

**Village of Chester
Board of Trustees Meeting Minutes
May 13, 2019**

The Board of Trustees of the Village of Chester held its monthly meeting in the Village Hall meeting room on Monday, May 13, 2019.

Members present: Mayor John Thomas Bell, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone. Deputy Mayor Christopher Battiato was absent.

Also, present: Village Clerk Rebecca Rivera, Attorney for the Village Henry Christensen Jr., Village, Village Police Chief Peter J. Graziano Jr., Village Street Superintendent Charles Bono, Village Water Commissioner Gary A. Green Jr., and Village Code Enforcement Officer John Orr. Treasurer Angela O’Neill was absent.

Mayor John Thomas Bell opened the meeting at 7:02 PM with the Pledge of Allegiance.

Mayor John Thomas Bell welcomed everyone to the May 13, 2019 Village monthly meeting.

AUDIT OF BILLS: Mayor John Thomas Bell noted that the audit of the April 2019 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of April 2019, was made by Trustee Alan Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

APPROVAL OF MINUTES: Monthly Meeting Minutes and Public Hearing Minutes of April 8, 2019.

A motion to approve the Monthly Meeting Minutes and Public Hearing Minutes of April 8, 2019, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

TREASURER’S REPORT: Mayor John Thomas Bell read the Treasurer’s report as follows:

CASH BALANCES ENDING MARCH 31, 2019

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National; Bank)	--	--	687.97	3,196,457.28
Checking (Orange County Trust)	334,594.01	378,777.98	4.64	73,293.61
<u>Savings (Orange County Trust)</u>	--	250,000.00	122.90	1,178,499.96
<u>Water Fund</u>				
Capital Checking	--	--	8.47	98,334.45
Checking	105,490.60	133,683.41	24.36	464,216.84
<u>Sewer Fund</u>				
Checking	75,790.72	--	23.85	274,424.15
<u>Cumulative Fiscal Year Interest Earned by Fund 06/1/18 – 05/31/2019</u>				
	General Fund	\$	8,023.78	
	Water Fund	\$	262.23	
	Sewer Fund	\$	219.68	

Treasurer’s Discussion:

- 1. STATEMENT OF REVENUE & EXPENDITURES:** Report attached as of 4/25/19. Please note account and interest to date balances are as of 3/31 /19 as 4/30/19 balances were not available at the time the Treasurer's Report was drafted.
- 2. 2018-2019 CAPITAL PROJECTS TRANSFERS:** Budget Transfers will be made the week of May 20, 2019 for general and water funds.

3. **2018-2019 INTERFUND TRANSFERS:** Interfund Revenue Transfers for the water and sewer funds will be made the week of May 20, 2019.
4. **2019-2020 TAX COLLECTION NOTICE:** A Tax Collection Notice (attached) has been prepared and will be published in the Times Herald Record for (2) consecutive Sundays beginning mid-May 2019.
5. **2019-2020 VILLAGE PROPERTY TAX BILLS:** Village Property Tax bills will be issued on 6/1/2019.
6. **2019-2020 SEWER CHARGES:** Sewer Bills will be issued on 6/ 1/19. Quarterly installments are due by 7/1 /19, 9/30, 12/31/2019 and 3/31/2020. Any installment received after their due date will incur penalties. Please review the back of your bill for additional billing information.

A motion to accept the Treasurer's report, was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone. Motion unanimously passed.

The following notice was read by Mayor John Thomas Bell. The notice will be published as read in the Times Herald Record for (2) consecutive Sundays beginning mid-May 2019.

TAX COLLECTION NOTICE

PLEASE TAKE NOTICE that I, the undersigned Tax Collector for the Village of Chester, Orange County, New York, have duly received the tax roll and warrant for the collection of property taxes within the Village of Chester for the fiscal year June 1, 2019 through May 31, 2020. With the exception of Saturdays, Sundays and Holidays, I will receive tax payments by mail, in person at the address noted below Monday through Friday from 9:00 AM to 5:00 PM. Tax payments are only accepted as one payment in full (no partial payments) made payable to the Village of Chester by check, money order, cash or credit card.

TAKE FURTHER NOTICE that such taxes may be paid on or before June 30, 2019 without additional penalty/interest. On all such taxes remaining unpaid after July 1, 2019 there shall be added interest/penalty of five (5) percent if paid on or before July 31, 2019; six (6) percent if paid on or before September 2, 2019; seven (7) percent if paid on or before October 1, 2018; and eight (8) percent if paid on or before October 31, 2019. Final date for tax payments to the Village Collector is October 31, 2019; and after such date must be paid to the Commissioner of Finance, Orange County Government Center, Tax & Finance Dept., 255 Main Street, 3rd Floor, Goshen, NY 10924. Commissioner of Finance will only accept certified checks, bank checks or money orders (no personal checks) through November 15, 2019. All taxes remaining unpaid after November 15, 2019 will be re-levied onto the January 2020 Town-County tax bill.

TAX RATE: \$13.9780 per thousand of assessed valuation

Dated: May 15, 2019

**ANGELA O'NEILL
TAX COLLECTOR
VILLAGE OF CHESTER
47 MAIN STREET
CHESTER, NY 10918
(845) 469-2388 EXT. 232**

BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr read his report as follows:

78 Brookside Ave

- 1- Issued permit for renovation of store front to ATT store.

9 Winkler (Former Touch Base bar)

- 1- Issued permit for minor renovation to open vegan restaurant.
- 2- Restaurant is now opened.

78 Brookside Ave

- 1- Issued permit for instillation of new walk-in freezer.

7 Chester Acres Blvd

- 1- Issued permit for rebuilding and enlarging a deck.

Currently in the process of reviewing 2 new single-family homes and the new credit union.

April 28th through 30th Sandy and I attended the NY Planning & Zoning Federation Conference. It was a very informative conference, combined we attended 30 hours of meetings and classes. Some of the class topics were SEQOR, Open Meeting Law, Ethics for Planning and Zoning Members, Not in My Back Yard and Zoning for Trends in Consumer Market Place just to name a few.

A motion to accept the report of the Building Inspector/Code Enforcement Officer as read, was made by Trustee Brian J. Boone, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

POLICE REPORT: Police Chief Peter Graziano, read his report as follows:

1. Personnel:

The Village clerk administered the oath of office to the following newly appointed officers:

- Appointment of Johnny Motz to Court Attendant.
- Appointment of Angela Acierno to part time Police Officer.

2. Citizen Issues:

- Mayor John Thomas Bell, Chief Peter J Graziano Jr., and John (Jack) Deshler was congratulated and presented Torrey M. James with several awards for his heroism on March 22, 2019, when he saved the lives of his neighbors when fire erupted in Whispering Hills Driver.

3. Public Safety Issues:

- Traffic Details: Continuing
- Kiwanis 5k Race/Run – 25 May, Drivers are urged to use caution driving in the area 8am to 11am.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Vehicles:

- 727, 2014 Impala, 60084mi, was having some emission issues. Broken wire harness was found and replaced. Transmission was also needed a Control Solenoid Valve.
- 724, 2015 Ford Sedan, 60,000 had both front axles replaced last month and a misfire in a coil pack and a cooling fan issue last week

7. Other:

- No issues.

8. Department Activity YTD:

Call Type	2019	
Calls for Service	831	
Criminal Cases	134	
Arrests	080	
Traffic Accidents	180	

A motion to accept the Police Department report, as read, was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

STREET REPORT: Street Superintendent Charles Bono read his report as follows:

We spent a few days going around and putting down topsoil and grass seed where the edge of the lawns were damaged from the snow plows and snow blower.

We installed a new drainage pipe that collapsed at the intersection of Maple Ave. and Walnut St.

We spent a couple of days blacktopping on Main St., where the slurry seal has lifted.

Tires can be brought to The Town of Chester Highway Dept. the 2nd and 3rd week of May during the hours of 7:30 am-3:30 pm, however they must be off the rims. Just a reminder for bulk items, you do have to schedule an appointment to have them pick up. IWS telephone number is 845-572-3300

We received a phone call from Carbone Auto Group. Our new 2019 Ford F550 Dump Truck is ready and scheduled to be delivered on Thursday, May 16, 2019.

Received a letter from the New York State Department of Transportation. The enacted State fiscal year 2019-20 Budget includes 438.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding for municipalities to support the construction and repair of highways bridges, highway railroad crossings, and other facilities that are not on the State highway system. Our apportionment for the 2019-20 state fiscal year is \$52,021.62, which is a \$43.60 increase from last year. The Budget also includes the \$100 million PAVE NY appropriation to assist municipalities with rehabilitation and reconstruction of local highways and roads. Our apportionment balance for the PAVE NY appropriation is \$11,874.45, which is a \$9.95 increase from last year. The Extreme Winter Recovery Program (EWR) to help local governments make necessary repairs to highways and bridges has been taken out of the budget. The total amount between the CHIPS appropriation, PAVE NY appropriation will be \$63,896.07, which is a decrease of 12.1% from last year's budget.

We continue with the normal weekly sweeping, picking up of bags and brush and the collection of garbage.

A motion to accept the Street Superintendent's report as read, was made by Trustee Brian J. Boone, second by Trustee Alan Battiato. Motion unanimously passed.

WATER REPORT: Water Commissioner Gary Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Monthly samples taken to the lab.
- 4) Mark outs for dig safe NY.
- 5) Weekly mowing of the facilities.
- 6) Backflow preventer testing and meter upgrade changing continues.
- 7) Clean in place procedure was completed on the membranes.
- 8) Quarterly samples were taken to the lab.
- 9) Replaced pipe for chlorine feed at well.
- 10) Emergency repairs on Variable frequency drive for well 12A.
- 11) Disconnected water service line for 12 Bank street.

A motion to accept the Water Commissioner's report as read was made by Trustee Brian J. Boone, seconded by Trustee Alan Battiato. Motion unanimously passed.

PARK & RECREATION: Park and Recreations Department Michelle Deshler read report as follows:

I hope all the Moms out there had a Happy Mother's Day!!

May seems to be speeding by here and I believe we can all agree that some sunshine would be nice.

At the Town Board meeting on Wednesday, May 8th the Board appointed Vincent Finizia to fill a vacancy. Good Luck Vinny.

Reminder: June 1st is the absolute last day for Summer Camp registrations. If you need further information, please call 469-7000 ext. 8.

There are spots still remaining for our trip to the NY Yankees game on July 17th. The Yankees will play the Tampa Bay Rays for an evening game with a 7:05pm start time. The cost is \$74/pp and includes seats in section 205, round trip transportation, driver gratuity, tickets, choice of chicken tenders or hot dog, choice of beverage, and french fries. Guaranteed to be a great time. If you are interested, please call 469-7000 ext. 336 or email

mdeshler@thetownofchester.org (see flyer below)

There will be no line dancing this week, the instructor is away.

Please remember program fees began May 1st. If you haven't yet paid your fees, please do so online with a credit card (add 1 cc fee applies) or by check payable to Town of Chester and can be dropped off at the Rec Office.

This week at the Senior/Rec Center:

Monday 5/13:
Chair Yoga 9-10am
Yoga 6-7pm

Tuesday 5/14:

Wednesday 5/15:
Yoga 6-7pm
Chess Club 730-10pm

Thursday 5/16:
Osteo Exercise 1030-1130am

Friday 5/17:
Quilters Club (Open to ALL) 830-1130am
Yoga 12-1pm

Grant received for adult playground equipment, working on getting price quotes.

Senior Prom Success

Joseph and Carmen Verbert were voted King and Queen.

July fireworks will be held on July 13, 2019, with a rain date of July 14, 2019. Food trucks, porta Johns will be stationed at the basketball courts on Maple Ave, as well as the bandstand set up.

A list of classes can be found at www.chesterrecreation.com as well as Facebook. In addition, we encourage all residents to create an account which will allow us to send out up to date information.

OLD BUSINESS: No old business to address.

NEW BUSINESS:

19-22 Resolution requesting permission to purchase

RESOLVED, that the Village shall purchase from

**Robert Green Truck Division
Route 17 East Exit 107
Rock Hill, NY 12775**

the following equipment at prices and at terms established by the contract for same awarded by Onondaga County #8415 Statewide Piggyback Contract Vans Truck Equipment which contract remains in force at this time:

VMDL51-2019 RAM PROMASTER CITY CARGO

with attachments and specifications as detailed in Quote dated 01 April 2019, and it is further

RESOLVED, that the Village shall transfer as a trade-in on this purchase its

2006 GMC vehicle, VIN ending in 6E202503,

for a credit of \$4,200 against the purchase price, as specified in such quotation; and it is further

RESOLVED, that the Mayor, the Clerk, the Treasurer and the Water Commissioner are authorized to take all appropriate action to carry out the intent of the foregoing Resolution.

Introduced By: Trustee Elizabeth A. Reilly
Seconded By: Trustee Alan Battiato
On a vote of 4 to 0, the resolution was adopted.

By Roll Call

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[x]	[]	[]
Deputy Mayor Christopher Battiato	[]	[]	[x]
Trustee Alan Battiato	[x]	[]	[]
Trustee Elizabeth A. Reilly	[x]	[]	[]
Trustee Brian J. Boone	[x]	[]	[]

Village Clerk request permission from the Mayor and the Village Board of Trustees to create fulltime position, Titled, Deputy Treasurer, to assist the Village Treasurer.

A motion to create a full time position title Deputy Treasurer to assist Village Treasurer, was made by, Trustee Elizabeth A. Reilly, second by, Trustee Brian J. Boone. Motion unanimously passed

CALENDAR:

- Proposed Comprehensive plan meeting will be held on Thursday, May 16, 2019, Economic Development Housing. Location: 45 Main St., 2nd Floor above Police Station in the Village hall conference room.
- Village Hall Closed for Retention and Disposition Day, no Regular Business on Friday, May 17, 2019
- 25th ANNUAL CHESTER KIWANIS 5K Hambletonian Race/Run, Memorial Day Weekend, Saturday, May 25th, 2019, Start Time: 8:45 am – 11am
- Village Hall Closed Memorial Day Monday, May 27, 2019
- Memorial Day Service Monday, May 27, 2019 at Walton Engine & Hose Fire House. 11am.
- St. Columba Spring Carnival – May 30, 31, June 1 and 2 – 29 High St. Please see our website for time.
- Comprehensive plan work session will be held on June 4, 2019 Review of Draft Comprehensive Plan.
- Sponsor A Flag - Chester Cemetery Committee is looking for donations. The Chester Committee will be selling flags, five dollars a flag to raise fund for the upkeep of the Village cemetery.
- Village Wide Yard Sale – Saturday, June 8, 2019, Rain date June 9th. Visit our website for more information
<https://villageofchesterny.org/calendar/>
- E-Bill Service – sign-up, if you want reminders.
- Water and Backflow payments are due May 30th and Village Property Tax and Sewer will be going out June3, 2019

See our calendar for more upcoming meetings and events: <https://www.villageofchesterny.org>

PUBLIC COMMENTS: Mayor John Thomas Bell asked if there were any more comments from the public.

- Trustee Brian J. Boone mentioned this year’s Village of Chester music series will commence on June 18, 2019. He also mentioned that there was a band that was added last minute so new flyers are going out.
- Gordan Shehab of 68 High Street, mentioned that the Times Herald Record or the Chronicle stated that the Greens of Chester were connected to sewer and water and he wanted to know if those are Village lines. Mayor John Thomas Bell responded, the Village has not supplied the Greens of Chester with water, and there were not any sewer connections made by the Village.
- Gordan Shehab of 68 High Street, asked if there were any progress with Meadow Hills light covers. Nikki Mayer of 68 High Street asked about the trees and the light cover in Meadow Hills. Lighting and trees are topics being discussed at the comprehensive meetings. Building Inspector/Code Enforcement Officer John Orr, responded, that those items are on the developer’s “to do” list. Mayor John Thomas Bell stated that on that list is the trees, light covers, and sidewalks need to be addressed. Mayor John Thomas Bell asked Building Inspector/Code Enforcement Officer John Orr if the bond had been returned, and John Orr stated that it had been returned as was mentioned in a previous meeting.

- John (Jack) Deshler of 95 Main Street, on behalf of the Fire Department, thanked the Mayor and Board of Trustees, Water Department, John Orr all who assisted in the Whispering Hills fire and couple of other incidents in the Village. Also, the cooperation the Mayor and Board of Trustees have given the Fire Department has been outstanding. The fuel pump station has been a great help to the Fire Department. He hopes that we can keep this relationship going. Mayor John Thomas Bell thanked John (Jack) Deshler for his kind words.
- Tom Becker of 11 Sanford Ave congratulated Trustee Elizabeth Ann Reilly for being awarded the Women of Distinction award.
- Michele Deshler of 95 Main Street addressed the Mayor and the Board of Trustees regarding the speeding on Main St./Route94. She spoke about the dangers at night when she's been walking the dog and speeding vehicles have gone over the white line and come really close to the sidewalk. She requested more enforcement and if they can get the speed trailer out there. she explains that it shouldn't take a something serious to get more enforcement and the Village needs to do something now. Mayor John Thomas Bell asked Chief Peter J. Graziano Jr., about the status of the speed trailer. Chief Peter J. Graziano Jr. responded, stating that the speed trailer is out of service because it needs a costly repair. Trustee Alan Battiato asked, what is wrong with the speed trailer. Chief Peter J. Graziano Jr. responded, the speed trailer has a lot of circuitry issues and it's 10 years old. The cost of a new circuit board is about \$1,500. John (Jack) Deshler of 95 Main Street asked if there are any grants for the purchase of speed trailers. Trustee Elizabeth Ann. Reilly recommended that the Chief reach out to Senator James Skoufis and/or Assemblyman Colin Schmitt. Mayor John Thomas Bell asked the Chief to looking into grant funds and to enforce more patrols on Main St./Route 94, rather than the exit 126 onto Route 17.

ADJOURNMENT:

A motion to adjourn the meeting at 7:46 p.m. was made by Trustee Alan Battiato, second by Trustee Brian J. Boone.

Respectfully submitted,

Rebecca Rivera
Village Clerk