

LANC & TULLY
ENGINEERING AND SURVEYING, P.C.

John J. O'Rourke, P.E., Principal
David E. Higgins, P.E., Principal
John Queenan, P.E., Principal

Rodney C. Knowlton, L.S., Principal
Jerry A. Woods, L.S., Principal

John D. Russo, P.E., Principal
John Lanc, P.E., L.S.
Arthur R. Tully, P.E.

April 11, 2019

Village of Chester Planning Board
Attn: Mr. Richard Ramsdell - Chairman
47 Main Street
Chester, NY 10918

Re: Amended Site Plan for Office
3 Brookside Avenue
SBL-215-2-1

Dear Chairman Ramsdell and Planning Board members:

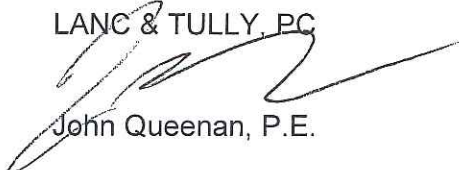
Enclosed please find the following materials for review for the first available Planning Board agenda:

1. Site Plan entitled "Site Plan Prepared for 3 Brookside Avenue, MYLU Properties, LLC" as prepared by Lanc & Tully, P.C. last revised on April 11, 2019.
2. Short Form EAF
3. Completed Application forms including the following:
 - a. Application Form
 - b. Certifications and Signatures
 - c. Owner's Endorsement Form
 - d. Fee Summary
4. Checks for the following amounts:
 - a. \$596 for Application Fee
 - b. \$1,000 for Escrow Fee

The proposed project is the change of use of the first floor of the existing building located at 3 Brookside Avenue to an office use from the prior day spa use. If you have any questions or require any further information, please do not hesitate to contact our office.

Very truly yours,

LANC & TULLY, PC


John Queenan, P.E.