

**Village of Chester
Board of Trustees Meeting Minutes
October 5, 2015**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, October 5, 2015.

Members present: Mayor Philip Valastro, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Christopher Battiato. Deputy Mayor Carole Duffy was not present.

Also present: Village Treasurer, Angela O’Neill, Village Attorney, Henry Christiansen, Village Police Chief, Peter Graziano, Village Street Superintendent, Charles Bono, Water Commissioner, Thomas Becker, and Village Code Enforcement Officer, John Orr. Village Clerk, Rebecca Rivera was not present.

Deputy Mayor Carole Duffy opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Deputy Mayor Carole Duffy noted that the audit of the Village’s monthly bills for approval was complete.

APPROVAL OF MINUTES: September minutes tabled until November meeting.

TREASURER’S REPORT: Village Treasurer, Angela O’Neill, read her report as follows:

CASH BALANCES ENDING SEPTEMBER 2015:

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	--	--	598.16	2,871,806.87
Checking(Orange County Trust)	392,768.10	344,383.19	12.78	118,633.73
M.M. (Orange County Trust)				
<u>Water Fund</u>				
Capital Cap Checking	--	--	5.33	61,941.23
Checking	14,460.46	51,016.14	16.28	175,873.05
<u>Sewer Fund</u>				
Checking	60,847.57	7,737.31	46.94	605,008.83

Cumulative Fiscal Year Interest Earned by Fund 06/01/2015 – 05/31/2016

General Fund	3,124.72
Water Fund	87.71
Sewer Fund	147.70

Treasurer’s Discussion:

1. **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports submitted via e-mail on 10/05/15.
2. **REVENUE CONTROL REPORT:** Year to Date Income Control Reports submitted via e-mail on 10/05/15.
3. **2015-2016 VILLAGE PROPERTY TAX AND SEWER COLLECTION:** Ongoing.
4. **UNPAID TAX NOTICES:** Unpaid tax notices were mailed out on Friday, 9/18/15.

A motion to accept the Treasurer’s report as read was made by Trustee Betty-Jo Bono, second by Trustee John T Bell. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

F&A – 41 Greycourt Ave

- 1- Interior work continues.

Norris – 26 Elm Street

- 1 – Issued a CO for project is complete.

Castle – 109 Brookside Ave

- 1- Work almost complete.

Meadow Hill Apartments.

- 1- First building foundation in.

Steris Nucifora Blvd.

- 1- Site work continues.

FDF Enterprises – 3 Sanford Ave

- 1- Interior work continues.

Year to-date total permits issued are 65. Consisting of:

5 Basement Renovations	5 Decks
5 Natural Gas Conversions	4 Commercial Renovations
7 Residential Renovations-Additions	6 Re-Roofs
2 Sheds	4 Signs
1 Multi-Family Home	3 Single Family Homes
1 Fence	2 Tank removals
16 Solar	4 Miscellaneous
Total permit income \$52,361	

I would like to thank the Board for allowing me to attend last week's ICC National Convention and Code Hearings. I attended informative classes, a multi-vendor exhibit and hours of code hearings. The code hearings were attended by 100s of Building Officials from around the country along with many manufacturers and industry leaders. Code changes were presented debated on and then voted on with the final vote to be conducted online in December.

I will be meeting this Thursday with a company that will conduct a lighting evaluation to see if we qualify for an O&R program which will make upgrades to current lighting if needed and 75% of the cost will be paid by O&R. The evaluation is a free service.

POLICE REPORT: Police Chief, Peter Graziano, read his report as follows:

1. Personnel:

- No issues.

2. Citizen Issues:

- No issues.

3. Public Safety Issues:

- No issues

4. Facilities:

- No issues

5. Equipment:

- No issues.

6. Vehicles:

- 725, 2010 64,000 mi., cracked oil cooler, replaced by DeAngelis, hole in catalytic converter, under warranty repaired by Healey Chevrolet.

7. Other:

- No issues

8. Department Activity YTD:

Call Type	2015
Calls for Service	
Criminal Cases	
Arrests	
Traffic Accidents	

STREET REPORT: Street Superintendent, Charles Bono, read his notes as follows:

- We have been picking up excess stone from the tar and chipping completed last month.
- Catch basin in Whispering Hills was repaired.
- Sink hole at 24 Chester Acres Blvd repaired.
- Leaf Pick - Asking Village residence put sticks, stones separate from leaves and no leaves near the storm drains or catch basins. Leaf pick up ends December 1, 2015.
- Snow ordinance begins November 1, 2015 – April 15, 2016 from 3am – 6am no parking.

WATER REPORT: Water Commissioner Thomas Becker read water report as follows:

1= Daily filtration plant and well #12 routine.

2= Weekly mowing at all water facilities.

3= We replaced the water service line at the castle with the help of the highway dept. and the police dept. to control traffic. It was a long day due to the depth of the old service line and issues with our underground boring tool.

4= Quarterly meters have been read and we have started to read in the village.

5= Several fire flow test were done recently at Lowe’s and meadow hill apartments.

6= At the filtration plant twice weekly EFM membrane cleanings have been done. The old compressor and air dryer have been removed. We ran new conduit out of the main power supply into the back room for the new air compressor. We moved the copper air lines to go from the holding tank to the new air compressor. For the new air compressor electrical hook ups the cost will be between \$1500.00 and \$2,000.00 dollars.

PARK & RECREATION: Kristen Palmer of Park and Recs reported:

- Youth Basketball sign up
- 10/24/15 Kite Festival
- 10/25/15 Halloween Parade starts by Battiato Farm at 1:30pm.

OTHER BUSINESS:

RESOLUTION ENGAGING DANZIGER & MARKOFF LLP FOR ACTUARIAL SERVICES FOR FISCAL YEARS 2015 AND 2016:

RESOLVED, that the Mayor and the Board of Trustees of the Village of Chester hereby engage the services of Danziger & Markoff LLP, attorneys at law, to perform actuarial services for the Village’s post-employment benefit plan for the fiscal years of 2015 and 2016; and be it further

RESOLVED, that the Mayor and the Village Clerk and Village Treasurer are hereby authorized and directed to take such actions and perform such other and further acts that are reasonably necessary to fulfill the purpose of this Resolution.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

RESOLUTION ENGAGING VANACORE, DeBENEDICTUS, DiGIOVANNI, & WENDELL, LLP FOR AN AUDIT OF THE VILLAGE AND THE VILLAGE JUSTICE COURT FOR THE FISCAL YEAR ENDING MAY 31, 2015:

RESOLVED, that the Mayor and the Board of Trustees of the Village of Chester hereby engage the services of VANACORE, DeBENEDICTUS, DiGIOVANNI, & WENDELL, LLP, certified public accountants, to audit the Village of Chester and the Village of Chester Justice Court as and for the year ending May 31, 2015; and be it

RESOLVED, that the Mayor and the Village Clerk and Village Treasurer are hereby authorized and directed to take such actions and perform such other and further acts that are reasonably necessary to fulfill the purpose of this Resolution.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

A motion to authorized the Village Clerk, Rebecca Rivera to attend the NYS Retirement System Employer Education Unit one-day Employer Education Seminar at Village of Washingtonville, Village Hall, and 9 Fairlawn Dr., Friday, October 9, 2015 was made by Deputy Mayor Carole Duffy, second by Trustee Betty-Jo Bono. Motion unanimously passed.

CALENDAR

- Village office hours on Wednesday, October 7, 2015, are 11am to 5pm.
- Village will be closed on October 12, November 3, 11, 26 & 27 2015 due to the Holidays.

ADJOURNMENT

A motion to close meeting was made by Trustee, John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk