

**Village of Chester
Board of Trustees Meeting Minutes
June 12, 2017**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, June 12, 2017.

Members present: Mayor John Tom Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee, Brian J Boone.

Also, present: Village Clerk, Rebecca Rivera, Village Treasurer, Angela O'Neill Village Attorney, Henry Christensen, Village Police Chief, Peter Graziano, Village Street Superintendent, Charles Bono, Village Water Commissioner, Gary Green, and Village Code Enforcement Officer, John Orr. Mayor John Tom Bell opened the meeting at 7:00 PM. and started the meeting off by asking Trustee Alan Battiato to lead with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor John Tom Bell noted that the audit of the May 2017, Village's monthly bills for approval was complete.

A motion to approve the audit of the bills was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

APPROVAL OF MINUTES: Monthly meeting minutes of May 31, 2017.

The minutes were completed but not in time for the Village Board to review them so they were tabled until next month.

TREASURERS REPORT:

CASH BALANCES ENDING MAY 31, 2017

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	----	--	624.97	2,903,722.88
Checking (Orange County Trust)	391,513.69	370,694.73	11.02	119,044.63
Savings (Orange County Trust)	--	--	143.58	1,537,020.99
<u>Water Fund</u>				
Capital Checking	15,000.00	--	8.25	109,800.68
Checking	120,541.75	157,288.21	17.75	320,953.38
<u>Sewer Fund</u>				
Checking	--	70,162.43	11.35	204,656.81

Cumulative Fiscal Year Interest Earned by Fund 06/1/16 – 05/31/2017

General Fund	\$	10,022.10
Water Fund	\$	78.37
Sewer Fund	\$	217.17

Treasurer’s Discussion:

- 1. **STATEMENT OF REVENUE & EXPENDITURES:** Year to Date Report is attached.
- 2. **2017-2018 COLLECTION:** Collection of Village Property Taxes and Sewer are underway. Sewer Installment #1 is due by 6/30/17.

A motion to accept the Treasurer’s report, as read by Treasurer, Angela O’Neill, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor, Christopher Battiato. Motion unanimously passed.

Mayor, John Tom Bell asked the Police Chief, Graziano to read his report before the: Building Inspector/Code Enforcement Officer, John Orr in order to formally welcome the new part-time Officers.

POLICE REPORT: Police Chief, Peter Graziano, read his report as follows:

1. Personnel:

- Formal welcome and shield pinning of part-time officers Christine Garry, and Dylan Bricker.

2. Citizen Issues:

- Received a letter of gratitude from the Moccio’s on Carpenter Rd., for the response to medical calls to the residence. In particular, Officer Iannuzzi.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No Issues

5. Equipment:

- No issues.

6. Vehicles:

- No issues.

7. Other:

- National Police Week Proclamation designating 15 May as Peace Officer’s Memorial Day and the week of 15-21 May as Police Week.

8. Department Activity YTD:

Call Type	2017
Calls for Service	893
Criminal Cases	202
Arrests	134
Traffic Accidents	066

A motion to accept the Police Department report, as read, was made by Trustee Elizabeth Reilly, second by, Trustee, Alan Battiato. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report was as follows Meadow Hill Apartments.

- 1. Building #1 interior work continues.
- 2. Building #3 interior work continues.
- 3. Site work is back in swing.
- 4. Engineer and I have been reviewing the site plan do insure all items on site plan are implemented prior to final CO.

Steris – 2 Nucifora Blvd.

1. Final interior and site work continues.
2. Did a preliminary final inspection.
3. Engineer and I have been reviewing the site plan do insure all items on site plan are implemented prior to final CO.

McDonald's – 73 Brookside Ave

1. Exterior renovations continue.

15 Grand View

- 1- Interior work underway.

Buckley – 157 Main Street (Tuthill)

1. Interior & exterior work underway.

T-Mobile – 69 Brookside Ave

- 1- Issued permit for store prep and sign for retail store.

Garzone – 42 Maple Ave.

- 1- Issued permit for renovation of house.

I have drafted a suggested change to our parking code as it refers to required spaces in the B-1 zone. Giving the Planning Board to limit or increase on street parking. Per John Orr this is matter is still in preliminary stages.

A motion to accept the Building department report as read, was made by Deputy Mayor, Christopher Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

STREET REPORT: Street Superintendent, Charles Bono, read report as follows:

We spent a few days going around and putting down topsoil and grass seed where the edge of lawns that were damaged from the snow plows and snow blower.

We have been breaking down and removing some of our snow removal equipment and prepping them for summer.

We have been cutting down some trees and clearing some brush on our new property behind the village hall parking lot.

We have started our weekly mowing.

We continue with the normal weekly sweeping, picking up of bags and brush and the collection of garbage.

Tires can be brought to The Town of Chester Highway Dept. the 2nd and 3rd week of May during the hours of 9:00 am-3:30 pm, however they must be off the rims.

Received a letter from Orange and Rockland pertaining to street lighting options. Recently the New York State Public Service Commission issued an order directing O & R to offer additional Light Emitting Diode (“LED”) street lighting options to municipalities in its service territory beginning April 1, 2017. This applies to all failed luminaries in SC No. 4 (Service Classification No 4 -Public Street Lighting – Company Owned) will be converted to LED at no cost to your municipality. O & R will continue to offer on a calendar year basis, the replacement of up to two percent of its streetlights (“Two Percent System Threshold”) on a system –wide basis. Beginning April 1, 2017, all replacements under the Two Percent System Threshold will apply only to LED conversions

Received a letter from the New York State Department of Transportation. The enacted State fiscal year 2017-18 Budget includes 438.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding for municipalities to support the construction and repair of highways bridges, highway railroad crossings, and other facilities that are not on the State highway system. Our apportionment for the 2017-18 state fiscal year is \$52,158.88, which is a \$52.00 increase from last year. The Budget also includes (1) a \$100 million PAVE NY appropriation to assist municipalities with rehabilitation and reconstruction of local highways and roads; (2) a new

\$65 million Extreme Winter Recovery (EWR) capital appropriation to help local governments make necessary repairs to highways and bridges. Our apportionment balance for the PAVE NY appropriation is \$11,905.78, which is a \$11.87 increase from last year. Our apportionment balance for the new Extreme Winter Recovery capital appropriation is \$8,852.19. The total amount between the CHIPS appropriation, PAVE NY appropriation, and the Extreme Winter Recovery capital appropriation will be \$72,916.85, which is an increase of 14% from last year's budget

We have started our weekly mowing.

We continue with the normal weekly sweeping, picking up of bags and brush and the collection of garbage.

A motion to accept the Street Department report, as read, was made by Trustee, Alan Battiato, second by, Trustee, Elizabeth A. Reilly. Motion unanimously passed.

WATER REPORT: Water Commissioner, Gary Green Jr., read his report as follows:

1. Daily filter plant & well operations
2. Twice per week filter cleaning
3. Weekly mowing of facilities
4. Our quarterly Clean in place procedure was completed on membranes
5. Completed meter reading and repairs
6. Serviced mower and 2015 pick up
7. Attended Dig safe class in Newburgh
8. Monthly samples were taken to lab for testing Chlorinated, flushed and took 2 consecutive bacteria samples for building 1 at Meadow Hill apt.
9. The meter is installed, backflow preventer tested and service is now active.
10. Continue water line mark-outs for Dig Safe N.Y.

A motion to accept the Water Department report, as read, was made by Trustee, Alan Battiato, second by, Trustee, Elizabeth A. Reilly. Motion unanimously passed.

- New Hire – Water Maintenance worker - Joseph Rosploch. Start date July 3, 2017.

A motion to hire Joseph Rosploch as a Water Maintenance worker starting July 3, 2017 was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato.

PARK& RECREATION:

Report was read by Kristen from Park & Rec was present and mentioned the following:

This year's fireworks are all set. The event will be held as it was last year. I want to thanked the Village for pulling together and answering all those questions. The school will be ripping up the fields right after the event so next year's event is still in question. I will keep you posted. In August, we would also like to continue to do our concert series on Sundays from 6pm to 8pm. On August 6th, we have the Black Dirt Bandits, August 13th the Village has their event, August 20th we have Tim Urban and on August 30th we have Hilly Billy Parade.

OLD BUSINESS:

Resolution No.: 21 of 2017

A Meeting of the Village Board of the Village of Chester was convened on May 8, 2017 at 7:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION TO AMEND CERTAIN PROVISIONS OF THE VILLAGE'S EMPLOYMENT POLICIES MANUAL

WHEREAS, the Village of Chester's New York Employment Policies Manual ("Employment Policies Manual"), sets forth the terms and conditions of employment for Village of Chester (the "Village") employees; and

WHEREAS, in a continuing effort to improve and enhance the working relationship between the Village and its employees, the Village Board desires to amend certain portions of the Village's Employment Policies Manual as set forth below.

NOW THEREFORE, it is resolved by the Village Board as follows:

Section 1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.

Section 2. The Village Board hereby directs and authorizes that the following provisions of the Employment Policies Manual be amended to read as follows: (Any new language that will be incorporated into the Employment Policies Manual is shown in **bold** and any existing language that will be removed is shown in ~~strikethrough~~.)

5. New Employee Training/Probationary Term

All new employees receive on-the-job training. As a new employee, you will spend your first several months of employment with the Village in a probationary status. Newly hired employees are on probation for period of ninety (90) days. Once you have successfully completed the ninety (90) day probationary period, your status then changes to one of either regular full-time employment or regular part-time employment, depending upon the position for which you are hired.

During the probationary period, employees are not eligible for, do not accrue and are not entitled to any benefits, including but not limited to vacation leave, personal leave, and paid sick leave. ~~Further, you will not be entitled to participate in any Village employee benefit plan as described in this Manual or otherwise during the probationary period.~~ As a new employee, you will be taught the proper way to do your job as well as proper procedures for work tasks and office reporting requirements. The methods you will be learning have been developed to meet the Village's specific requirements for a safe and productive work experience. They are designed to help you work smarter, not harder.

6. Employee Classifications & Definitions

~~The term "Anniversary Date" as used in this Manual means the anniversary each year of the date of an employee's first day of employment with the Village. The Anniversary Date is used by the Village to calculate paid vacation leave and other forms of paid leave and/or benefits for eligible employees.~~

9. Base Wage & Salary Step Increases For New Hires

Newly hired employees may be eligible for increases to their base wage after six (6) full months or after twelve (12) full months of employment from the date of hire. The determination of whether a newly hired employee is eligible to receive an increase to their base wage is solely vested with the Village Board. Similarly, the amount of the increase is at the discretion of the Village Board.

12. Vacation Leave

Subject to the exceptions set forth below, vacation leave is provided by the Village, for full-time employees only, as follows:

a) **First Fiscal Year of Employment**—**A newly hired employee is not entitled to, nor does a newly hired employee accrue, any paid vacation leave during their probationary period. Once a newly hired employee successfully completes their probationary period (90 days), the newly hired employee begins to accrue vacation leave at a rate of one-half (1/2) vacation days per month actually worked until the end of the Village’s fiscal year in which the employee was hired.** ~~during the first year of employment, full-time employees are entitled to paid vacation leave of five (5) work days (i.e., 1 work week).~~ However, such leave may not be taken during the first six (6) months of employment with the Village, ~~and such paid leave does not accrue during the probationary period.~~

b) **Second Fiscal Year of Employment** - during the second fiscal year of employment, which shall begin on the first day of the Village’s fiscal year occurring after such employee was hired, ~~(commencing on and determined by the eligible employee's Anniversary Date~~ full-time employees are entitled to paid vacation leave of **five six (56)** work days ~~(i.e., 1 work week).~~

c) **Third through Ninth Fiscal Years of Employment** - during the third through ninth fiscal years of employment ~~(beginning on the first day of the fiscal year commencing on and determined by the eligible employee's Anniversary Date each year),~~ full-time employees are entitled to paid vacation leave of fifteen (15) work days (i.e., 3 work weeks).

d) **Tenth through Fifteenth Fiscal Years of Employment** - during the tenth through fifteenth fiscal years of employment ~~(beginning on the first day of the fiscal year commencing on and determined by the eligible employee's Anniversary Date each year),~~ full-time employees are entitled to paid vacation leave of twenty (20) work days (i.e., 4 work weeks).

e) **Sixteenth Fiscal Year of Employment and Beyond** - during the sixteenth fiscal year of employment and beyond ~~(beginning on the first day of the fiscal year commencing on and determined by the eligible employee's Anniversary Date each year),~~ full-time employees are entitled to paid vacation leave of twenty-five (25) work days (i.e., 5 work weeks).

f) Notwithstanding anything contained in this Manual, an employee will not accrue or otherwise be entitled to vacation leave during any month for which he or she is in an out-of-pay status, including but not limited to leave under the FMLA, sick leave, Workers' Compensation leave, Short-Term/Long-Term disability leave, or while subject to any form of discipline.

g) In any given year, an employee may take no more vacation than that to which the employee is entitled as set forth herein, except for any partial carryover from the immediately preceding year as set forth in subsections 11 (h) and 11 (j) of this Manual.

h) Subject to the provisions of subsection 11 (j) of this Manual, certain portions of vacation leave accrued during a given one (1) year period ~~(beginning on the first day of the fiscal year commencing on and determined by the eligible employee's Anniversary Date)~~ may be carried over to the following year only and not for any longer period. Notwithstanding anything contained herein, the failure to timely use any carryover vacation leave will result in a complete forfeiture of such carryover vacation leave.

i) If you quit or are discharged by the Village, you are entitled to payment of all accrued vacation leave, except as set forth in subsection 11(h) of this Manual. Notwithstanding anything contained herein, all vacation leave is based upon completed service time as set forth in this Manual; if you quit or are discharged by the Village prior to the completion of service time as determined by your Anniversary Date, you will not have accrued or be entitled to vacation leave for that period in which service time was not completed. There are no pro rata accruals of vacation leave.

j) Employees who do not wish to take the maximum amount of vacation leave to which they are entitled, **based upon the foregoing** ~~and as determined by their Anniversary Date in any given one (1) year period,~~ may elect the following options:

Vacation Time	Must Use	Carry-Over/Pay Election
10 days	5	5 days or Paid 5 days
15 days	10	5 days or Paid 5 days
20 days	15	5 days or Paid 5 days
25 days	15	5 days and Paid 5 days or Paid for 10 days

13. Personal Leave

All full-time, non-probationary employees of the Village are eligible for three (3) days of paid personal leave each **fiscal** year, except for the first full year of employment, ~~based upon and as determined by their Anniversary Date.~~ Entitlement to personal leave days shall commence and be credited ~~upon~~ **at the beginning of** ~~employee's Anniversary Date~~ each **fiscal** year. Employees who are in probationary status are not eligible for, do not accrue and are not entitled to any personal leave days until the completion of the probationary period. Employees who have successfully completed their probationary period are eligible for one (1) day of paid personal leave during the employee's first full year of employment with the Village, after which time the employee will be eligible for three (3) days of paid personal leave as set forth herein. Part-time employees and temporary employees are not eligible for or otherwise entitled to any personal leave days.

14. Sick Leave

All full-time, non-probationary employees are eligible for twelve (12) days of paid sick leave during each year. ~~based upon and as determined by their Anniversary Date.~~ Entitlement to paid sick leave shall commence and be credited **on the first day of the fiscal year** ~~upon the employee's Anniversary Date each year.~~ Employees who are on probation are not eligible for, do not accrue and are not otherwise entitled to paid sick leave. Employees who have successfully completed their probationary period **accrue paid sick leave at a rate of one (1) day of paid sick leave per month actually worked until the end of the fiscal year.** ~~are eligible for nine (9) days of paid sick leave during the employee's first full year of employment with the Village.~~

37. No Workplace Violence

(a) (v) Possessing any weapon in the workplace. A "weapon" includes, **any firearm, gun, explosive device or substance, lethal or debilitating chemical or gas, or any dangerous or deadly weapon of any description, including but not limited to a handgun, rifle, shotgun, dangerous knife, dagger, razor, imitation pistol, or any other item defined as a firearm or weapon under New York State Penal Law** ~~but is not limited to loaded and unloaded firearms, knives or any other device intended to cause harm or which threatens to cause harm;~~

Appendix "C"

A copy of the longevity payment schedule to be incorporated in the Employment Policies Manual as **Appendix "C"** is attached hereto as Exhibit A.

Section 3. This Resolution shall take effect immediately, but shall not be retroactive in any respect.

The question of the adoption of the foregoing was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor John. Tom Bell	[X]	[]	[]	[]
Deputy Mayor Christopher Battiato	[X]	[]	[]	[]
Trustee Brian J Boone	[X]	[]	[]	[]
Trustee Alan Battiato	[X]	[]	[]	[]
Trustee Elizabeth A Reilly	[X]	[]	[]	[]

The Resolution was thereupon duly adopted.

**BY ORDER OF THE VILLAGE BOARD OF THE
VILLAGE OF CHESTER, NEW YORK**

OTHER BUSINESS:

17- 22 RESOLUTION REFERRING PROPOSED LOCAL LAW #2 OF 2017, AMENDING THE ZONING CODE 98-20 (E) OFF-STREET PARKING AND LOADING, COMPUTATION OF SPACES IN A B-1 ZONE, TO THE VILLAGE OF CHESTER PLANNING BOARD AND THE ORANGE COUNTY DEPARTMENT OF PLANNING:

RESOLVED, that the Village Clerk, as provided in Zoning Code §98-39, refer Proposed Local Law # 4 of 2017 Amending Zoning Code §98-20 (E) Off-Street Parking and Loading, Computation of Spaces in B-1 Zone, to the Village of Chester Planning Board, for a report pursuant to Village Code §98-40(A) and to the Orange County Department of Planning for review in accordance with General Municipal Law § 239-m(3)(a)(ii).

Introduced By: Deputy Mayor Christopher Battiato

Seconded By: Trustee Brian J Boone

On a vote 5 of to 0, the resolution was adopted

RESOLUTION in support of EFC grant funding for the replacement of Pump Station No. 3

WHEREAS, pursuant to Intermunicipal Agreement with the Town of Chester and the Town of Monroe, the Village of Chester is a part of the Moodna Basin Joint Operating and Maintenance Commission (“Joint Commission”), whose personnel operate and maintain the sewerage infrastructure of the Village and of Town Sewer Districts in the Towns of Chester and Monroe; and

WHEREAS, following professional review of the state of the infrastructure maintained by the Joint Commission, the Sewer Administrator of the Joint Commission and the Joint Commission’s consulting engineers, Lanc & Tully, P.C., have recommended on an urgent basis the replacement and rebuilding of the Village of Chester’s Pump Station No. 3; and

WHEREAS, pursuant to such Intermunicipal Agreement, Pump Station No. 3, in addition to handling essentially all the sewage flow from the Village of Chester, pumps sewage originating from portions of the Town of Chester Sewer Districts, including flows from the Surrey Meadows development in the Town of Chester; and

WHEREAS, the Joint Commission’s consulting engineers have prepared plans and specifications for the replacement of Pump Station No. 3, and the Village has begun the process of soliciting proposals for the purchase of necessary equipment and the engagement of a contractor; and

WHEREAS, pursuant to the New York State Water Infrastructure Improvement Act (WIIA) and the New York State Intermunicipal Water Infrastructure Grants Program (IMG), the replacement of Pump Station No. 3, as recommended by the Joint Commission, to pump sewer flows from the Village of Chester and from Sewer Districts in the Town of Chester, qualifies for consideration to receive a grant or grants from the New York State Environmental Facilities Corporation; and

WHEREAS 6 NYCRR § 617.5(c)(7) provides that the replacement of the pump station and the application for a grant in support thereof is a Type II SEQRA action not requiring further review under 6NYCRR Part 617; and

WHEREAS the Mayor and Trustees have determined that it is in the best interest of the Village to apply for a grant pursuant to the above-described programs,

NOW, THEREFORE, be it hereby

RESOLVED that the Village Board declares that the replacement of Pump Station No. 3 is a Type II action under SEQRA and that no further SEQRA review is required, and it is further

RESOLVED that the Village shall apply for grant funding in support of the replacement of Pump Station No. 3, and it is further

RESOLVED that the Mayor, the Clerk, and the attorney for the Village and consulting engineers Lanc & Tully, P.C., and any and all other officers or agents of the Village whose participation is appropriate,

are authorized and directed to prepare, complete, execute and submit the appropriate grant applications and to do all other things necessary or proper to secure such grant or grants in support of the replacement of Pump Station No. 3.

Introduced By: Trustee, Brian J Boone
Seconded By: Trustee, Elizabeth A. Reilly.
On a vote of 5 to 0, the resolution was adopted

RESOLUTION regarding request for Pedestrian cross-walks

RESOLVED that the Mayor and Trustees of the Village of Chester request that the New York State Department of Transportation consider and implement the installation of pedestrian cross-walks across the portion of NYS Route 94 that constitutes Main Street in the Village of Chester in the vicinity of Maple Avenue and in the vicinity of Elm Street, so as to make pedestrian traffic safer and more convenient.

Introduced By: Trustee Brian J. Boone
Seconded By: Deputy Mayor Christopher Battiato
On a vote of 5 to 0 , the resolution was adopted.

**PROPOSED LOCAL LAW
AMENDING THE ZONING CODE 98-20 (E),
OFF-STREET PARKING AND LOADING,
COMPUTATION OF SPACES IN B-1 ZONE,**

Proposed Local Law # 3 of 2017.

A local law entitled: “Amendment to Chapter 98 of the Village Code Zoning Pertaining to Off-Street Parking and Loading, Computation of Spaces in a B-1 Zone”

Be it enacted by the Board of Trustees of the Village of Chester, in the County of Orange, as follows:

Section 1. The Code of the Village of Chester Chapter 98, Zoning, §98-20(E), Computation of spaces, is amended to include the following:

(7) In an effort to maintain the character of the B-1 zone, in the Planning Board’s discretion, all or portions of all the required off street parking for a site plan may be waived. In considering the above, the Planning Board will consider the proposed use and the proximity to available municipal parking in the area. Credit may also be given for available on-street parking. The on-street parking credit will be calculated at the rate of 1 space per 20 feet of lot frontage with available on-street parking.

Section 2. **EFFECTIVE.** This Local Law shall become effective immediately upon filing with the Office of the Secretary of State pursuant to the Municipal Home Rule Law and shall apply to all applications which have not been granted final approval.

Resolution Limiting Parking on Portion of Main Street:

WHEREAS, pursuant to Chapter 92 of the Village Code, the Mayor and Trustees are authorized to limit the time of parking in specified locations during specified hours; and

WHEREAS, from time to time the Mayor and Trustees have adopted such parking regulations, which appear in Schedule XI in Article VIII of the said Chapter 92 as Code §92-39, and

WHEREAS, subject to approval from the New York State Commissioner of Transportation, the Mayor and Trustees wish to limit the time of parking on the south side of Main Street from Elm Street to the Fire House,

NOW, THEREFORE, be it hereby

RESOLVED that, effective upon the approval by the New York State Commissioner of Transportation, the following is to be added to Schedule XI in Article VIII of the said Chapter 92 as Code §92-39, immediately after the entry for “Elm Street to driveway between Nos. 111 and 115 Main Street”:

Main Street	South 2 hours/ Monday to Friday except holidays	Elm Street to the Chester Fire District property line at 81 Main Street designated Tax lot 108-2-3.22
-------------	--	--

and it is further

RESOLVED, that the Village Clerk shall enter this change in the said Schedule XI immediately upon receipt of said approval from the New York State Commissioner of Transportation.

Introduced By: Trustee Brian J. Boone
Seconded By: Trustee Elizabeth A. Reilly
On a vote of 5 to 0, the resolution was adopted

Village Clerk requesting permission to attend New York Municipal Clerks Institute Training in Albany, NY on July 10, 11, and 12th.

A motion to authorize Village Clerk, Rebecca Rivera, to attend New York Municipal Clerks Institute Training in Albany, NY on July 10, 11, and 12th, was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone.

Propose comprehensive plan committee

Mayor made a motion to establish a committee for the proposed comprehensive plan and assigned two board members, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and the Code Enforcement officer, John Orr was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone.

CALENDAR:

- The Village Clerk’s office will be closed on Friday, **July 4, 2017** due to Independence Day.
- Chester Annual Fireworks **July 8, 2017** – sponsored by Suburban Propane and Shoprite. Fireworks will be held behind the Walton Engine & Hose Fire house downtown Chester. The event begins at **4:00 p.m.**, and will be an evening celebration with bands, bandstands and vendors. The fireworks will begin at dusk.
For more information please contact Park & Rec **845-469-7000 ext. 8**
- Village of Chester Music Series **2017**- see music schedule on village website: www.villageofchesterny.com
- Chester Historical Society Benefit- **August 12- 13th**. Please see News and Events page on the Village website: www.villageofchesterny.com

ADJOURNMENT:

A motion to close the meeting was made by Trustee Alan Battiato, second by Deputy Mayor Christopher Battiato.

Respectfully submitted,

Rebecca Rivera
Village Clerk