

**Village of Chester
Board of Trustees Meeting Minutes
September 14, 2015**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, September 14, 2015.

Members present: Mayor Philip Valastro, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Christopher Battiato. Deputy Mayor Carole Duffy was not present.

Also present: Village Clerk, Rebecca Rivera, Village Attorney, Henry Christensen, Village Accountant, Stephen Brown, Village Police Chief, Peter Graziano, Village Street Superintendent, Charles Bono, Water Commissioner, Thomas Becker, Village Treasurer, Angela O'Neill, and Village Code Enforcement Officer, John Orr.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted that the audit of the Village's monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept Village monthly meeting minutes and public Hearing of (August 10, 2015) was made by Trustee Christopher Battiato, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Village Treasurer, Angela O'Neill, read her report as follows:

CASH BALANCES ENDING August 2015:

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	--	--	617.97	2,871,208.71
Checking(Orange County Trust)	159,864.91	309,045.10	12.21	70,248.82
M.M. (Orange County Trust)	110,360.61	79,793.68	417.01	3,745,374.54
<u>Water Fund</u>				
Capital Cap Checking	--	--	5.33	61,941.23
Checking	44,340.85	37,692.73	18.39	212,458.73
<u>Sewer Fund</u>				
Checking	29,231.25	279,356.44	55.40	551.898.57

Cumulative Fiscal Year Interest Earned by Fund 06/01/2015 – 05/31/2016

General Fund	2135.33
Water Fund	66.10
Sewer Fund	100.76

Treasurer's Discussion:

1. **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports submitted via e-mail on 9/11/15.
2. **REVENUE CONTROL REPORT:** Year to Date Income Control Reports submitted via e-mail on 9/11/15.
3. **2015-2016 VILLAGE PROPERTY TAX AND SEWER COLLECTION:** Ongoing. Sewer Installment #2 is due by 9/30/15.
4. **UNPAID TAX NOTICES:** Unpaid tax notices will be mailed out on Friday, 9/18/15.
5. **CORRECTION:** Treasurer's Report dated 8/10/15 corrections for: Water Fund Checking deposits = \$57,965.17, withdrawals = \$54,492.38, interest = \$16.86 and ending balance = \$205,810.61.

A motion to accept the Treasurer's report as read was made by Trustee Betty-Jo Bono, second by Trustee John T Bell. Motion unanimously passed.

A motion to accept correction to water fund, Deposits, Disbursements, Interest Ending, ending balance on Treasurers report of August 10, 2015 was made by Trustee Betty- Jo Bono, second by Trustee Christopher Battiato.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

Sienko – 20 Oakland Ave
1- Project almost complete.

F&A – 41 Greycourt Ave
1- Siding & roofing done.
2- Interior work continues.

Norris – 26 Elm Street
1 – Final inspection late this week.

Castle – 109 Brookside Ave
1- Work has started.

Meadow Hill Apartments.
1- Site work continues.

Steris Nucifora Blvd.
1- Site work continues.

FDF Enterprises – 3 Sanford Ave
1- Work well underway.
2- Slab is in.
3- Framing started.

I will be attending a Tri-County NYSBOC class and meeting on September 23rd in Woodburne NY Sullivan County.

The Chester AG group will be having a Farmers market Saturdays 9-2. They started two weeks ago on September 5th.

POLICE REPORT: Police Chief, Peter Graziano, read his report as follows:

1. Personnel:

- No issues.

2. Citizen Issues:

- No issues.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- Village Hall Camera: Requested and received estimates from Linstar and N.A.S. Security. Awaiting the third estimate from ADT.
- PD Garage: paving estimates were requested from Tobasco Paving (declined), James Young Paving (No Response) Anchor Paving (received) and Cooper Paving (received). The area to be paved is approximately 3200sq ft.
- PD Garage: Door upgrade estimates were requested from Raynor (no response), Clegg Bros(received), Dutchess Overhead Doors(received), and Forgatch Overhead Doors (waiting)

5. Equipment:

- No issues.

6. Vehicles:

- 725, 2010 64,000 mi., cracked oil cooler, replaced by DeAngelis, hole in catalytic converter, under warranty repaired by Healey Chevrolet.

7. Other:

- No issues

8. Department Activity YTD:

Call Type	2015
Calls for Service	2653
Criminal Cases	597
Arrests	400
Traffic Accidents	170

STREET REPORT: Street Superintendent, Charles Bono, read his notes as follows:

- We spent the last couple weeks tar and chipping. Tar and chipping has been completed as of today (08/10/15). We used about 14,000 gallons of oil because we did more chipping than scheduled to do. Bank Street, Garden Street will be closed to allow the tar and chipping cure.
- We are doing road side mowing before Labor Day.
- I want to thank the police department for their assistance when tar and chipping, especially on Brookside Ave. Building Inspector, John Orr, Joe Grassi, and Village of Florida Street department were a great help during taring and chipping.

WATER REPORT: Water Commissioner Thomas Becker read water report as follows:

- 1= Daily filtration plant and well #12 routine.
- 2= Mowing at all water facilities as needed.
- 3= Inspection of water main tie in and water main installation for the new apartments on High St. also the pressure testing, chlorination and bacteria sampling have been done.
- 4= A service line was replaced at 14 Grey Court Ave.
- 5= Twice weekly EFM filter membrane cleanings and Quarterly CIP filter membrane cleanings.
- 6= Two bacteria samples were taken to the Lab plus two for the water main install on High St.
- 7= THM, HAA5, Iron & Manganese testing has been done
- 8= Air compressors at filtration plant.

A motion to authorize the purchase the emergency purchase of a 10 horse power compressor for the water filtration plant for no more than \$12, 000.00 was made by Trustee Betty-Jo Bono, second by Christopher Battiato. Motion unanimously passed

PARK& RECREATION: No report submitted.

OTHER BUSINESS:

A motion to authorize the Employee Assistance Program Renewal Agreement for 2015-2015 was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed

A motion to waive the 30 Day Advance Notice for Clayton Delaney’s Dinning Saloon, located 44 Main Street, Chester, NY 10918 was made by Trustee Christopher Battiato, second by Trustee Betty-Jo Bono. Motion unanimously passed

RESOLUTION AUTHORIZING THE CREATION OF A NEW JUSTICE COURT POSITION - CLERK TO THE JUSTICE:

RESOLVED, that the Mayor and the Board of Trustees of the Village of Chester hereby authorize the creation of the following position for the Justice Court of the Village of Chester: Court Clerk to the Justice;

and be it further

RESOLVED, that the Mayor, Village Clerk and Village Treasurer are hereby authorized and directed to take such actions and perform such other and further acts that are reasonably necessary to fulfill the purposes of this Resolution.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 4 to 0, the resolution was adopted

WHEREAS, the Village of Chester (the "Village") and the Village of Chester Police Benevolent Association (the "PBA") are signatories to a certain collective bargaining agreement (the "CBA") covering the period June 1, 2012 through and including May 31, 2016; and

WHEREAS, a question has arisen with respect to the interpretation of Article 6, Section 6.1 and Article 5 Section 5.5 of the CBA; and

WHEREAS, the Village and the PBA have agreed to the terms and conditions of a Memorandum of Agreement (the "MOA") which will resolve the interpretation issues referenced above,

NOW, THEREFORE, be it hereby

RESOLVED, that the Mayor and Board of Trustees of the Village of Chester hereby approve of the terms and form of the MOA, a copy of which is attached hereto; and be it further

RESOLVED, that the Mayor is hereby authorized to execute the MOA on behalf of the Village, provided that the MOA is executed also by a duly authorized member of the PBA; and be it further

RESOLVED, that the Mayor and counsel for the Village are hereby authorized to take such other and further acts that may be necessary to effectuate the above.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 4 to 0, the resolution was adopted

RESOLUTION DISAPPROVING THE PROPOSED BUDGET FOR THE YEAR 2016 FOR THE HARRIMAN TREATMENT PLANT OPERATION AND MAINTENANCE:

The Mayor and Trustees of the Village of Chester, having been advised by another community that Orange County Department of Public Works, Division of Environmental Facilities and Services, had prepared a summary proposed budget for the year 2016 for operation and maintenance of the Harriman Sewage Treatment Plant, and having considered the same, and having been advised of the opinions concerning same of Henry N. Christensen, Jr., attorney for the Village and counsel to Moodna Basin Joint Operations & Maintenance Commission, and deliberation having been had thereon, it was

on Motion by Trustee, John Tom Bell, seconded by Trustee, Betty-Jo Bono.

RESOLVED, that the Village of Chester disapproves the proposed budget for the year 2016 for the Harriman Treatment Plant Operation and Maintenance in the following respects:

1. The proposed budget summary was not delivered to the Village in a timely fashion, nor was it delivered to the Clerk with an express reference to the 1995 inter-municipal agreement, as required by the said inter-municipal agreement.
2. The proposed budget summary fails to disclose, on a line-by-line basis the proposed expenditures, and fails to disclose, on a line-by-line basis, either the results of operations in 2014 or the year-to-date budget and actual costs for 2015, and therefore does not properly present the information needed for intelligent review.
3. The constituent communities of the Moodna Basin Joint Operation & Maintenance Commission (the Village of Chester, the Town of Chester, and the portion of the Town of Monroe outside Orange County's

Sewer District #1) are entitled to credit on account of the 2014 operating surplus. The information presented does not disclose what that surplus was; nor does it disclose how the appropriated surplus is being applied toward the 2016 budget.

4. The proposed budget summary seeks from Contract Users amounts toward administration expenses which have not been agreed to.

5. The proposed budget summary does not disclose what the proposed contractual expenses are.

6. The proposed budget summary seemingly allocates nearly all contractual line items on the basis of flows without identifying items that should be assumed 100% by the District.

And it is further

RESOLVED, that the Mayor is authorized to notify Orange County Department of Public Works, Division of Environmental Facilities and Services, that the proposed budget is rejected; and it is further

RESOLVED, that if the items listed above shall be dealt with to the satisfaction of the Mayor and the attorney for the Commission, the Mayor is authorized without further action by this Board to approve a properly presented and properly revised budget.

Business Improvement District - Village Accountant Stephen Brown gave a presentation on Business Improvement District. The documents regarding presentation are attached to minutes.

CALENDAR

- Town of Chester "Touch a truck" event September 19, 2015 – 9am-1pm, Town of Chester Highway Garage, located, 77 Laroe Rd.

ADJOURNMENT

A motion to close meeting at 8:50 pm was made by Trustee, John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk