

**Village of Chester
Board of Trustees Meeting
March 10, 2014**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, March 10, 2014. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Carole Duffy. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Water Treatment Operator, Thomas Becker and Village Code Enforcement Officer John Orr In the audience: Sandra Rothenberg, Virginia Privitar of The Chronicle Newspaper, Gordon Shehab, Nikki Mayer, Maurice Scandurra, Tracy Schuh, Leslie Smith, Clifton Patrick, Village Planning Board Chairman, Richard Ramsdell, Village Attorney, Randy Braun, Frank Nussbaum, Ana Cutignola, Kristen O'Donnell and Ted Talmadge.

Mayor Philip Valastro opened the meeting at 7:12 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes and Public Hearing meeting minutes on proposed adoption of a local law, Law No. 1 of 2014, Tax Cap Override Law of February 10, 2014 was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill was present and read report as follows:

CASH BALANCES ENDING DECEMBER:

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	250,502.96	333,291.61	13.75	137,143.98
Savings	--	163,444.86	786.76	3,948,741.19
<u>Water Fund</u>				
Checking	49,499.99	59,383.08	21.85	275,834.47
Capital MM	--	--	6.65	85,459.37
<u>Sewer Fund</u>				
Checking	23,885.60	181,111.50	11.75	30,674.67

Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014

General Fund	9,467.32
Water Fund	446.14
Sewer Fund	608.11

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Report for all funds was e-mailed to Board Members on 3/10/14. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Report for all funds was e-mailed to Board Members on 3/10/14. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **BUDGET 2014-2015:** Meetings and preparation of budget continues. A tentative budget will be filed with the Clerk's office by 3/21/2014.
- (4) **SEWER:** Unpaid sewer notices have been mailed. Unpaid sewer as of 3/31/14 will be relieved on to 6/1/14 Village Tax Bill with a 10% penalty.

Sewer Bill #1709 to be reversed upon Village Board approval.

A motion to authorize adjustment of Sewer Bill #1709 was made by Trustee Betty-Jo Bono, second by Trustee Carole Duffy. Motion unanimously passed.

A motion to approve to the Treasurers report was made by Trustee Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Current projects that were inspected during the last month:

Boodles – 37 Main Street
1- Work continues.

Smith – 65 Greycourt Ave
1- Work stopped for the winter.

Bruedan/Fini – Former Bruedan lots.
1- Work continues.

Morris – 11 Maple Ave
1- Work continues.

Bukowski – 16 Chester Acres Blvd.
1 – Work continues.

Middletown Urgent Care – 78 Brookside Ave
1 – Work is complete.

VanDerMeulen – 32 Maple Ave
1- Interior work continues.

During the month I issued the attached notices about snow loads on roofs and decks and for the commercial building about clearing exits and hydrants. (**Notice attached to minutes**)

Mayor Valastro asked Building Inspector John Orr about the sidewalks in the Village that were not well maintained. Building Inspector John Orr stated that he checked in the areas he talked to some people and gave friendly reminders. Due to the extraordinary winter we had I don't think a lot of people were prepared with the amount of work they had to do. Building Inspector also mention that due to the extraordinary winter the Water Department helps with removal of snow. Building Inspector would like to remind the community that maintaining sidewalks is the responsibility of the home owner and/or the business owner in the Village of Chester.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- No issues

2. Citizen Issues:

- No issues.

3. Public Safety Issues:

- Traffic Details: Continuing

4. Facilities:

- A small leak was detected in the Police Garage; we are attempting to contact the roofing company for a repair that should be under warranty. Several messages have been left.

5. Equipment:

- No issues.

6. Vehicles:

- No issues.

7. Department Activity YTD:

Call Type	2014			
Calls for Service	905			
Criminal Cases	134			
Arrests	093			
Traffic Accidents	054			

STREET REPORT: Street Superintendent Charles Bono was present and read report as follows:

February was a busy month for the street dept. Snow plowing and snow removal became a daily routine. We had eight storms ranging from 1" to 21". It's probably the second time that I can remember where we didn't have time to finish picking up snow from one storm to the next storm. At one point we thought that it would never stop snowing.

I would like to thank my crew for all their hard work and the long hours which required a few sleepless nights in getting the village back up and running in a short amount of time. Joe Grassi for taking care of the sidewalks, I can't say enough on how tough his job is trying to keep the sidewalks clear. At times it seemed like it was never ending, with snow plow after snow plow covering the sidewalk with more snow after each pass. But Joe stayed with it through storm after storm. Not many could complete the task, like Joe did. I had to call on Tommy Becker and his backhoe in the early morning hours of the big storm on February 14, to open up the Park and Ride and help clean up downtown, which was a very big help for us in keeping up with the storm. Special thanks to Anthony LaSpina, the Town of Chester Highway Superintendent for the use of their loader on several occasions and the Village of Chester Police Department, for removing vehicles from the street.

Looking forward towards spring, on April 1st our Green Waste Removal Program will resume. Green Waste Materials must be curbside by 6:00 am on Fridays. Branches must be no longer than 4 ft. and tied. Grass clippings and leaves must be in biodegradable bags. (Bags are available at Deli USA, Chester Market, Village Hall and the Street Department Garage.)

WATER REPORT: Water Treatment Operator Thomas Becker was present and read report as follows:

- 1- DAILY FILTRATION PLANT AND WELL #12 ROUTINE.
- 2- AT THE FILTRATION PLANT EFM FILTER MEMBRANE CLEANINGS WERE DONE TWICE EACH WEEK.
- 3- BACKFLOW TESTS ARE BEING DONE.
- 4- SIDEWALKS AND FIRE HYDRANTS WERE CLEARED AFTER THE LAST SNOW STORM.
- 5- THE ORANGE COUNTY HEALTH DEPT. IS REVIEWING OR DRINKING WATER QUALITY REPORT
- 6- OUR ANNUAL WATER WITHDRAWAL REPORT HAS BEEN SENT TO D.E.C.
- 7- THE FORD PICKUP HAS BEEN SERVICED.

PARK & RECREATION: Trustee Betty-Jo Bono was present and read report as follows:

Trustee Bono mentioned that the Park & Recreation meeting was cancelled.

Tracy Schuh of the Park & Recreation Commission was present in the audience and stated that the Commission is working on updating the agreement between the Town of Chester and the Village of Chester's maintenance agreement with regards to the park land fees for Community Park that was created over 30 years ago.

OTHER BUSINESS:

Vote on Local Law No. 4 of 2013. (Tabled until further notice)

After some discussion the Village board decide to give the public there due consideration to review and address their comments.

A motion to reopen the public hearing on the Proposed Local Law No. 4 of 2013, "Amendment to Chapter 98 Zoning RM Zone," in order to give the public and opportunity to submit written comment by March 20, 2014 was made by Trustee Carole Duffy, second by Deputy Mayor Philip Valastro. Motion unanimously passed.

Vote on Zoning annex BT Holding properties. (Tabled until further notice)

BT Holdings project owner Frank Nussbaum asked the Village Board if they would consider tabling the Zoning annex BT Holding properties. The Village Board was in agreement with tabling this item until further notice.

Resolution Directing Public Hearing on Proposed Village Budget:

WHEREAS a budget for the Village has been prepared for the 2014/2015 fiscal year; and

WHEREAS a public hearing is required to be held thereon,

NOW, THEREFORE, be it hereby

RESOLVED that the Village Board will hold a Public Hearing at 6:45 p.m. on the 7th day of April, 2014, at the Village Hall, on the proposed Village Budget for the 2014/2015 fiscal year; and be it further

RESOLVED that the Village Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

Resolution Authorizing the 2014 Hambletonian Marathon [TABLED FROM FEBRUARY'S MEETING]:

WHEREAS the Hambletonian Marathon (the "Applicant") has requested the use of Village's streets and roadways as described on the attached sheet for the 2014 Hambletonian Marathon and Good Time Trotter's Relay on October 19, 2014 (the "Event") from 8AM to 2PM; and

WHEREAS the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate"),

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

2013-2014 Sewer Collection:

The final date of Village sewer collection is Monday, April 1, 2014. Reminder notices were mailed February 14, 2014. A final unpaid sewer report will be forwarded to Town of Chester on or about April 4, 2013 for the purpose of relevy onto the 2014-2015 Village Real Property Tax bill.

6 Main St – need make an adjustment of \$50.00 for shut off and restore fee.

A motion to authorize the adjustment of \$50.00 for shut off and restore fee for 6 Main streets water bill was made by Trustee Carole Duffy, second by Trustee John T Bell. Motion unanimously passed.

CALENDAR:

- 9th Annual Chester Clean up – Sponsored by Tom Flynn from Flynn Funeral Home – Sat, April 26, 2014 @ 8am in front of Wendy's located in the ShopRite Mall. For more information contact Tom Flynn @ 845-783-1811
- Office Clerk's. Court and Bldg. Dept. will be closed for regular business on Friday, March 21, 2014 for records retention day.
- *Crafting and Quilting – For more details call *Park & Rec* @ **(845) 469-7000 x8.**

- *Senior Movie Matinee – March 20, 2014 @ 1pm
- *Sleigh Riding @ Knapp's View
- *Toddler Storybook Dance – ends next week
- *Youth Basketball – ends in two weeks.

ADJOURN:

A motion to adjourn the monthly business meeting and to go in to executive session was made by Trustee John T Bell, second by Trustee Carole Duffy. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk