

**Village of Chester
Board of Trustees Meeting
May 12, 2014**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, May 12, 2014. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee Betty-Jo Bono, Trustee John T Bell and Trustee Carole Duffy. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O’Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Water Treatment Operator, Thomas Becker, Village Code Enforcement Officer John Orr and Village Clerk Rebecca Rivera was absent. In the audience: Virginia Privitar of The Chronicle Newspaper, Gordon Shehab, Nikki Mayer, Tracey Schuh, Leslie Smith, Clifton Patrick, Village Planning Board Chairman, Richard Ramsdell, and Zoning Board Chairman David Stevenson.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: The approval of Village monthly business minutes and Public Hearing meeting minutes of (March 10, 2014), (April 7, 2014) and Public Hearing meeting minutes of (March 10, 2014) on proposed Local Law No. 4 of 2013, “Amendment to Chapter 98 Zoning RM Zone,” and (April 7, 2014) on proposed Village Budget for the 2014/2015 fiscal year.

A motion to approve Village monthly business minutes of (March 10, 2014) was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

A motion to approve Village Public Hearing meeting minutes of (March 10, 2014) on proposed Local Law No. 4 of 2013, “Amendment to Chapter 98 Zoning RM Zone was made by Trustee John T Bell, second by Trustee Carole Duffy. Motion unanimously passed.

A motion to approve Village proposed Village Budget for the 2014/2015 fiscal year on (April 7, 2014) was made by Trustee Betty-Jo Bono, second by Deputy Mayor Philip Roger. Motion unanimously passed.

TREASURER’S REPORT: Treasurer Angela O’Neill was present and read report as follows:

CASH BALANCES ENDING DECEMBER:

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	385,453.53	256,163.31	6.81	205,644.05
Savings	---	209,905.40	768.09	3,576,992.72
<u>Water Fund</u>				
Checking	20,548.72	42,629.50	16.63	232,749.64
Capital MM	--	--	6.88	186,966.67
<u>Sewer Fund</u>				
Checking	37,897.20	10.85	25.90	318,781.10

Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014

General Fund	11,009.96
Water Fund	497.27
Sewer Fund	651.72

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports were e-mailed on Friday 5/10/14. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Reports were e-mailed on Friday 5/10/14. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **2013-2014 CAPITAL PROJECTS FUNDS TRANSFER:** Budget Transfers will be made per 2013-2014 budgets for street, building and water departments.
- (4) **2014-2015 TAX COLLECTION NOTICE:** A Tax Collection Notice (attached) has been prepared and will be published in the Times Herald Record for (2) consecutive Sundays on 5/17/14 and 5/24/14.

A motion to approve to the Treasurers report was made by Trustee John T Bell, second by Trustee Betty-Jo Bono. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

- Boodles – 37 Main Street
- Work continues.
 - Smith – 65 Greycourt Ave
- Work has restarted
- Second pad is in.
 - Morris – 11 Maple Ave
- Work almost complete.
 - VanDerMeulen – 32 Maple Ave
- Work almost complete.
 - Rite Aid – 89 Brookside Ave
- Renovation complete.
- New signs are not complete
- No work on solar as of yet.
 - Seymour – 64 Brookside Ave
- Work almost complete.
 - Neuhaus – 51 Greycourt Ave
 - 1 – Foundation and framing complete.
 - N20 – 2 Vadala Rd
 - 1 – Barn is down.
- Applicant is working with Planning Board for approval of 2 duplexes.
 - Amscan – 47 Elizabeth Dr.
- Issued permit for the rebuilding of the fire pump station.
 - Satin – 32 Leone Lane
- Issued permit for the interior fit out of the “cake” processing.

During the month I had contacted Precision Roofing about the leaks at Village Hall, the leaks were repaired under warranty.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- No issues

2. Citizen Issues:

- FBI Teen Academy: Is now accepting applications. The academy will be before 11-15 August 2014 at the FBI Headquarters in Manhattan. Application and instructions can be found online at www.villageofchesterny.com/police and check under “News and Events” or it can be picked up at the police station. Original application and paperwork must be received at the FBI by 4pm 13 June 2014.

3. Public Safety Issues:

- Traffic Details: Continuing
- GetCrashReports.com: No cost to the village, makes accident reports available online. Reports are purchased through the company and quarterly checks are sent to the Village. Company also provides analytical data on crash trends. It will reduce the amount of the time personnel spend on searching copying mailing, etc. reports. Residents can still come in and get reports from the station.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Vehicles:

- No issues

7. Department Activity YTD:

Call Type	2014			
Calls for Service	1669			
Criminal Cases	289			
Arrests	196			
Traffic Accidents	090			

STREET REPORT: Street Superintendent Charles Bono was present and read report as follows:

We had to correct a drainage problem on School St. Water was coming out between two properties and going across the street on to the other side of the street, because a culvert pipe was clogged at 3 School St.

We tried to clean the pipe out with the sewer departments’ jet truck, but the pipe was completely deteriorated on the bottom so we had to install a new culvert pipe and clean out the drainage ditch at 3 School St.

Repaired catch basins on Jackson Street, Club House Place and Elm Street.

Finished putting down topsoil and grass seed where the edges of the lawns were damage from the snow plows.

We had the Regional Technical Manager from Johnston North America come down to go over the new sweeper with us. We spent a day going over the all phases of the sweeper from the operation of the computer to the maintenance and diagnostics of the sweeper.

Installed a temporary stop sign on Greycourt Ave.

We have started our weekly mowing.

We continue with the normal weekly sweeping, picking up of bags and brush and the collection of roadside garbage.

We have received our new dump truck with sander and snow plow from Route 23 Auto Mall.

WATER REPORT: Water Treatment Operator Thomas Becker was present and read report as follows:

- 1 = Daily Filtration Plant and Well #12 routine.
- 2 = Twice weekly EFM filter membrane cleanings at the filtration plant.
- 3 = Mower has been serviced and weekly mowing at all water facilities are being done.
- 4 = biannual meters have been read, bills have gone out along with the Drinking Water Quality Report.
- 5 = quarterly CIP filter membrane cleanings have been done at the filtration plant to maintain our membrane warranty.
- 6 = I am still working on our ERP and Vulnerability Assessment.
- 7 = Backflow device testing is close to being completed.
- 8 = Seal coating on the driveway at the Filtration plant has been completed.

- 9 = The new master control panel has been installed at well #12.
- 10 = Our Walton lake permit report has been sent to DEC.
- 11 = Spring water main flushing has been completed.
- 12 = I met with a representative from Unison a company that purchases Cell Tower Leases to gain information on possible new carriers at our Princeton St Water tank.
- 13 = We installed curb valves at Whispering Hills Club house #2 for the pool pump room and the Club house.
- 14 = Mark outs of water lines are being done daily.

PARK& RECREATION: Trustee Betty-Jo Bono was present and read report but no report submitted.

OTHER BUSINESS:

Resolution Amending Village Code Chapter 92, Schedule VI, Stop Intersections (§ 92-34):

RESOLVED, that the Village’s Code, Chapter, 92, Schedule VI, Stop Intersections (§ 92-34), is hereby amended in its entirety as follows:

<u>Stop Sign on</u>	<u>Direction of Travel</u>	<u>At intersection of</u>
Academy Av	E	Main St
Apple Terr	NE	Whispering Hills Dr
Bank St	E	Main St
Bank St.	W	SR94
Black Meadow Rd	NE	Leone La
Butler Terr	SW	Carpenter Rd
Carpenter Rd	S	Academy Av
Carpenter Rd	SW	SR17M
Center St.	N	Main St
Chester Acres Blvd	NE	SR17M
Chester Blvd	SE	Nucifora Blvd
Clubhouse PL	SW	Whispering Hills Dr
Community Park	NE	Vadala Rd/Walnut St
Cross St	NE	Main St/SR94
Cross St	SW	Brookside Av/SR17M
Elizabeth Dr	NW	Nucifora Blvd
Elizabeth Dr	SW	Leone La
Elm St	SE	Oak St
Elm St	NW	SR94
Garden St	NW	SR94
Garden St	SE	Meadow Av
Grandview Terr	NW	June Rd
Grandview Terr	SE	Grandview Terr
Grandview Terr	NE	Grandview Terr
Grandview Terr	SW	Grandview Terr
Greycourt Av	E	Lehigh Av
Hambletonian Av	SE	SR94
Highland Av	NE	Elm St
Hom St	NW	West St
Hudson St	W	SR17M
June Rd	SW	Valley Ct
June Rd	NE	Valley Ct
Kerner Dr	N	Miller Dr
Lehigh Av	NE	Greycourt Av/Sanford Av
Lehigh Av	SW	Greycourt Av/Sanford Av
Lookout Terr	NW	Chester Acres Blvd
Main St	SE	SR17M
Main St	SW	SR94/High St
Maple Av	SE	Walnut St
Maple Av	NW	Walnut St
Maple Av	SE	Hudson St
Maple Av	NW	SR94

Marion St	NE	Sanford Av
Marion St	NW	Lehigh Av
Miller Dr	N	Elm St
N Hudson St	N	Maple Av
N Hudson St	S	Hudson St
Nucifora Blvd	SW	Elizabeth Dr
Oak St	NE	Maple Av
Oak St	SW	Miller Dr
Oakland Av	E	SR94
Oakland Av	NE	Hambletonian Av
Peach Ln	SW	Whispering Hills Dr
Princeton St	SE	Oakland Av
Railroad Av	S	Main St
Sanford Av	NW	Greycourt Av/Lehigh Av
School St	N	Greycourt Av
Vadala Rd	NE	Main St
Valley Ct	SE	June Rd
Vista Dr.	SE	SR94
Walnut St	SW	Elm St
Walnut St	SW	Maple Av
Walnut St	E	Maple Av
Whispering Hills Dr	S	West Av
Winkler PL	SE	Howland St
Winkler PL	S	Greycourt Av

and be it further,

RESOLVED, that Mayor and Board of Trustees hereby authorize the installation of Stop Signs as indicated in Schedule VI, as amended above, in every location where a Stop Sign has not been installed; and be it further

RESOLVED the Village's Street Superintendent is hereby authorized to take such actions necessary to effectuate the above.

Introduced By: Deputy Mayor Philip Roggia

Seconded By: Trustee John T Bell

On a vote of 5 to 0, the resolution was adopted

Resolution Amending and Replacing Fee Schedule for the Village of Chester Building Department:

RESOLVED, that the Fee Schedule for the Village of Chester Building Department issued pursuant to § 38-16 is hereby amended in its entirety as follows:

<u>Residential</u>	<u>Permit Application</u>	<u>Fee Per Square Feet</u>
1 Family House (R-1)	\$75.00	\$1.00
2 Family House (R-2)	\$75.00	\$1.00
Multi Dwelling (R-3)	\$75.00	\$1.00
Additions	\$75.00	\$0.75
Alterations & Renovations	\$75.00	\$0.75
Garages/Pole Barns	\$75.00	\$0.75
Sheds	\$75.00	\$0.50
Decks	\$75.00	\$0.50
In ground swimming pools	\$75.00	\$275.00
Above ground swimming pool	\$75.00	\$100.00
Electric extension	\$75.00	\$75.00
Residential Solar	\$75.00	\$225.00
Commercial Solar	\$75.00	\$325.00
Wood/Coal Stoves & Chimneys	\$75.00	\$75.00

Non-Residential

New Buildings	\$75.00	\$1.00
Additions	\$75.00	\$0.75
Alterations & Renovations	\$75.00	\$0.75
Any Accessory use building	\$75.00	\$0.50

General Fees

Demolition Permits up to 150 sq. ft.	\$75.00	\$75.00
Demolition over 150 sq. ft.	\$75.00	\$0.25

<u>Residential</u>	<u>Permit Application</u>	<u>Fee Per Square Feet</u>
Septic installation & repairs	\$250.00	\$250.00
Renewal of expired permit	\$75.00	
Signs Minor	\$75.00	\$75.00
Signs Major	\$75.00	\$150.00
Municipal Record search	\$150.00	
Fire & Safety inspection Residential		
Per unit	\$75.00	
Fire & Safety inspection Non-Residential	\$150.00	
Re-inspection fee	\$75.00	
Letter/Form Request	\$100.00	
Tank Removal	\$100.00	\$100.00 For Cert.
Compliance		
Residential Certificate of Occupancy	\$200.00	
Non-Residential Certificate of Occupancy/Compliance	\$200.00	
Multiple Unit Certificate of Occupancy/Compliance	\$200.00	Plus \$20.00 per unit
Minimum combined fee for all permits	\$150.00	

and be it further,

RESOLVED, that the Village Clerk is hereby authorized to take post the new Fee Schedule in the Village Clerk’s office, and that, pursuant to § 47-3 of the Village’s Code, Fee Schedule shall be effective ten (10) days after its adoption.

Introduced By: Trustee Carole Duffy

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

Resolution Certifying Delinquent Sewer Charges and Authorizing Levy of Same against Real Property in Default:

WHEREAS the Village of Chester provides, among other things, sewer service to the residents of the Village of Chester and certain outlying property owners; and

WHEREAS certain property owners have failed to pay their outstanding balances for sewer services, including, late fees, interests and/or; and

WHEREAS, pursuant to section 79-45 of the Code of the Village of Chester, the Village Board may, as an alternative to the commencement of a lawsuit, levy past due sewer charges and the associated late fees, interest and penalties upon the real property in default; and

NOW, THEREFORE, be it hereby

RESOLVED that there shall be levied, assessed, and collected against the real property hereinafter specified the amounts set opposing such real property as certified on the schedule attached hereto; and be if further

RESOLVED that a warrant for the collection of such arrears so levied shall be issued to the Tax Collector and collected by her in the same manner and at the same time as other Village Taxes; and be it further

RESOLVED that the Village Clerk is hereby authorized to post notice of such warrant and collection as required by the Village Code and the laws of the State of New York.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee Carole Duffy

On a vote of 5 to 0, the resolution was adopted

Resolution Amending Water Rent and Fee Schedule:

RESOLVED, that water rates for out of corporation users shall be increased to \$7.15/1000 gal; and be it further

RESOLVED, that the fire sprinkler fees shall be increased as follows:

2" Sprinkler	\$130.00
4" Sprinkler	\$260.00
6" Sprinkler	\$390.00
8" Sprinkler	\$520.00

and be it further

RESOLVED, that the Village Clerk is hereby authorized to amend the Water Rate/Fee schedule accordingly, and post a copy of the amended schedule in the office of the Village Clerk. Pursuant to Village of Chester Code §95-10, the amended rates will take effect 30 days after their adoption.

Introduced By: Deputy Mayor Philip Roggia

Seconded By: Trustee Carole Duffy

On a vote of 5 to 0, the resolution was adopted

Resolution Amending Penalty Schedule for Parking and Related Offenses:

RESOLVED, that the penalties for parking and related offenses are hereby amended as follows:

Handicap Parking	VO 92-13(C)	\$100.00	Parked on Pavement	VTL1201(a)	\$40.00
No Parking	VO 92-14	\$45.00	Unattended Vehicle	VTL 1210(a)	\$40.00
Limited Time Parking	VO 92-16	\$40.00	Double Parked	VTL 1202(1)(a)	\$40.00
Snow Removal	VO 92-21(B)	\$45.00	Uninspected Vehicle	VTL 306(b)	\$45.00
Street Cleaning	VO 92-15	\$45.00	Unregistered Vehicle	VTL 401-1	\$50.00
Parked Within 15Ft Fire Hyd	VTL 1202(3)(b)(1)	\$40.00	Parked in Safety Zone	VTL 1202(a)(1)(e)	\$45.00
Parked Wrong Direction	VTL 1203(c)	\$40.00	Parked Within 30 Ft Traffic Control Dev/Sig	VTL 1202(2)(c)	\$40.00
Other (State Sec/Law)					\$45.00

and be it further

RESOLVED, that the Village Clerk and Chief of Police are hereby authorized to take all necessary steps to effectuate the above.

Introduced By: Trustee Carole Duffy

Seconded By: Trustee John T Bell

On a vote of 5 to 0, the resolution was adopted

Resolution Authorizing the Chief of Police to Enter into, Sign and Execute Homeland Security Training Grant Funded Contracts with the Orange County Sherriff's Office:

RESOLVED, that the Village of Chester's Chief of Police is hereby authorized to apply for Homeland Security Training Grants for the 2011-2012 & 2013-2014 grant period; and be it further

RESOLVED, that the Village of Chester's Chief of Police is further authorized to enter into, sign and execute Homeland Security Training Grant contracts with the Orange County Sheriff's Office and to take such other and further steps to effectuate the above; and be it further

RESOLVED, that the Village Clerk shall, forthwith, provide the Chief of Police with a certified copy of this resolution.

Introduced By: Trustee Carole Duffy

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted

CALENDAR:

- Kiwanis 5k walk/run – Saturday, May 24, 2014 8:45am – 11:00 am
- Village Clerk's office will be closed on May 26, 2014 (Memorial Day Holiday)
- Memorial Day - Ceremonies will be at 11am at the Chester Fire house
- Senior Movie Day at the Senior Center –May 22, 2014- Senior Center – Doors open at 12:30 pm free admission.
- Late Camp Registration – May 20, 2014 Park & Rec department Located on 1786 Kings Hwy., 2:00pm – 6:00pm.
- *Parks Open- Commons, Community, Oak, and Pulvirent
- *FIREWORKS* will be held July 12, 2014. Starts at dusk.

- **RECREATION HAPPENINGS:**

- STORYBOOK DANCE CLASS
- CHESTER SENIOR CENTER
- AGES 2-5 FRIDAYS AT 10AM
- MENS BASKETBALL
- MAPLE AVE GYM
- WEDNESDAYS FROM 7-9
- LATE CAMP REGISTRATION
- PARKS & REC OFFICE
- GRADES 1-8 TUESDAY 5/20 FROM 2-6
- SUMMER CAMP
- CHESTER ACADEMY
- JUNE 30 - AUG 8
- OUTDOOR MOVIE NIGHT
- CHESTER COMMONS
- TO BE DETERMINED

A motion to adjourn the monthly business meeting and go into executive session to discuss other matter was made by Trustee Carole Duffy, second by Deputy Philip Roggia. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk