

**Village of Chester  
Board of Trustees Meeting  
October 7, 2013**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, October 7, 2013. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, and Trustee Betty-Jo Bono. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O’Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, Water Treatment Operator, Thomas Becker, Village Code Enforcement Officer John Orr, and Village Planning Board Chairman Rick Ramsdell. Trustee John J. Collins and Trustee John T Bell were not in attendance. In the audience: Carole Duffy, Gordon Shehab, Nikki Mayer, Maurice Scandurra, Eileen Hand, Jacobowitz and Gubitz Larry Wolinsky, Tim Miller Associates Senior Planner Ana Cutignola Turner Miller Group Senior Planner Kristen O’Donnell, Gene Winters, Virginia Previtara of the Chronicle news, Tracy Schuh and Norman Cottrill.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor Philip Valastro noted audit of monthly bills for approval was complete.

**APPROVAL OF MINUTES:** A motion to accept the Village monthly business minutes of September 9, 2013 was made by Trustee Betty-Jo Bono second by Deputy Mayor Philip Roggia. Motion unanimously passed.

**TREASURER’S REPORT:** Treasurer Angela O’Neill was present and read report as follows:

**CASH BALANCES ENDING August 31, 2013**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Checking	252,954.53	387,987.74	12.12	91,832.31
Savings	17,011.72	217,363.47	1,060.64	5,337,211.14
<b><u>Water Fund</u></b>				
Checking	15,315.60	51,323.31	14.89	168,242.72
Capital MM	--	--	6.64	85,422.75
<b><u>Sewer Fund</u></b>				
Checking	33,885.79	11,204.54	20.69	276,063.35

**Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014**

General Fund	4,192.25
Water Fund	93.96
Sewer Fund	103.50

**Treasurer’s Discussion:**

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **UNPAID TAX NOTICES:** Notices of Unpaid 2013-2014 Village Taxes were mailed out the week of 9/16/13. Tax collections will continue until 10/31/13. An unpaid tax report will be submitted to The Orange County Tax Dept. the week of 11/4/13.

A motion to approve the Treasurers report was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Current projects that were inspected during the last month:

Boodles – 37 Main Street

- 1- Work continues.

Smith – 65 Greycourt Ave

- 1- Some work has started clearing the property.

Siegel – 49 Brookside Ave (former Suds & Duds)

- 1- Work is complete.

TVT Enterprises – 143 Main Street

- 1- Work continues.

Dunkin Donuts – 78 Brookside Ave

- 1- Work is complete.

Bruedan/Fini – Former Bruedan lots.

- 1- Framing underway on one house.
- 2- Foundation is in on the second house.

Morris – 11 Maple Ave

- 1- Addition has started.

Platinum Theme Parties – 69 Brookside Ave

- 1 – Issued building permit for renovation of store front for use as theme parties.

Prestige Auto Body – 30 Lehigh Ave

Issued building permit for renovation and addition for new body shop.

**POLICE REPORT:** Police Chief Peter Graziano was present and read his report as follows:

**1. Personnel:**

- No issues.

**2. Citizen Issues:**

- On 15 September a Child Passenger Safety Seat event was held at the. Chester Mall from 10:00AM to 1:00PM. Sgt. McGuire and Officer Raftery checked for seat recalls and check for proper installation.
- Reminder: The annual Halloween Parade is 20 Oct 13. Expect some traffic delays/interruptions on Main St between 1 PM and 2:30PM. The Community Party will follow immediately after at the Street Department until 5PM.
- Hamiltonian Marathon: Will be held on 20 October. It will start and end in the Village of Goshen and proceed through the Village of Goshen, Town(s) of Goshen, Blooming Grove and Chester and Meadow Av to the Heritage Trail in the Village of Chester. Marathoners are expected to arrive approximately 09:55AM and be clear of the Village approximately 12:55PM. Also see: <http://www.hambletonianmarathon.com/>

**3. Public Safety Issues:**

- Traffic Details: Continuing.
- **Scams:** "Jury Duty" & "Family Member in Need" For more information go to: [www.villageofchesterny.com/police/scams.html](http://www.villageofchesterny.com/police/scams.html) or clicks on "News and Events" see Scams on the bottom of the page. Bottom Line: check the story out before sending money or giving out personal information.

**4. Facilities:**

- One of the Safety/Security lights was placed on the PD Garage. John Orr determined that it needed ballast and when he priced it out, found that it was less expensive to replace the fixture.

**5. Equipment:**

- No issues.

**6. Vehicles:**

- No issues.

## 7. Department Activity YTD:

Call Type	2013
Calls for Service	3651
Criminal Cases	397
Arrests	210
Traffic Accidents	178

**STREET REPORT:** Street Superintendent Charles Bono was present and read report as follows:

We completed our slurry sealing project in Whispering Hills. The project was completed in two days and turned out to be very successful with minimal problems. Special thanks to our Police Department: The chief for the use of his officers, Sgt. McGuire, Officers Grzywaczewski, Jackler and Tudisco. They did a great job. When we arrived on that Tuesday morning of Sept. 10, 2013, there were more than 50 cars parked on the street, although notices had been handed out for over a week, which said we would be sealing the streets. In less than two hours, Sgt. McGuire, Officers, Grzywaczewski, Jackler and Tudisco managed to move over 50 cars of the street to allow the work to begin. They assisted with traffic control and escorted the paver as traffic went down the street to prevent cars from hitting the paver. Due to the high volume of traffic that runs into Whispering Hills, the police departments' presence had a huge impact on traffic control and keeping our crew safe. We would also like to thank the Village of Florida, DPW Superintendent Timothy Brunswick for the use of three of his men and Joe Grassi from our water department who also assisted with traffic control. Without all of these people, the job would not have turned out as successful as it did.

We striped the lines for crosswalks, stop bars, and no parking by fire hydrant in Whispering Hills. We were scheduled to paint the double yellow line on Whispering Hills Dr. today, but it was cancelled due to the rain. We had to order another stencil for the arrows at the bottom of Whispering Hills Dr. As soon as they come in we will get them striped too.

We also striped the lines for parking spaces, crosswalks, no parking, and handicap parking in the downtown area.

Two days were spent over at the Town of Chester Town Hall striping the parking lot that was sealed.

I spoke to Roger Showalter at Showalter's Equipment today to see how the production of our new sweeper was going. Roger said that the chassis for the sweeper is at the factory in North Carolina and the sweeper body is actually in route from England. It may have arrived, but he said he would call and check it a little later this week. Roger said his estimate on the delivery would be around December or late November.

I spoke with John Czamanski about the funding and maintenance of the park and ride. The county DPW will be maintain them for another year. However, they would like to coordinate with the village, along with the Village of Monroe, to shift to a different maintenance model to alleviate the maintenance from the county DPW. I explained to John that the Village was skeptical about continuing to maintain the park and ride with winter closing in and the fact to date; we have not received payment for services that were rendered last year. He explained that the delay could be contributed to the fact that the county DPW has had periods of time that may last up to three years without a contract and therefore, would hinder payment. Additionally, he added that although the money has been budgeted in, the revenue may not be there. He will be having a conference call today and tomorrow with DOT to discuss matters about the park and rides throughout the county, they will discuss in detail, the services and distribution of finances during this time. I will be in contact with John later on this week to get some feedback and continue the discussion about park and ride.

Another round of mowing, weed whacking, and picking up garbage was completed in the Chester Industrial Park.

We continue with the normal weekly sweeping, mowing and picking up bags and brush.

The leaf van has been serviced for another season for our leaf pick up. At this time, village residents can bring leaves out to the curb to be picked up. Please do not put leaves in or near storm drains or by catch basins as this will prevent water from getting to storm drains and catch basins and will cause the water to back up onto the streets. Also please keep sticks and stones separate from leaves as this will clog the leaf van up and cause downtime. All weekly pick up, including leaf pick will end on December 1<sup>st</sup>, and so we urge village residents to put out their leaves at their earliest convenience.

The village snow ordinance will go into effect on November 1<sup>st</sup> to April 15<sup>th</sup>, at which time there is no parking on any village street between the hours of 3:00am to 6:00am.

**WATER REPORT:** Water Treatment Operator Thomas Becker was not present and Mayor Philip Valastro read report as follows:

- 1= Daily Filtration Plant and Well # 12 routine.
- 2= Weekly mowing at all water facilities.
- 3= Filtration Plant- EFMs twice each week, CIP filter membrane cleanings were done on skid A & B, the Air end on compressor #2 is scheduled to be replaced on 10/16.
- 4= our annual Health Dept. inspection took place on September 18th.
- 5= A new ¾ inch tap was made for the new home on Grey Court Ave.
- 6= A new fire hydrant was installed on Elm St.
- 7= we are in the process of cleaning out all of the main line water valve boxes in the Village.
- 8= fall meter reading is almost completed.
- 9= Walton Lake Dam- I have gotten updating on the price quotes to reclassify the dam and for the Engineering needed for DEC.

**PARK& RECREATION:** No report submitted.

**OTHER BUSINESS:**

**OCSD - Harriman STP budget**

The Mayor and Trustees of the Village of Chester, having received from Orange County Department of Environmental Facilities and Services a summary proposed budget for the year 2014 for operation and maintenance of the Harriman Sewage Treatment Plant, and having considered the same, and having heard the opinions of Henry N. Christensen, Jr., counsel to Modena Basin Joint Operations & Maintenance Commission, and deliberation having been had thereon, it was on Motion by Trustee Betty-Jo Bono, seconded by Deputy Mayor Philip Roggia.

RESOLVED that the Village of Chester disapproves the proposed budget for the year 2014 for the Harriman Treatment Plant Operation and Maintenance in the following respects:

- 1. The proposed budget fails to disclose, on a line-by-line basis, either the results of operations in 2012 or the year to date budget and actual costs for 2013, and therefore does not properly present the information needed for intelligent review.
- 2. The constituent communities of the Modena Basin Joint Operation & Maintenance Commission (the Village of Chester, the Town of Chester, and the portion of the Town of Monroe outside Orange County's Sewer District #1) are entitled to credit on account of the 2012 operating surplus. The information presented discloses a \$632,049 appropriated surplus, but does not disclose the source or sources of the surplus; nor does it disclose how the appropriated surplus is being applied toward the 2014 budget.
- 3. The proposed budget seeks from Contract Users amounts toward administration expenses which have not been agreed to.
- 4. The proposed budget does not disclose which contractual line items are being assumed 100% by the District and which ones are being proposed to be allocated based upon flows.
- 5. The proposed budget includes the following contractual line items which should not be shared by Modena:

571250	Legal Fees	\$ 170,000
573310	Black Top	\$ 2,000
573330	Stone/ROB	\$ 500
573340	Pipe	\$ 1,500
573350	Steel	\$ 3,000

573360	Concrete	\$ 2,000
573410	Seed	\$ 1,000
573700	Auto Parts	\$ 12,000
573710	Gas/Diesel	\$ 65,000
573730	Motor Oil	\$ 12,000
573750	Tires	\$ 18,000
575120	Lease Agreements	\$ 700,000
575400	Radio/Pager/Mobile	\$ 18,000
576340	Telephone	\$ 20,000
576460	Admin Cost	\$ 5,587
576640	Advertising	\$ 2,701
579920	OCSD #1 Administration	\$ 540,303
		\$ 1,573,591

6. The proposed budget does not explain the following substantial contractual line items, so that there is no way to judge whether they are reasonable or whether all or part of them ought to be allocated by flows:

571820	Consulting Services	\$ 495,000
573620	Chemicals	\$ 525,000
576310	Electric	\$ 683,000
576820	Specialty Payments	\$ 65,000
577090	Maintenance Contracts	\$ 400,000
577100	Maintenance/Repair Services	\$ 195,500
577530	Rubbish removal	\$ 195,500
		\$2,559,000

And it is further

RESOLVED that the Mayor is authorized to notify Orange County Department of Environmental Facilities & Services that the proposed budget is rejected; and it is further

RESOLVED that if the items listed above shall be dealt with to the satisfaction of the Mayor and the attorney for the Commission, the Mayor is authorized without further action by this Board to approve a revised budget.

Introduced By: Deputy Mayor Philip Roggia

Seconded By: Trustee Betty-Jo Bono

On a vote of 3 to 0, the resolution was adopted

Amendment to Local Law #3 of 2013

Greenway Project Presentation – Megan Tennermann, Planner, and Orange County Planning Department was not present tabled until further notice.

PT/Account Clerk – Loretta Streichert resigned as of September 27, 2013.

NYSHIP Conference – Village Clerk, Rebecca Rivera requesting permission to attend NYSHIP conference in Suffern NY, on October 22, 2013.

A motion to authorize Village Clerk, Rebecca Rivera, to attend NYSHIP conference in Suffern NY, on October 22, 2013, was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Tai Pan Pizza LTD- aka Tina's Pizza Café – A motion to waive 30 day advance notice for Tai Pan Pizza LTD- aka Tina's Pizza Café was made by Trustee Betty-Jo Bono, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

Vacant Position – PT/Court Clerk - A motion to appoint Katherine Schmidt to fill vacant position of PT/Court Clerk was made by Trustee Betty-Jo Bono, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

Mayor Philip Valastro addressed the public about the Sewer, flushing of wipes and how it affects the sewer system.

**CALENDAR:**

- **Park & Rec Meeting** – October 8, 2013 @ Town Hall, Located at 1786 Kings Hwy.
- **Halloween Parade** – October 20<sup>th</sup>, starting with registration at 1pm, Parade beginning at 2pm @ B&B Farms located on Greycourt Ave and after community party @ Vadala road until 5pm.
- **Village Board Monthly Meeting** is scheduled for the first Monday, November 4, 2013
- **Village of Chester Offices** will be **OPEN** on November 5, 2013, Election Day.
- **Village of Chester Offices** will be **CLOSED** on November 11, 28 & 29<sup>th</sup> due to Veterans, Thanksgivings Holiday.
- **Chester's farmers Market** every Sunday from June 2, 2013 - October 27, 2013. Open from 9am – 3pm

**ADJOURN:**

A motion to adjourn the monthly business meeting and to go in to executive session was made by Deputy Mayor Philip Roggia, second by Trustee Betty-Jo Bono. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk