

**Village of Chester
Board of Trustees Meeting
September 9, 2013**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, September 9, 2013. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee John J. Collins, Trustee Betty-Jo Bono, and Trustee John T Bell. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Street Superintendent, Charles Bono, and Village Code Enforcement Officer John Orr. Village Water Treatment Operator, Thomas Becker and Village Clerk Rebecca Rivera were absent. In the audience: Carole Duffy, Gordon Shehab, Nikki Mayer, and Norman Cottrill.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of August 12, 2013 was made by Trustee John J Collins, second by Trustee Betty-Jo Bono. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill was present and read report as follows:

CASH BALANCES ENDING August 31, 2013

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Checking	289,263.57	356,346.47	23.91	226,853.40
Savings	41,745.87	242,700.27	1,289.81	5,563,502.25
<u>Water Fund</u>				
Checking	39,036.44	48,290.10	18.89	204,235.54
Capital MM	--	--	7.83	85,416.11
<u>Sewer Fund</u>				
Checking	28,298.313	3,221.07	21.99	253,361.41

Cumulative Fiscal Year Interest Earned by Fund 06/01/2013 – 05/31/2014

General Fund	3,119.49
Water Fund	72.43
Sewer Fund	82.81

Treasurer's Discussion:

- (1) **EXPENSE CONTROL REPORT:** Year to Date Expense Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (2) **REVENUE CONTROL REPORT:** Year to Date Income Control Reports for all funds has been e-mailed to you for your review. If you have any specific questions related to this document, please feel free to discuss with me.
- (3) **SEWER BILL:** A bill will be created and mailed for 2324 Whispering Hills. A motion to generate a bill is requested at this time.
- (4) **UNPAID TAX NOTICES:** Notices of Unpaid 2013-2014 Village Taxes will be mailed out the week of 9/16/13.

A motion to adjust and generate a bill for 2013 sewer bill for 2324 Whispering Hills in the amount of \$316.57 was made by Deputy Mayor Philip Roggia, second by Trustee John T Bell. Motion unanimously passed.

A motion to approve the Treasurers report was made by Trustee Betty-Jo Bono, second by Trustee John T Bell. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

Current projects that were inspected during the last month:

Boodles - 37 Main Street

1- Work continues.

Wittekind - 11 Greycourt Ave

1- Is complete.

Smith - 65 Greycourt Ave

1- Some work has started clearing the property.

Siegel - 49 Brookside Ave (former Suds & Duds)

1- Work continues.

TVT Enterprises - 143 Main Street

1- Work continues.

Dunkin Donuts - 78 Brookside Ave unit #156

1- Store set to open in a couple of weeks.

Bruedans/ Fini - Former Brendan lots.

1- Issued two building permits for new homes.

2- One has started. Foundation is in.

Morris - 11 Maple Ave

1- Issued building permit for an addition.

As you are aware we had a productive meeting here with Assemblyman Skoufis, the NYS DEC and DOT as well as local businessman. I feel the meeting went well and we continue to work on the flooding issue.

I would like to attend the Southeast New York Stormwater Conference in Beacon on October 16th.

A motion to authorize Building Inspector/Code Enforcement Officer John Orr to attend Southeast New York Stormwater Conference in Beacon on October 16, 2013, was made by Trustee Betty-Jo Bono, second by Trustee John J. Collins. Motion unanimously passed.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Personnel:

- No issues.

2. Citizen Issues:

- On 15 September we will be holding a Child Passenger Safety Seat event at the Chester Mall from 10:00AM to 1:00PM. Officers will check for seat recalls and check for proper installation.
- Reminder: The annual Halloween Parade is 20 Oct 13. Expect some traffic delays/interruptions on Main St between 1 PM and 2:30PM. The Community Party will follow immediately after at the Street Department until 5PM.

3. Public Safety Issues:

- Traffic Details: Continuing.
- School's Open: Prior to the opening of school we have posted the "School's
- Open" signs and since we patrols have been monitoring traffic around the schools as well as the school busses.
- The dotted lines referred tows "Cat Tracks" at SR17M and Academy Ave have been finally moved by the NYS DOT so turning left won't be as sharp.
- **Scams:** "Jury Duty" & "Family Member in Need" For more information go to: www.villageofchesterny.com/police/scams.html or clicks on "News and Events" see Scams on the bottom of the page. Bottom Line: check the story out before sending money.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Vehicles:

- 727, 2008 (92,000 mi) Impala had a transmission slip issue, Healey Chevrolet replace the shit solenoid. The vehicle drive train is not under warranty. Repair was \$900.00.
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7. Department Activity YTD:

Call Type	2013
Calls for Service	3357
Criminal Cases	352
Arrests	181
Traffic Accidents	158

STREET REPORT: Street Superintendent Charles Bono was present and read report but no report submitted.

WATER REPORT: Water Treatment Operator Thomas Becker was not present and Mayor Philip Valastro read report as follows:

- 1= Daily filtration plant and well #12 routine.
- 2= Weekly moving at all water facilities.
- 3= New fire hydrants were installed on Maple Ave and Miller Dr.
- 4= All unpaid water bills have been collected.
- 5= A 2 inch tap was made for the new Dunkin Donuts.
- 6= Repaired a service line leak at 47 Lehigh Ave.
- 7= At the Filtration Plant Our number 2 air compressor has still been an issue with shutting down on motor fault. Comairco the company doing repairs for us is working with the factory to get authorization for the warranty work.
- 8= The revised water agreement for the Chester Academy water has been dropped off.

PARK & RECREATION: No report submitted.

OTHER BUSINESS:

RESOLUTION CHANGING DATE OF OCTOBER'S VILLAGE BOARD MEETING.

WHEREAS, the regularly scheduled meeting of the Board of Trustees of the Village of Chester (the "Village Board"), for October 2013, is presently scheduled for October 14, 2013; and

WHEREAS, October 14, 2013, is Columbus Day, a national holiday when the offices of the Village of Chester are closed,

NOW, THEREFORE, BE IT HEREBY

RESOLVED that the Village Board hereby changes the Village Board's October Village Board meeting from October 14, 2013 to October 7, 2013 at 7:00 p.m.;

and be it further

RESOLVED, that the Village Clerk is hereby authorized and directed to provide notice of the change of date of the October 2013, Village Board meeting in accordance with all laws, rules and regulations.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty-Jo Bono

On a vote of 5 to 0, the resolution was adopted

RESOLUTION ACCEPTING OFFER OF DEDICATION OF PROPERTY:

WHEREAS, Rachel Roth (the "Applicant") in conjunction with an application presently pending with the Village of Chester Planning Board (the "Planning Board") has offered to dedicate, to the Village of Chester (the "Village"), a portion of her property more commonly known as 12 Meadow Avenue, Chester, New York, consisting of that portion of the property extending into the center line of the street abutting the property in order to, among other things, clear up ownership issues with regard to the right of way of the street and the Village's use thereof; and

WHEREAS, the property so offered for dedication is more fully described in Exhibit "A," which description is incorporated herein as though set forth in full (the "Dedicated Property"); and

WHEREAS, the Applicant has agreed to pay the fees and costs associated with this transaction; and

WHEREAS, the Village Board of the Village of Chester (the "Village Board") finds that accepting such an offer of dedication is in the best interests of the Village

NOW THEREFORE, BE IT HEREBY

RESOLVED, that the Village Board hereby accepts the Offer of Dedication subject to the performance of a title search to confirm good and marketable title to the Dedicated Property as described in the Offer of Dedication; and be it further

RESOLVED, that the Mayor and Village Clerk are, upon receipt of title satisfactory to the Village's Attorney, hereby authorized to execute documents necessary to effectuate the above-referenced transfer, and to take such other and further steps necessary to effectuate the above.

Introduced By: Trustee John T Bell

Seconded By: Trustee Betty -Bono

On a vote of 5 to 0, the resolution was adopted

RESOLUTION RELINQUISHING RIGHT OF WAY ON SOMERS ENTERPRISES LLC'S PROPERTY:

RESOLVED that the Board of Trustees of the Village of Chester hereby finds that the right of way/easement over property owned by Somers Enterprises, LLC ("Somers Enterprises"), in favor of the Village of Chester, extending from the Mobile Station onto the adjacent lot (the "Right of Way"), is no longer necessary, and hereby agrees to remove/cancel and/or relinquish the Right of Way, subject to Somers Enterprises covering the fees and costs associated with this action, and that the Mayor is hereby authorized to execute documents and take such other and further steps necessary to effectuate the same.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John J. Collins

On a vote of 5 to 0, the resolution was adopted

33 Meadow Ave – a motion to adjust collection fee due to the property being vacant was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono.

10 Oak St. – a motion to adjust collection fee due to the property being vacant was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono.

97 Main St. – a motion to adjust and waive collection fee was made by Trustee John J. Collins, second by Trustee Betty-Jo Bono.

EAP- Employee Assistance Program –a motion to accept the agreement was made by Trustee Betty-Jo Bono, second by Trustee John J Collins.

Greenway Project Presentation –~~Megan Tennermann, Planner, Orange County Planning Department~~
Tabled until October's monthly meeting.

CALENDAR:

- **Village Board Monthly Meeting** is scheduled for the first Monday, October 7, 2013
- **Village of Chester** will be **CLOSED** on October 14, 2013, Columbus Day.
- **FOR GENERAL ELECTION** - Date Deadlines & Information
- Oct. 29 Last day to postmark an application or letter of application by mail for an absentee ballot.
- Nov. 4 Last day to apply IN-PERSON for absentee ballot.
- Nov. 4 Last day to postmark ballot. Must be received by the local board of elections no later than Nov. 12th. Military Voter Ballots must be received no later than Nov. 18th.

- Nov. 5 Last day to deliver ballot IN-PERSON to the local board of elections (by someone other than the voter).
- November 5, 2013 General Election Deadlines
- **MAIL REGISTRATION** (N.Y. Election Law Section 5-210(3))
- Applications must be postmarked no later than October 11th and received by a board of elections no later than October 16th to be eligible to vote in the General Election.
- **IN PERSON REGISTRATION** (N.Y. Election Law Sections 5-210, 5-211, 5-212)

You may register at your local board of elections or any state agency participating in the National Voter Registration Act, on any business day throughout the year but, to be eligible to vote in the November General Election, your application must be received no later than October 11th except, if you have been honorably discharged from the military or have become a naturalized citizen since October 11th, you may register in person at the board of elections up until October 25th.
- **CHANGE OF ADDRESS** (N.Y. Election Law Section 5-208(3))

Notices of change of address from registered voters received by October 16th by a county board of elections must be processed and entered in the records in time for the General Election.
- **Chester's farmers Market** every Sunday from June 2, 2013 - October 27, 2013. Open from 9am – 3pm

ADJOURN:

A motion to adjourn the monthly business meeting was made by Trustee Betty-Jo Bono, second by Trustee John J Collins. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk