

**Village of Chester  
Board of Trustees Meeting Minutes  
November 9, 2015**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, November 9, 2015.

Members present: Mayor Philip Valastro, Deputy Mayor Carole Duffy, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Christopher Battiato.

Also present: Village Clerk, Rebecca Rivera, Village Treasurer, Angela O'Neill, Village Street Superintendent, Charles Bono, Village Police Chief, Peter Graziano, Water Commissioner, Thomas Becker, Village Code Enforcement Officer, John Orr and Village Attorney, Henry Christiansen.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor Philip Valastro noted that audit of the Village's monthly bills for approval was complete.

**APPROVAL OF MINUTES:** A motion to accept Village monthly meeting minutes September and October was made by Trustee Christopher Battiato, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**TREASURER'S REPORT:** Village Treasurer, Angela O'Neill, read her report as follows:

**CASH BALANCES OCTOBER 2015:**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Savings (Sterling National Bank)	--	--	618.23	2,872,425.10
Checking(Orange County Trust)	423,343.75	403, 287.55	8.56	138, 689.93
M.M. (Orange County Trust)	9,180.21	329, 297.41	365.03	3,168, 282.64
<b><u>Water Fund</u></b>				
Capital Cap Checking	--	--	5.33	61, 951.72
Checking	54, 694.74	49,229.84	14.86	181, 340.95
<b><u>Sewer Fund</u></b>				
Checking	46,182.33	4,231.59	52.97	646,959.57

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2015 – 05/31/2016**

General Fund	4,116.54
Water Fund	108.90
Sewer Fund	200.67

**Treasurer's Discussion:**

1. **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports submitted via e-mail on 11/06/15.
2. **REVENUE CONTROL REPORT:** Year to Date Income Control Reports submitted via e-mail on 11/06/15.
3. **2015-2016 VILLAGE PROPERTY TAX:** An unpaid tax file was submitted to Orange County Commissioner of Finance Office for the purpose of re-levying unpaid village property taxes on to January 1, 2016 Town/County Tax Bill.
4. **SEWER COLLECTION:** Sewer Collection continues. 3<sup>rd</sup> Installment is due by 12/31/15.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

F&A – 41 Greycourt Ave

- 1- Work continues.

Meadow Hill Apartments.

- 1- Framing underway on first building.
- 2- Issued permit for second building.

Steris Nucifora Blvd.

- 1- Site work continues.

FDF Enterprises – 3 Sanford Ave

- 1- Work continues.

Moccio – 21 Carpenter Road

- 1- Issued permit for an addition.
- 2- Work underway.

Burger King – 3 Bryle Place

- 1- Issued permit for the conversion of the bank to fast food restaurant.
- 2- Work well underway.

I met with O&R’s Green team and an evaluation of the lighting was conducted at Village Hall, Police Station, Street, Water and Police Garages. They are recommending changes to the lighting primarily at the garages. The old florescent lighting at those locations is very inefficient and savings can be seen with the recommended changes. The total project cost would be \$11,008.91 with O&R picking up \$7,058.20 and the remaining \$3,950.71 to be paid by the Village.

**POLICE REPORT:** Police Chief, Peter Graziano, read his report as follows:

**1. Personnel:**

- No issues.

**2. Citizen Issues:**

- No issues.

**3. Public Safety Issues:**

- Traffic Details: Continuing
- There were no Halloween related incident for the period 30-Oct - 1 Nov 15

**4. Facilities:**

- Police Garage – Paving and Door upgrades are completed

**5. Equipment:**

- No issues.

**6. Vehicles:**

**7. Other:**

- No issues

**8. Department Activity YTD:**

Call Type	2015
Calls for Service	3156
Criminal Cases	716
Arrests	486
Traffic Accidents	193

**STREET REPORT:** Street Superintendent, Charles Bono, read his notes as follows:

As of November 1st the snow ordinance is in effect in which there is no parking on any village street between the hours of 3:00am to 6:00am.

Replaced 20' of curbing at the 2nd Bus Stop on W/Hills Dr., just past Peach Ln.

DEC Inspection of the Fuel Tank Storage Facility. 2-days prior to that we had a sensor malfunction for the Tank # 2 Gas Dispenser Sump and had a service call into Luzon to have it repaired We were cited with 3 violations: as-builts are not adequate, monitoring records for leak detection for the tank # 2 and monitoring records for leak detection for the piping of tank # 2. New regulations for Hazardous materials: Ex. florescent light bulbs, batteries, part washer fluid, aerosol cans.

We spent a couple of days blacktopping: 1- day in Whispering Hills and 1-day Maple Ave.

We continue with the normal weekly sweeping and picking up of bags and brush.

A majority of our time has been spent picking up leaves.

We would like to remind the village residents that all weekly pick up, including leaf pick up will end December 1st, so we urge everyone to put out their leaves at the earliest convenience.

**WATER REPORT:** Water Commissioner Thomas Becker read water report as follows:

- 1= Daily Filtration plant and Well #12 routine.
- 2= Finished reading water meters.
- 3= At the filtration plant twice weekly EFM membrane cleanings have been done and the new air compressor is in place and operating.
- 4= Two required bacteria samples were taken to the lab.
- 5= Fire hydrants are being repainted and main line valve boxes throughout the Village are being cleaned.
- 6= We replace a water service line that was leaking at 48 Maple Ave.
- 7= Our weekly mowing should be done for the season.
- 8= Helped the Parks Dept. winterize the ball fields and concession stand.
- 9= Replaced the block at the filter plant that were removed to install the new tanks on Skid A and B.
- 10= Replaced a leaking water service line at 5 Highland Ave. today.

**PARK& RECREATION:** no report:

**OTHER BUSINESS:**

- Resolution authorizing two new hires for the Street department

**Water Filtration Property Tax Exemption - 2017:**

WHEREAS the Village of Chester is the owner of real property in the Town of Monroe, County of Orange identified on the tax map as follows:

Section	Block	Lot
18	5	11
13	1	28
8	1	78
8	1	35
8	1	77
8	1	24
8	1	23
8	1	22
8	1	21
8	1	16
8	1	12

8	1	8
8	1	54
8	1	53
13	1	28
8	1	42
8	1	44
8	1	45
8	1	46

**WHEREAS** the above real property is devoted solely to public use and is part of the Village owned water system as the site for the Village's Water Filtration Plant, necessary connections and appurtenances; and

**WHEREAS** the Real Property Tax Law, Section 406(3), provides the authority for each taxing district in which municipally owned property used in such manner is located to grant a whole exemption from real property taxes levied by that taxing district; and

**WHEREAS** such exemption for the Village of Chester Water supply site real property would provide a direct and immediate benefit for the taxpayers and water users of the Village of Chester, which would enhance real property ownership, encourage industrial and commercial development, and exemplify a spirit of inter-municipal cooperation between the County of Orange and the Village,

**NOW, THEREFORE,** be it

**RESOLVED** that the Village Board of the Village of Chester, on behalf of the Village of Chester, its taxpayers, water users and citizens hereby petitions the County of Orange to grant a whole exemption from Orange County real property taxes commencing for the calendar year 2016 for the parcel of real property identified as follows in the Town of Monroe:

<b>Section</b>	<b>Block</b>	<b>Lot</b>
18	5	11
13	1	28
8	1	78
8	1	35
8	1	77
8	1	24
8	1	23
8	1	22
8	1	21
8	1	16
8	1	12
8	1	8
8	1	54
8	1	53
13	1	28
8	1	42
8	1	44
8	1	45
8	1	46

and be it further

**RESOLVED** that a copy of this resolution be forwarded to the appropriate Orange County Government officials.

Introduced By: Trustee, John T Bell  
 Seconded By: Deputy Mayor, Carole Duffy  
 On a vote of 5 to 0, the resolution was adopted

**Resolution Establishing Date of Village Board Reorganization Meeting:**

**WHEREAS**, the Village held its general Village Election; and

**WHEREAS**, thereafter, the newly elected Mayor and Board of Trustees must hold a reorganization meeting.

**NOW, THEREFORE**, be it herby

**RESOLVED** that the Board of Trustees of the Village of Chester, New York will hold the 2015 Village Reorganization Meeting on December 7, 2015, at 7:00 p.m. at the Village Hall; and be it further

**RESOLVED** that the Village Clerk shall give due notice of this resolution in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee, John T Bell

Seconded By: Trustee, Betty-Jo Bono

On a vote of 5 to0, the resolution was adopted

**FULLTIME LABOR WITH REDUCED HOURS:**

**RESOLVED** that the Mayor and Board of Trustees of the Village of Chester (the “Village Board”) hereby approve the employment of

1. John A. Memmelaar as a Seasonal Laborer to assist the Village Street Department with snow and ice removal and related maintenance work during the upcoming winter season, and
2. The temporary employment of Joseph T Phillips as full-time laborer with reduced hours, to assist the Village Street Department during the ongoing medical leave of a regular employee, such temporary employment to be reviewed in approximately six months and Mr. Phillips’ hours of work to be determined from time to time by the Village Street Commissioner.

**November 9, 2015**

Motion made by Deputy Mayor, Carole Duffy

Seconded by Trustee, John T Bell

<b><u>Voting in</u></b>	<b><u>Favor</u></b>	<b><u>Against</u></b>
Mayor Valastro	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Bell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Bono	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Duffy	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Battiato	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Village Board Monthly Meeting is scheduled for December 7, 2015 at 7:10pm

**Ann Engelhart, President of Whispering Hills Home owner Association,** addressed the Village Board about the following concerns:

Repairs to sidewalks, replace light post near driveway 1300. It was removed 10yrs ago, more speed limits signs, due to the area near Knollcrest apartments, being a blind spot; cars don’t stop at pedestrian walk, the adding of the yellow lines on the road and catch basin to be cleaned out. Pictures were provided by Mrs.Engelhart. See attached.

The Village Board will take all requests in to consideration and get back to the Home owner associations.

The Village Hall and board members presented Mayor Philip Valastro with a plaque for his years of dedication and service as Mayor and Trustee of the Village of Chester.

Orange County Legislator, John Vero, of the Legislative District 10, present Mayor Philip Valastro and Deputy Mayor, Carole Duffy, a certificate for their service to Orange County and the Village of Chester.

#### **CALENDAR**

- Village will be closed on, November 11, 26 & 27 and December 25, 2015 in observance of the Holidays.
- Veterans Day Ceremony will be held at the Walton Engine and Hose Fire House at 11am.
- Village Board of Trustee meeting December 7, 2015.
- Village Hall office hours are 9am to 1pm on Thursday, December 24 and December 31, 2015.

#### **ADJOURNMENT**

A motion to close meeting was made by Trustee, John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk