

**Village of Chester  
Board of Trustees Meeting Minutes  
August 8, 2016**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, August 8, 2016.

Members present: Mayor John Tom Bell, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J Boone. Deputy Mayor, Christopher Battiato was absent.

Also present: Village Treasurer/Deputy Clerk, Angela O'Neill, Village Attorney, Henry Christensen, Village Police Chief, Peter Graziano, Village Water Commissioner, Gary Green, Village Street Superintendent, Charles Bono, and Village Code Enforcement Officer, John Orr. Village Clerk, Rebecca Rivera was absent.

Mayor John Tom Bell opened the meeting at 7:00 PM. and started the meeting off with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor John Tom Bell noted that the audit of the Village's monthly bills for approval was complete. A motion to approve the audit of the bills was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

**APPROVAL OF MINUTES:** A motion to approve monthly meeting and public hearing for June was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

**CASH BALANCES ENDING JULY 31, 2016:**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Savings (Sterling National Bank)	--	--	619.41	2,877,275.87
Checking (Orange County Trust)	364,468.89	504,458.07	10.73	201,270.39
Savings (Orange County Trust)	484,113.49	139,129.48	359.85	3,990,722.86
<b><u>Water Fund</u></b>				
Capital Checking	--	--	6.20	72,001.39
Checking	165,443.36	113,141.44	12.12	274,689.69
<b><u>Sewer Fund</u></b>				
Checking	68,379.79	1,667.50	18.07	377,930.75

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2016 – 05/31/2017**

General Fund	1,746.19
Water Fund	38.93
Sewer Fund	32.08

**Treasurer's Discussion:**

1. EXPENSE CONTROL REPORT: Year to Date Expense Control Reports attached.
2. REVENUE CONTROL REPORT: Year to Date Income Control Reports attached.
3. TAX & SEWER COLLECTION: Ongoing

A motion to accept the Treasurer's report, as read, was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J Boone. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

F&A – 41 Récourt Ave

- 1- Certificate of Occupancy issued.

Meadow Hill Apartments.

- 1- Building #5 Certificate of Occupancy issued.
- 2- Building #6 interior work continues.
- 3- Building #2 framing completed and interior work started.

4- Building #3 footings and slab are complete

Steris Nubiform Blvd.

1- Work continues.

BYK – 48 Leone Lane

1- Work is complete.

Christopher's Bistro

1- Work almost complete.

Dos Latinos – 78 Brookside Ave

1- Work is complete

FDF Enterprises – 5 Sanford Ave

1- Interior work has started.

Curtain – 1 Railroad Ave

1- Interior work is underway.

Would like to ask permission to attend the following conferences:

- 1- September 21-23 NYSBOC annual conference in Kingston. Tri-County will be paying for room. Conference is \$85.
- 2- October 15th-22nd ICC annual conference in Kansas City MO. Tri-county will be paying all expensed.
- 3- November 2nd-4th. Tri-County conference in Kingston NY. Conference should cost less the \$250.

A motion to authorize John Orr, Code Enforcement Officer to attend New York State Building Officials Conference in Kingston NY on September 21<sup>st</sup> -23<sup>rd</sup>, ICC annual conference in Kansas City, MO on October 15<sup>th</sup> – 22<sup>nd</sup> and Tri-County conference in Kingston NY on November 2<sup>nd</sup> – 4<sup>th</sup> was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**POLICE REPORT:** Police Chief, Peter Graziano, next read his report as follows:

**1. Personnel:**

- No issues

**2. Citizen Issues:**

- Received a letter from Mark Felice regarding Officer Iannuzzi's performance during a traffic stop in March 2016.

**3. Public Safety Issues:**

- Traffic Details: Continuing.
  - New York Guard Counter Drug Task Force Prescription Pill Drop Box Program. Made a presentation at the Police Chief's Association of Orange County relative to the program. The drop boxes are provided through a grant by CVS Caremark to provide the public a means to dispose of unwanted/unnecessary medications. The drop boxes are provided at no cost to the municipality. The Police Chief's Association agreed to cover any disposal costs however, the designated incinerator in Dutchess County (who is authorized by the NYS DEC to dispose of Medications) has agreed to incinerate the medications at no cost. All that is required is to provide a letter of support by one elected official.

**4. Facilities:**

- No Issues

**5. Equipment:**

- No Issues.

**6. Vehicles:**

- Received the titles for surplus patrol vehicle from NYS DMV, will be putting the vehicle on Gov. Deals.

**7. Other:**

- No issues.

**8. Department Activity YTD:**

Call Type	2016
Calls for Service	1326
Criminal Cases	309
Arrests	222
Traffic Accidents	097

A motion to authorize Mayor to sign and approve the New York Guard Counter Drug Task Force Prescription Pill Drop Box Program Agreement was made by second by Trustee Alan Battitao, second by Elizabeth A. Reilly. Motion unanimously passed.

**STREET REPORT:** Street Superintendent, Charles Bono, read his report as follows:

We spent a good amount of time during the last month blacktopping in Cherry Heights. I mentioned at our May Meeting, that we had the opportunity to demo a 2' planer on Bobcat Skid Steer. During that period, we were able to go through and grind up certain parts of the street where the slurry seal had broken apart and replace it with new blacktop. We also had a few areas where the sides of the street were higher than the center of the street. By grinding down the sides of the streets a couple inches, we were able to create a swale where the water could go into and not run out onto the street. We spent a couple of days using the Town of Chester's Paver to help and correct some low spots in the middle of the street in order to get the water to run down to the edge of the street. I like to thank Highway Superintendent Anthony LaSpina and his crew for their help.

Replaced a 40' section of 10" drainage pipe by 15 Hambletonian Ave.

Replaced a 30" section of 10" drainage pipe by 6 Miller Dr.

Replace a broken grate on a catch basin by 24 Hambletonian Ave.

We will be Chip Sealing Cherry Heights starting tomorrow Aug 9, 2016 until the completion of the Chip Sealing is completed. Streets to be sealed: Elm St., Highland Ave., Kerner Dr., Miller Dr., Oak St., Walnut St., Vadala Rd., Maple Ave., North Hudson St., and Hudson St.,

I spoke to John O'Connor from V. Paulius Associates and they are going to be doing some road work over the next few weeks on Nucifora Blvd. and Elizabeth Dr. During those times, there will be intermittent lane closures in those parts of the Industrial Park. Most of the work is going to be completed over two weekends The planned weekend dates are Aug. 19<sup>th</sup>-22<sup>nd</sup> and September 9<sup>th</sup>-12<sup>th</sup>, weather permitting. The Industrial Park will be accessible at all times either through the Elizabeth Drive entrance or the Nucifora Blvd. entrance. They will be distributing letters to the property owners in the Industrial Park

We continue with the normal weekly sweeping, mowing and picking up of bags and brush.

**WATER REPORT:** Water Commissioner, Gary Green Jr., read his report as follows:

- 1) Daily filter plant and Well house checks
- 2) Weekly mowing of facilities
- 3) Weekly testing at well
- 4) Twice a week filter membrane cleaning
- 5) Summer time testing: Nitrate, Sodium, SOC's, POC's, THM's, HAA5's, Iron and Manganese
- 6) Painting of fire hydrants
- 7) Fixed bathroom ceiling in men's room at Village Hall
- 8) Water collection for late bills

- 9) Installed hydrant riser on Nucifora Boulevard
- 10) Pump test at CSI and pump test at Community Play Things
- 11) Repaired leak on main at Lookout Terrace
- 12) Regular water line mark outs from Dig Safe NY

**PARK & RECREATION:** No one present from Park & Rec.

**OTHER BUSINESS:**

- Tom Becker submitted letter of retirement from the position of Water Commissioner, effective July 31, 2016. His last day was July 30, 2016. A motion to approve Tom Becker submitter letter of retirement from the position of Water Commissioner, effective July 31, 2016 was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.
- Appointment of Water Commissioner to the Water Department to fill vacancy. A motion to appointment Gary Green Jr. as Water Commissioner of the Water Department was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.
- Permission to Purchase the following properties surrounding Walton Lake properties in the Town of Monroe Sec Block Lots **8-1-9, 8-1-10, 8-1-11 and 8-1-13**. A motion to purchase Walton Lake properties in the Town of Monroe, Lots **8-1-9, 8-1-10, 8-1-11 and 8-1-13** at \$500 each was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.
- Johnson's Towing – 871 Craigville Rd, Chester. - Requesting permission to be added to the Village of Chester Towing List. **Tabled until further notice.**
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- Lobster Pier Restaurant, 87 Brookside Ave, Chester – Requesting a 30-Day Advance Notice –renewal of Liquor License. A motion to waive 30 Day Advance Notice for the purpose of Liquor License renewal was made by Trustee Elizabeth A. Reilly, Trustee Brian J Boone. Motion unanimously passed.
- Request to waive penalties and collection fees on water account 10 Oakland Ave. A motion to waive penalties and collections fees on Mr. Scandurras water account on 10 Oakland Ave was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.
- Request to waive penalties on water account 180 Greycourt Ave, for May1, 2016 billing period. A motion to waive penalties on Mr. Flores water account on 180 Greycourt Ave, for the billing period of May 1, 2016 was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.
- Village Clerk requesting permission to attend NYCOM (New York State Conference of Mayors) September 12-16, 2016 in Saratoga Springs. A motion to approve Village Clerk to attend NYCOM (New York State Conference of Mayors) September 12-16, 2016 in Saratoga Springs was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.
- Village Clerk requesting permission to attend (NYSA) New York State Archives part 1 of 2 workshop regarding Policies and Procedures on August 23, 2016 in the Town of Wallkill. A motion to grant permission to the Village Clerk to attend (NYSA) New York State Archives part 1 of 2 workshop regarding Policies and Procedures on August 23, 2016 in the Town of Wallkill was made by Trustee Brian J Boone, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.
- Police shield plaque: created by Brian Boone, located outside the police station. Chief Graziano and the Village Board thanked Trustee Brian J Boone for his generous donation of the Police Shield plaque for the Police station.
- Set Public hearing to consider Frontier Communications application to provide service in Village of Chester. A motion to set public hearing to consider Frontier Communications application to provide service in Village of Chester on September 12, 2016 at 6:45 p.m. was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone. Motion unanimously passed.

**CALENDAR:**

- Fall Volunteer Hospice Training 2016 as follows: 9/19, 9/26, 10/3, 10/10, 10/17, 10/24, and 10/31. Where: The Community Church of Wurtsboro, 134 Sullivan St., Wurtsboro NY 12790. Contact: Debra Epstein at 845-565-4849 or [derae@hospiceoforange.com](mailto:derae@hospiceoforange.com).

**ADJOURNMENT:**

A motion to adjourn the monthly meeting at was made by Trustee Alan Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk