |
| Arrests | 055 |
| Traffic Accidents | 035 |

Chief Graziano mentioned he is looking to get a generator for the Village Hall and Police Department. He is waiting on a quote.

Chief Graziano will work with the Street department and counsel to possibly update current code to cover snow being blown on the street, as well as mailbox issues, garbage cans, basketball hoops.

STREET REPORT: Street Superintendent Charles Bono was not present, no report submitted.

WATER REPORT: Water Treatment Operator Thomas Becker was in attendance and read his report as follows:

- 1= Daily filtration plant and well # 12 routine
- 2= Testing two bacteria samples for December, weekly iron and manganese at well # 12, THM & HAA5 plus iron & manganese samples were taken to the lab.
- 3= At the filtration plant we are still experiencing high levels of iron & manganese in the raw water from the lake. The replacement tanks are scheduled to be delivered on the 21st and the tentative installation is the week of the 26th. We started to construct a wooden frame work to assist in the removal and replacement of the tanks. EFM filter membrane cleanings were done twice each week.
- 4= Hydrant markers were installed on fire hydrants that are close to the roadway throughout the Village.
- 5= Quarterly meters have been read.
- 6= the water main from Walton Lake into the Village has been flushed in 12-4 and 12-20 due to discolored water from the iron & manganese.
- 7= two ¾ inch taps for the new homes at the corner of Main St. and Vadala Dr.
- 8= I spoke with John Edert the chairman of the Monroe conservation commission about the January 22 meeting at the 488 American Legion Hall. He has asked if I could attend and if the Village would make available our backhoe for spring cleanup at the lake. He has also invited members of DEC fisheries to the meeting to discuss ways to protect the lake.
- 9= Truck Bid
- 10= Field Crest water billing

PARK& RECREATION: Park & Recreation Director Walter Popailo was not in attendance. No report submitted.

OTHER BUSINESS:

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE AND THE PBA:

WHEREAS, the Village of Chester (the "Village") and the Village of Chester Police Benevolent Association (the "PBA") are signatories to a certain collective bargaining agreement which agreement expired on May 31, 2012; and

WHEREAS, the Village and the PBA have continued to abide by said expired collective bargaining agreement pending the negotiation in good faith of the terms and conditions of a successor collective bargaining agreement; and

WHEREAS, the Village and the PBA have agreed to the terms and conditions of a Memorandum of Agreement (the "MOA") which will modify, change, delete and/or replace certain provisions contained in the now expired collective bargaining agreement, which terms and conditions will be incorporated into a successor collective bargaining agreement between the Village and the PBA for the period June 1, 2012 through and including May 31, 2016; and

WHEREAS, the MOA must be approved by Resolution by the Board of Trustees of the Village of Chester and ratified by the membership of the PBA in order to be effective.

NOW, THEREFORE, be it hereby

RESOLVED, that the MOA is hereby approved; and be it further

RESOLVED, that counsel for the Village is authorized to take appropriate steps to incorporate the terms and conditions of the MOA into a successor collective bargaining agreement for execution, at a later date, by the Mayor, on behalf of the Village, and by a duly authorized representative of the PBA.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John T Bell

On a vote of 5 to 0, the resolution was adopted

RESOLUTION DESIGNATING TRUSTEE BELL AS THE VILLAGE'S CHOICE FOR VICE-CHAIRMAN OF THE MOODNA BASIN JOINT OPERATION & MAINTENANCE COMMISSION.

RESOLVED that, the Mayor and Board of Trustees of the Village of Chester (the "Village Board") hereby designate Village of Chester Trustee John T. Bell as the Village Board's choice to serve as Vice-Chairman of the Moodna Basin Joint Operation & Maintenance Commission for the two (2) year term commencing January 1, 2015.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Carole Duffy

On a vote of 4 to 1, the resolution was adopted

Resolution Authorizing KIWANIS 5K Run:

WHEREAS the Chester Kiwanis Club (the "Applicant") has requested the use of Kiwanis' Hambletonian 5K Race on (the "Event") from to ; and

WHEREAS the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate");

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

Resolution Authorizing Reimbursement of Medicare Part B Payments.

WHEREAS, in providing The New York State Healthcare Plan as a healthcare plan option, the Village Board is required to reimburse each retiree's Medicare Part "B" payments; and

WHEREAS the person identified in the attached list are entitled to reimbursement from the Village for their Medicare Part "B" payments,

NOW, THEREFORE, be it

RESOLVED, that the Mayor, Treasurer and/or Clerk of the Village are hereby authorized to reimburse those persons listed as eligible for reimbursement of their Medicare Part "B" payments.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Carole Duffy

On a vote of 4 to 1, the resolution was adopted

RESOLUTION APPROVING MEMBERSHIP INTO THE ORANGE COUNTY DRUG TASK FORCE AND APPROVAL OF ASSOCIATED AGREEMENT

WHEREAS, various town and village police departments in the County of Orange together with the Orange County District Attorney's Office and the Orange County Sheriff's Department, as Member Agencies, seek to operate and act collectively as a task force team pursuant to Federal policies and guidelines, such task force known as the "Orange County Drug Task Force"; and

WHEREAS, the mission of the Orange County Drug task Force is to achieve maximum coordination and cooperation, through utilizing the combined resources of Member Agencies, to primarily investigate narcotic related offenses and the possession and sale of illegal firearms in Orange County and investigate criminal organizations, gang members, and affiliates involved in criminal enterprises, and

WHEREAS, membership in the Orange County Drug task Force will benefit the Village of Chester in that it will provide a specialized unit to combat narcotics trafficking, gang violence and related criminal activity within the Town, Village and the County of Orange, and

WHEREAS, the Village Board has reviewed the inter-municipal Cooperative Agreement (Orange County Drug task Force) proposed by the Orange County District Attorney and the Orange County Sheriff, a copy of which is annexed herein and made a part of this resolution, and

WHEREAS, the Village Attorney and Police Chief of the Village of Chester has also reviewed the annexed inter-municipal Cooperative agreement and has recommended that the Village Board approve the agreement.

NOW, THEREFORE, be it

RESOLVED, that the Village Board of the Village of Chester hereby approves the annexed agreement, or such other form of agreement on terms and condition s as may be approved by the Village Attorney, and membership in the task force; and be it further

RESOLVED, that the Police Chief of the Village of Chester is authorized to execute the annexed agreement on behalf of the Village.

Introduced By: Trustee John T bell

Seconded By: Deputy Mayor Carole Duffy

On a vote of 5 to 0, the resolution was adopted

Resolution Accepting Bid for Truck for Water Department:

WHEREAS, the Village of Chester Water Department (the "Water Department"), as authorized by the Village Board of the Village of Chester (the "Village Board"), solicited bids for the following equipment:

ONE (1) 2015 CHEVROLET TRUCK
CK25953- 2500HD LWB 4WD DOUBLE CAB PICKUP; and

WHEREAS, on January 9, 2015, all bids received by the Water Department and the Village Board, opened and the bids were as follows:

| <u>BIDDER:</u> | <u>TOTAL BID AMOUNT:</u> |
|-----------------------------|---------------------------------|
| Robert Green Truck Division | \$31,141.00 |
| West Herr | \$31,246.00; and |

WHEREAS, Robert Green Truck Division's ("RGTD") bid, as the lowest bid, was reviewed by the Water Department and found to be responsive to the bid specifications, and RGTD was further found to be a responsible bidder; and

WHEREAS, the Village of Chester Water Commissioner ("Water Commissioner"), having so reviewed the bid, recommends that the Village Board accept RGTD's bid,

NOW, THEREFORE, BE IT HEREBY

RESOLVED that the Village Board hereby adopts the findings and recommendations of the Water commissioner, and finds that RGTD's bid was responsive, and that RGTD is a responsible bidder; and be it further

RESOLVED, that RGTD's bid of \$31,141.00 is hereby accepted and that a contract be awarded to RGTDD under such terms of payment offered in the Bid and as may be deemed advisable by the Village Board; and be it further

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Carole Duffy

On a vote of 5 to 0, the resolution was adopted

- A motion was made Authorizing Mayor Valastro to sign Agreement regarding hiring special counsel was made by Deputy Mayor Carole Duffy, second by Trustee John T. Bell. Motion unanimously passed.
- A motion to authorize a water agreement between the Village and property owner of 30 high St., was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.
- A motion to authorize the renewal rates for Met Life Dental Policy plan rates for 2015 was made by Deputy Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.
- Discussion regarding Orange and Rockland Utilities, Inc. Electric and Gas Rate Cases
- A motion to approve the Board of Trustee Monthly Meeting Schedule for 2015 was made by Deputy Mayor Carole Duffy, second by Trustee John T. Bell. Motion unanimously passed.

CALENDAR

- Village Office will be closing on January 19, 2015 in observance of the Birthday of Martin Luther King Jr.

ADJOURNMENT

A motion to adjourn the monthly business meeting and go into executive session was made by Deputy Mayor Carole Duffy seconded by Trustee John T Bell. Motion unanimously passed.

Respectfully submitted,



Rebecca Rivera
Village Clerk