

**Village of Chester
Board of Trustees Meeting
March 12, 2012**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, March 12, 2012. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee Carole Duffy, Trustee John J. Collins, and Trustee Betty-Jo Bono. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Village Water Treatment Operator Thomas Becker, and Village Code Enforcement Officer John Orr. Street Superintendent John T. Bell was not present. In audience were Gordon Shehab, Nikki Mayer, Bill Murray, Tom Flynn and John Gargano.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete. Audit Report is attached.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of February 6, 2012 was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill read report as follows:

CASH BALANCES ENDING FEBRUARY 29, 2012

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	246,799.73	733,057.55	13.99	10,412.18
Savings	--	380,932.16	758.74	3,421,172.40
<u>Water Fund</u>				
Checking	59,113.56	36,292.44	43.58	264,683.49
Capital MM	--	--	5.95	69,134.43
Capital Checking	--	48.00	1.19	13,913.66
<u>Sewer Fund</u>				
Checking	237,788.12	--	47.78	327,219.42
MM Saving	--	--	2.41	27,958.00

Cumulative Fiscal Year Interest Earned by Fund 06/01/2011 – 05/31/2012

General Fund	6,735.66
Water Fund	322.02
Sewer Fund	619.18

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report for all fund attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report for all fund attached for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **2012-2013:** All Department Heads have submitted their budget requests. The Mayor and Board will review the department requests during the month of February, at which point a Preliminary Budget will be prepared.

- (4) SEWER COLLECTION:** The Village Clerk's Office will be generating an unpaid sewer report and unpaid notices will be going out to Village Residents advising of final due date of 3/31/12. Any unpaid sewer bills after the 3/31/2012 will be releived onto Village Tax Bills along with a 10% penalty.

A motion to approve Village Treasurer's report was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed. Trustee Carole Duffy was not present.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John read report as follows:

Current projects that were inspected during the last month:

Satin Fine Foods

- 1- A few minor items to finish before CO is issued.

Steris – 23 Elizabeth Drive

- 1- Work continues.

All Pets Veterinary - Renovation

- 1- Work under way.

C&S - Renovation

- 1- Work under way on Banana rooms.

Farrow – 55 Main Street

- 1- Issued Permit for Renovation for new "Juice Bar"

Conklin – 47 Greycourt Ave

- 1- Issued Permit for Front Deck

Sewer surveys have been sent out and we have received just over half back at this time. I continue to work on the total sewer assessment and should be complete by March 23rd.

Request to attend the New York State Floodplain & Stormwater Association Seminar May 1-3 in Binghamton. Information is attached.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- No issues.

2. Citizen Issues:

- A flyer will be distributed to the downtown businesses advising of upcoming events where Main St will be closed for a period of time. Events include; The Little League Parade, Girl Scout Parade and the Kiwanis 5K race. I received an email on Saturday about some confusion in Whispering Hills over snow ordinance on signs and information contained on the Village website (report attached).

3. Public Safety Issues:

- Traffic Details: Continuing.

I attended a meeting about the Hambletonian Marathon, scheduled for 20, October 2013. The meeting was to begin discussing the route as well as participant safety. The affected streets in the Village are; Meadow, Garden, Greycourt and Winkler. I advised that a representative may have to attend a Board Meeting and that an insurance certificate would have to be filed.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Vehicles:

- No issues

7. Department Activity:

Call Type	2012
Calls for Service	897
Criminal Cases	150
Arrests	069
Traffic Accidents	018

HIGHWAY REPORT: Street Superintendent J. Thomas Bell was not present; no report was submitted.

WATER REPORT: Water Treatment Operator Thomas Becker was present and read his report as follows:

1= Daily Filtration Plan and Well #12 routine.

2= Backflow preventing devices are still being tested. A second notice has gone out to the remaining locations that have not responded to our first request. If it becomes necessary a third notice will be sent out with a shut off deadline.

3= At the Filtration Plant we have continued to be on site to perform EFM backwashes on both filter skids. The contract between the Village and Cappola to upgrade the Filtration plant has been finalized. I have been in contact with the Pall corp. in reference to the continued filter membrane issues on skid B and they are going to send a system specialist down to the plant within the next two weeks.

4= A service line leak has been repaired on Maple Ave.

5= I am in the process of finalizing a Water Contract with Brain Leetjens for the property on Shaleen Dr.

6= All unpaid water bills have been collected. We have 9 locations shut off most of which are vacant. Some off our Quarterly bills are still outstanding at this time but they are on a different schedule for collection.

7= On 2-15 2012 I met with Steve Gagnon at the OCHD to review and update our Stage 2 Disinfectant Byproducts monitoring requirements.

9= Within the next three weeks we should be receiving a check for \$24,426.00 from the NYSDOT this is money that they have held from the water main project on West St.

10= Joe will be attending a Backflow device recertification class tonight and tomorrow night.

11= On March, 27 the water dept. will attend a free excavator safety seminar at the Brookside Manor put on by Dig Safely NY.

12= We still have no new information on the Walton lake Dam, the free water customers or the purchase of property along Walton Lake shoreline.

13= I would like to have the Boards approval to have the Whispering Hills warranty inspection done and the Walton Lake Intake structure.

PARK& RECREATION: No report submitted.

OTHER BUSINESS:

Resolution Rescheduling the April 2012 Village Board Meeting:

WHEREAS the April, 2012, meeting of the Board of Trustees of the Village of Chester is currently scheduled to be held at 7:00 p.m. on April 9, 2011, at the Village Hall.

NOW, THEREFORE, be it hereby

RESOLVED that the Board of Trustees of the Village of Chester, New York will hold its April, 2012, meeting on April 2, 2012 at 7:00 p.m. at the Village Hall;

and be it further

RESOLVED that the Village Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

Resolution Directing Public Hearing on Proposed Village Budget:

WHEREAS a budget for the Village has been prepared for the 2012/2013 fiscal year; and

WHEREAS a public hearing is required to be held thereon.

NOW, THEREFORE, be it hereby

RESOLVED that the Village Board will hold a Public Hearing at 6: 45 P.M., on the 2nd day of April, 2012, at the Village Hall, on the proposed Village Budget for the 2012/2013 fiscal year; and be it further

RESOLVED that the Village Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

Resolution Revising Village Sewer Charges:

WHEREAS, pursuant to Chapter 79, Article IV, of the Code of the Village of Chester, (the "Village Code")the Board of Trustees of the Village of Chester (the "Village Board")must review, and where appropriate, revise the charges for sewer use to be assessed against the various properties within the Village; and

WHEREAS the Village Board has caused to be prepared a proposed schedule of revisions to sewer charges for certain properties within the Village (the "Unit Revision Schedule"), a copy of which is annexed to this resolution; and

WHEREAS the Village Board has reviewed the Unit Revision Schedule and approves and adopts the changes detailed therein,

NOW, THEREFORE, be it

RESOLVED that the Village Board adopts the revised sewer charges detailed on the attached Unit Revision Schedule as the new basis for sewer charges for those properties; and be it further

RESOLVED that the Village Clerk and the Village Treasurer are hereby directed to take all actions as may be required by law to effectuate the changes detailed in the Unit Revision Schedule.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

Resolution Authorizing Chester Little League Parade:

WHEREAS the Chester Little League (the "Applicant") has requested the use of (Chester Property) for the Chester Little League Parade on April 14, 2012 (the "Event") from 9:00 am to 10:30am; and

WHEREAS the Applicant has provided the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured,

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

CALENDAR:

- Chester Little League Parade - Saturday, April 14, 2012 – beginning at 9:00 am at the Train Station (near the Heritage Trail) finishing at Community Park.
- Girl Scout Parade April 22, 2012 - beginning at 1:00 pm at the Train Station (near the Heritage Trail) finishing at Community Park

ADJOURN: A motion to adjourn the regular monthly meeting and enter into executive session was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk