

**Village of Chester
Board of Trustees Meeting Minutes
September 12, 2016**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, September 12, 2016.

Members present: Mayor John Tom Bell, Deputy Mayor, Christopher Battiato, Trustee, Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J Boone.

Also present: Village Treasurer/Deputy Clerk, Angela O'Neill, Village Attorney, Henry Christensen, Village Police Chief, Peter Graziano, Village Water Commissioner, Gary Green, Village Street Superintendent, Charles Bono, and Village Code Enforcement Officer, John Orr. Village Clerk, Rebecca Rivera was absent.

Mayor John Tom Bell opened the meeting at 7:00 PM. and started the meeting off with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor John Tom Bell noted that the audit of the Village's monthly bills for approval was complete. A motion to approve the audit of the bills was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J Boone. Motion unanimously passed.

APPROVAL OF MINUTES: Monthly meeting minutes for August 8, 2016 was tabled.

CASH BALANCES ENDING AUGUST 31 2016:

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	--	--	619.54	2,878,514.82
Checking (Orange County Trust)	393,193.44	530,320.55	9.34	64,143.28
Savings (Orange County Trust)	37,518.31	211,602.38	360.58	3,816,638.79
<u>Water Fund</u>				
Capital Checking	--	--	6.20	72,007.59
Checking	51,951.27	85,035.21	14.09	259,479.74
<u>Sewer Fund</u>				
Checking	136,145.72	1,320.40	23.77	512,756.07

Cumulative Fiscal Year Interest Earned by Fund 06/01/2016 – 05/31/2017

General Fund	2,735.65
Water Fund	59.22
Sewer Fund	55.85

Treasurer's Discussion:

1. **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports attached.
2. **REVENUE CONTROL REPORT:** Year to Date Income Control Reports attached.
3. **TAX & SEWER COLLECTION:** Ongoing. Sewer Installment #2 due by 9/30/16.
4. **UNPAID TAX NOTICES:** Notice of unpaid 2016-2017 Village Taxes will be mailed out by the week of 9/19/16.

A motion to accept the Treasurer's report, as read, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

Meadow Hill Apartments.

- 1- Building #6 interior work continues.
- 2- Building #2 interior work started.

Steris Nucifora Blvd.

- 1- Interior work continues.
- 2- Site work continues.

Christopher's Bistro

- 1- Work almost complete.

FDF Enterprises – 5 Sanford Ave

- 1- Interior work continues.

Curtain – 1 Railroad Ave

- 1- Interior work continues.

Mott – 45 Meadow Ave

- 1- Issued permit for the renovation and addition to single family home.

Whispering Hills Condo

- 1- Issued permit for the reconstruction of 3 decks.

Jean – 7 Vista Dr.

- 1- Issued permit for the addition of a 2 car garage.

Quinn – 77 Main Street

- 1- Issued permit for the construction of a 40x40 pole barn.

Building department has been working on renovations to the office area, and would like permission to purchase and have installed carpeting. The carpet will be the same as the carpet installed downstairs earlier this year. The cost will be \$995.35.

A motion to approve the purchase of carpeting in the building department for the purpose of renovations to the office area was made by Trustee Alan Battiato, second by Trustee Brian J Boone. Motion unanimously passed.

POLICE REPORT: Police Chief, Peter Graziano, next read his report as follows:

1. Personnel:

- Appointment of Part-time Officer Joseph Guarneriri to full time.

2. Citizen Issues:

- None

3. Public Safety Issues:

- Traffic Details: Continuing.
- Schools Open signs were posted the of 8/29.
- Speed trailer is being deployed in various areas.
- Patrols are checking bus stops and vehicles passing busses.

4. Facilities:

- No Issues

5. Equipment:

- Experiencing some server issues, may need RAM upgrade.
- Speed trailer needs to be checked due to some unusual data readings. Trailer does display properly.

6. Vehicles:

- No issues.

7. Other:

- No issues.

8. Department Activity YTD:

Call Type	2016
Calls for Service	1999
Criminal Cases	441
Arrests	276
Traffic Accidents	118

STREET REPORT: Street Superintendent, Charles Bono, no report submitted.

WATER REPORT: Water Commissioner, Gary Green Jr., read his report as follows:

- 1) Daily filter plant & Well operations
- 2) Twice per week filter cleaning
- 3) Weekly mowing of facilities
- 4) Continue hydrant painting
- 5) Replaced broken window at Well house
- 6) Distributed past due water collection notices
- 7) Assisted Street Dept. w/ tar & chip, cleaned chip from water valves
- 8) Monthly samples were taken to lab for testing
- 9) On site for Steris drainage project – road crossing
- 10) Installed hydrant riser at Steris
- 11) On site for service line leak on Ricki Lane
- 12) On site for service line leak at 8 Lake Avenue
- 13) Patched leak on fiberglass tank at filter plant
- 14) Continue water line mark-outs for Dig Safe N.Y.

PARK & RECREATION: No one present from Park & Rec.

OTHER BUSINESS:

- VOTE to Authorizing Frontier Agreement - a motion to leave open for public comments 7 more days and close public comments on September 21, 2016 was made by Trustee Elizabeth A. Reilly, second by Alan Battiato. Motion unanimously passed.

RESOLUTION SETTING COMPENSATION FOR MEMBERS OF THE VILLAGE ZONING BOARD OF APPEALS:

RESOLVED, that the Village Board of Trustees sets the compensation for members of the Village's Board of Zoning Appeals for attendance at a meeting of the Board of Zoning Appeals as follows:

- a. For each project discussed at a public meeting at which an Applicant appears (which may include the holding of a public hearing for the project), a member attending the meeting shall be compensated in the sum of \$50.00.

- b. The Chairman (or Acting Chairman) presiding at a public meeting (which may include the holding of a public hearing) of the Board of Zoning Appeals shall be compensated at the rate of \$65.00 for each project discussed at which an Applicant appears.
- c. There shall be no compensation with respect to projects which are the subject of general discussions or for which minor ministerial actions are taken.

RESOLVED, that the Village Clerk is hereby authorized and directed to take such actions and perform such other and further acts that are reasonably necessary to fulfill the purposes of this Resolution.

Introduced by: Trustee Elizabeth A. Reilly
 Seconded By: Trustee Christopher Battiatio
 On a vote of 5 to 0, the resolution was adopted.

RESOLUTION

A meeting of the Village Board of the Village of Chester was convened on September 12, 2016 at 7:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION ADOPTING SEPARATION OF SERVICE POLICY (CIVIL SERVICE 71) FOR VILLAGE HANDBOOK

WHEREAS, the Village Board of the Village of Chester desires to implement a policy and procedure that provides notice to employees and opportunity to respond, where an employee is on workers' compensation leave for more than a year and is subject to separation from service under New York State Civil Service Law § 71; and

WHEREAS, the Village Board has, in consultation with labor counsel, formulated the annexed policy for inclusion in the Village's Employment Policy manual.

NOW THEREFORE, BE IT RESOLVED that:

Section 1. The above "WHEREAS" paragraphs are incorporated by reference as if fully set forth herein.

Section 2. The annexed policy concerning separation of employees from service (other than Police Department employees) under New York State Civil Service Law § 71 is hereby incorporated into and made a part of the Village of Chester Employment Policy manual.

Section 3. The Village Clerk is hereby authorized and directed to distribute copies of the annexed policy to Village employees (except Police Department employees).

Section 4. The Village Clerk and any other employees or officers of the Village are authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution is effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor John Thomas Bell	[X]	[]	[]	[]
Deputy Mayor Christopher Battiatio	[X]	[]	[]	[]
Trustee Alan Battiatio	[X]	[]	[]	[]
Trustee Elizabeth A. Reilly	[X]	[]	[]	[]
Trustee Brian J. Boone	[X]	[]	[]	[]

The Resolution was thereupon duly adopted.

RESOLUTION

The Mayor and Trustees of the Village of Chester, having received from Orange County Department of Environmental Facilities and Services a proposed budget for the year 2017 for operation and maintenance of the Harriman Sewage Treatment Plant, and having considered the same, and having heard the opinions of the Sewer Administrator of Moodna Basin Joint Operations & Maintenance Commission and the views of Henry N.

Christensen, Jr. , counsel to such Commission, and deliberation having been had thereon, it was on a motion by **Trustee Christopher Battiato** second by **Trustee Elizabeth A. Reilly**.

RESOLVED, that the Village of Chester disapproves the proposed budget for the year 2017 for the Harriman Treatment Plant Operation and Maintenance in the following respects:

1. The constituent communities of the Moodna Basin Joint Operation & Maintenance Commission (the Village of Chester, the Town of Chester, and the portion of the Town of Monroe outside Orange County's Sewer District # 1) are entitled to credit on account of the 2015 operating surplus which is not accounted for in, this budget.
2. The proposed budget seeks from Contract Users amounts toward administration expenses which have not been agreed to.
3. The proposed budget seeks unreasonable amounts, with no supporting explanation, for Pipe Line; chemicals; gas/fuel, heat; electric service; telephone; rubbish removal; maintenance contracts; vehicle expenses, and equipment expenses.
4. The proposed budget makes no explanation of the proposed allocation of labor expenses.
5. The proposed budget seeks \$170,000 for legal services and \$230,000 for Consultant which have not been agreed to.
6. The proposed budget was not presented under cover of a letter making specific reference to the 1995 inter-municipal agreement;

and be it further

RESOLVED, that the Mayor is authorized to notify Orange County Department of Environmental Facilities & Services that the proposed budget is rejected; and it is further

RESOLVED, that if the items listed above shall be dealt with to the satisfaction of the Mayor and the attorney for the Commission, the Mayor is authorized without further action by this Board to approve a revised budget.

Resolution Proclaiming the month of October 2016 as Anti-Bullying Awareness Month:

WHEREAS, we must safeguard schools and communities for our children, and, through our recognition of the serious issues that face them each day, offer our children an environment that holds promise and security; and

WHEREAS, many organizations, school districts, educators and parents have publicly expressed concern about bullying of children; and

WHEREAS, each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in chronic state of anxiety; and;

WHEREAS, it is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and

WHEREAS, providing a safe physical and emotional environment is a significant goal and personal responsibility of each individual; and

WHEREAS, it is time to "Stand UP for character- DOWN to Bullying!",

NOW, THEREFORE, be it hereby

RESOLVED that the Mayor and Board of Trustees of the Village of Chester, do hereby designate the month of October 2016 as Anti-Bullying Awareness Month in the Village of Chester as a symbol of our commitment to the year-round struggle against bullying; and be it further

RESOLVED that the Village Clerk is hereby directed to display a copy of this resolution at Village Hall, and to e-mail a certified copy of this resolution to the Academy for Character Education at the Sage Colleges.

Introduced by: Trustee Elizabeth A. Reilly

Seconded By: Trustee Christopher Battiato

On a vote of 5 to 0, the resolution was adopted.

A motion to change Village Board Monthly Meeting from October 10, 2016 to October 11, 2016 was made by Trustee Elizabeth A. Reilly, second by Trustee Christopher Battiato. Motion unanimously passed.

Village Hall will be CLOSED on October 11, 2016, Columbus Day.

A motion to accept EAP- Employee Assistance Program for 2016-2017 was made by Trustee Brian J Boone, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

62 Leone Ln and Norfolk Southern railway request to have interest/penalties waived by Village Board. After some discussion the Village Board tabled until October 11, 2016 monthly meeting.

Permission for Village Clerk and Planning Board secretary to attend NYS Archives workshop addressing scanning essentials in Washingtonville, on Thursday, September 22, 2016 at 10am to 1pm. Motion unanimously passed.

A motion to authorize Village Clerk and Planning Board secretary to attend NYS Archives workshop addressing scanning essentials in Washingtonville, on Thursday, September 22, 2016 at 10am to 1pm was made by Trustee Alan Battiato, second by Trustee Christopher Battiato. Motion unanimously passed.

Liquid Lounge III Inc. submitted a request to the Village Board to have 30 day notice as required by New York State Liquor Authority to renew Liquor License.

A motion to waive 30day notice as required by New York State Liquor Authority to renew Liquor License was made by Trustee Brian J Boone, second by Trustee Christopher Battiato. Motion unanimously passed.

CALENDAR:

- Annual Kite Festival, Sunday, 10/30/2016 12 p.m. – 2 p.m. at Knapps' View 3rd Annual Town of Chester Touch a Truck Event, Saturday, September 17, 2016 from 9 a.m. – 1 p.m. Location – Town Highway Department Garage, located at 77 Laroe Rd, Chester.
- Fall Volunteer Hospice Training 2016 as follows: 9/19, 9/26, 10/3, 10/10, 10/17, 10/24, and 10/31. Where: The Community Church of Wurtsboro, 134 Sullivan St., Wurtsboro NY 12790. Contact: Debra Epstein at 845-565-4849 or derae@hospiceoforange.com.

ADJOURNMENT:

A motion to adjourn the monthly meeting and go into execution to discuss legal matters with counsel was made by Trustee Elizabeth A. Reilly, second by Christopher Battiato. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk