

**Village of Chester
Board of Trustees Meeting Minutes
February 8, 2016**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, February 8, 2016.

Members present: Mayor, John Tom Bell, Deputy Mayor, Betty-Jo Bono, Trustee, Christopher Battiato, Trustee, Alan Battiato and Trustee, Elizabeth Ann Reilly.

Also present: Village Clerk, Rebecca Rivera, Village Treasurer, Angela O'Neill, Village Street Superintendent, Charles Bono, Village Police Chief, Peter Graziano, Water Commissioner, Thomas Becker, Village Code Enforcement Officer, John Orr and Village Attorney, Henry Christensen.

Mayor, John Tom Bell opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor, John Tom Bell noted that audit of the Village's monthly bills for approval was complete.

APPROVAL OF MINUTES: Meeting minutes of Regular and Public hearings for January 11, 2016 are tabled to Monthly meeting for March 14, 2016.

TREASURER'S REPORT: Village Treasurer, Angela O'Neill, read her report as follows:

CASH BALANCES ENDING JANUARY 31, 2016:

| <u>Fund/Bank Account</u> | <u>Deposits</u> | <u>(Disbursements)</u> | <u>Interest</u> | <u>Ending Balance</u> |
|----------------------------------|-----------------|------------------------|-----------------|-----------------------|
| <u>General Fund</u> | | | | |
| Savings (Sterling National Bank) | -- | -- | 618.49 | 2,873,642.01 |
| Checking(Orange County Trust) | 350,779.88 | 381,804.00 | 6.59 | 80,775.19 |
| Savings (Orange County Trust) | -- | 264,652.07 | 236.12 | 1,979,759.99 |
| <u>Water Fund</u> | | | | |
| Capital Cap Checking | -- | -- | 5.34 | 61,967.56 |
| Checking | 42,987.64 | 81,530.87 | 20.89 | 264, 546.14 |
| <u>Sewer Fund</u> | | | | |
| Checking | 27,403.64 | 272,203.21 | 22.67 | 173,952.75 |

Cumulative Fiscal Year Interest Earned by Fund 06/01/2015 – 05/31/2016

| | |
|--------------|----------|
| General Fund | 6,839.81 |
| Water Fund | 157.98 |
| Sewer Fund | 264.59 |

Treasurer's Discussion:

1. **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports attached.
2. **REVENUE CONTROL REPORT:** Year to Date Income Control Reports attached.
3. **SEWER COLLECTION:** Sewer Collection continues. 4th Installment due by 3/31/16. Unpaid notices will be mailed by 2/18/16. Any unpaid sewer balance as of 3/31/16 will be re-levied on to Village Property tax bill to be issued 6/1/16.
4. **BUDGET PREPARATION:** 2016-2017 Budget Preparation is currently underway. A Tentative Budget will be filed at the Village Clerk's Office on or about 3/4/2016.

A motion to approve Treasurer's report was made by Deputy Mayor, Betty-Jo Bono, second by Trustee, Elizabeth Ann Reilly. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

F&A – 41 Greycourt Ave
1- Work continues.

Meadow Hill Apartments.
1- Interior work continues building #4.
2- Framing continues on building #5.

Steris Nucifora Blvd.
1- Site & Building work continues.

Moccio – 21 Carpenter Road
1- Addition almost complete

Q-Plaza – 69 Brookside Ave
1- Interior renovation work continues.

BYK – 48 Leone Lane
1- Work well underway on the addition.
2- Steel framework being installed.

I request to attend a NYSBOC meeting on March 4th in the Town of Corning. Travel expenses paid by Tri-County NYSBOC.

Would like to attend a one day training seminar on March 23rd hosted by Tri-County NYSBOC in Woodbourne NY.

A motion to allow Building Inspector/Code Enforcement Officer, John Orr to attend NYSBOC meeting on March 4th in the Town of Corning and one day training seminar on March 23rd hosted by Tri-County NYSBOC in Woodbourne NY was made by Trustee, Elizabeth Ann Reilly, second by Deputy Mayor, Betty- Jo Bono. Motion unanimously passed.

POLICE REPORT: Police Chief, Peter Graziano, read his report as follows:

1. Personnel:

- Request to the Board to appoint Matthew Dicembri a part time officer to fill an existing vacancy. He has been approved by Orange County HR and has successfully passed the Village of Chester PD background process.

2. Citizen Issues:

- Many residents are receiving calls from persons who state they're from the IRS and that residents need to pay various fines/fees or they will be arrested or have to appear before a magistrate. Residents are reminded that the IRS will never phone you or ever ask for personal or credit card information. The numbers seem to be originating in the Seattle area but are quickly disconnected when questioned or challenged.
Never give out personal information to persons whose identity you can't verify.

3. Public Safety Issues:

- Traffic Details: Continuing

4. Facilities:

- Police Garage – I would like to thank the Water Dept. for disposing of trash from garage and also sorting out and using the lumber to build shelving and installing a bike rack for the police bicycles.

5. Equipment:

- No issues.

6. Vehicles:

- 2009 Impala- We are waiting for a duplicate title from DMV, Village Clerk sent some documents to Albany that were requested. As soon as we have the title, we will put the vehicle up on GovDeals.com.

7. Other:

- No issues

8. Department Activity YTD:

| Call Type | 2016 |
|-------------------|------|
| Calls for Service | 383 |
| Criminal Cases | 089 |
| Arrests | 068 |
| Traffic Accidents | 026 |

On this day February 8, 2016, Mayor John Tom Bell swore in Part time Police Officer Matthew Dicembri. Mayor Bell and Board of Trustees welcomed Matthew Dicemberi to Village of Chester Police department.

STREET REPORT: Street Superintendent, Charles Bono, read his notes as follows:

WATER REPORT: Water Commissioner, Thomas Becker read water report as follows:

1= Daily Filtration plant and Well #12 routine.

2= At Well #12 Weekly Iron and Manganese testing has been done.

3= At the Filtration plant twice weekly EFM filter membrane cleanings have been done. Once weekly Iron & Manganese tests have been done to check on the increase in levels during the winter months. A new Heating & air conditioner was installed in the office

4= We worked at the Police garage to remove old lumber and frameworks from past Halloween Parades and built new shelving using some of the old lumber.

5= The water audit has been completed and our unaccounted for water is at 17 % for 2015.

6= Our Walton Lake Permit Report for 2015 is almost complete.

7= We replaced several break line on the 2001 box van. The 2015 pickup has been serviced.

8= We are in the process of updating our SDS sheets for the water dept. garage, Filter plant and Well #12.

PARK & RECREATION: Email received from Park & Recreations:

- Trip to Mohegan Sun, February 11, 2016 – has been rescheduled for April 1, 2016
- The Philadelphia Flower Show, March 7, 2016, Leaves Town Hall @ 8:00am, Leaves show @ 3:30pm. For more information contact Park & Rec @ 845-469-7000 ext. 8
- Hospice Volunteer Training 2016 – Wednesdays' 10:00 am – 5:00pm on the following dates: 4/13, 4/20, 4/27, 5/4, 5/11, 5/18, 5/25. See Village website located under "**News and Events**".

OTHER BUSINESS:

RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CHESTER TO SET A TIME AND PLACE FOR A PUBLIC HEARING REGARDING THE ADOPTION OF LOCAL LAW # 3 OF 2016 TO ESTABLISH A SIX-MONTH MORATORIUM PROHIBITING THE PERMITTING, CONSTRUCTION OR INSTALLATION OF COMMERCIAL POWER GENERATING FACILITIES IN WITHIN THE VILLAGE

WHEREAS, the Village Board of the Village of Chester is considering the adoption of regulations with respect to the construction and operation of commercial power generating systems in residential districts within the Village; and

WHEREAS, the Village Board wishes to enact a local law establishing a moratorium on the permitting, construction or installation of any new commercial power generating systems within the Village of Chester during the time that the aforesaid code amendments are being developed and implemented; and

WHEREAS, the Village Board of the Village of Chester is empowered by the State to adopt such local law pursuant to Municipal Home Rule Law; and

WHEREAS, moratoria are listed as Type II Actions under §617.5 of the State Environmental Quality Review Act (SEQRA) and, as such, are not subject to review under SEQRA; and

WHEREAS, the Village Board of the Village of Chester wishes to hold a public hearing on the proposed moratorium local law on March 14, 2016, at 6:30 p.m. at the Chester Village Hall, 47 Main Street, New York 10918, providing an opportunity for the public to be heard; and

NOW, THEREFORE, it is hereby

RESOLVED, that a public hearing be held by the Village Board regarding the adoption of the aforesaid moratorium local law at p.m. on March 14, 2016, at 6:30 p.m., at the Chester Village Hall, 47 Main Street, New York 10918; and be it further

RESOLVED, that the Village Clerk is hereby directed to refer the aforesaid proposed local law to the Orange County Planning Department for review pursuant to General Municipal Law §239-m; and it is further

RESOLVED, that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Introduced By: Trustee, Elizabeth Ann Reilly

Seconded By: Deputy Mayor, Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

Resolution on Proposed Local Law #2 of 2016 Tax Cap Override is tabled until further notice.

Tom Sprague of Schmidt's Wholesale gave a brief presentation regarding Badger water meters. Presentation documents are attached.

CALENDAR

The Office will be CLOSED on January 18, 2016 in observance of the Holidays.

ADJOURNMENT

A motion to close meeting was made by Trustee, Christopher Battiato, second by Deputy Mayor, Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk