

**Village of Chester  
Board of Trustees Meeting Minutes  
April 8, 2019**

The Board of Trustees of the Village of Chester held its monthly meeting in the Village Hall meeting room on Monday, April 8, 2019.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone.

Also, present: Village Clerk Rebecca Rivera, Attorney for the Village Henry Christensen Jr., Village Treasurer Angela O’Neill, Village Police Chief Peter J. Graziano Jr., Village Street Superintendent Charles Bono, Village Water Commissioner Gary A. Green Jr., and Village Code Enforcement Officer John Orr.

Mayor John Thomas Bell opened the meeting at 7:00 PM with the Pledge of Allegiance.

Mayor John Thomas Bell welcomed everyone to the April 8, 2019 Village monthly meeting.

**AUDIT OF BILLS:** Mayor John Thomas Bell noted that the audit of the March 2019 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of March 2019, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**APPROVAL OF MINUTES:** Monthly Meeting Minutes March 11, 2019.

A motion to approve the Monthly Meeting Minutes for March 11, 2019, with corrections noted, was made by Deputy Mayor Christopher Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

**TREASURERS REPORT:** Treasurer Angela O’Neill read her report as follows:

**CASH BALANCES ENDING MARCH 31, 2019**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Savings (Sterling National; Bank)	--	--	687.97	3,196,457.28
Checking (Orange County Trust)	334,594.01	378,777.98	4.64	73,293.61
<u>Savings (Orange County Trust)</u>	--	250,000.00	122.90	1,178,499.96
<b><u>Water Fund</u></b>				
Capital Checking	--	--	8.47	98,334.45
Checking	105,490.60	133,683.41	24.36	464,216.84
<b><u>Sewer Fund</u></b>				
Checking	75,790.72	--	23.85	274,424.15

Cumulative Fiscal Year Interest Earned by Fund 06/1/18 – 05/31/2019

General Fund	\$ 8,023.78
Water Fund	\$ 262.23
Sewer Fund	\$ 219.68

**Treasurer’s Discussion:**

- 1. STATEMENT OF REVENUE & EXPENDITURES:** Year to Date Report is attached.
- 2. SEWER COLLECTION:** We are no longer collecting sewer for 2018-2019. Unpaid sewer amounts will be re-levied on to the 6/1/19 village property tax bill. 357 accounts will be re-levied totaling \$128,271.73.
- 3. WATER RE-LEVY:** A total of (4) water accounts will be re-levied totaling \$845.65

**4. 2019-2020 BUDGET:** The 2019-2020 Village Budget presented this evening includes a 3.052% increase in Village Property Tax Rate. The Village of Chester did not exceed the property tax cap (1.02%). The tax rate for 2019-2020 is \$13.978/thousand of assessed value, an increase of \$.41 cents per thousand of assessed value.

**5. 2019-2020 SEWER BUDGET:** Sewer rate for 2019-2020 remains unchanged over last year. The rate is \$36.40 per unit or \$364.00 annual charge for a single-family residence.

**6. 2019-2020 WATER BUDGET:** Water rates for 2019-2020 remain unchanged over last year. For detail rates, please contact the Village Clerk's Office or visit the Village's website.

A motion to accept the Treasurer's report, was made by Deputy Mayor Christopher Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr read his report as follows:

BYK – 48 Leone Lane

- 1- Work is complete.

14 June Road

- 1- Roof mounted solar system in place.

78 Brookside Ave

- 1- Issued permit for renovation of store front to ATT store.

15 Meadow Ave Festinger

- 1- Issued permit for rebuilding of farm labor housing.

On March 22<sup>nd</sup> I was called out by the Fire Department for a structure fire at Whispering Hills. I worked that night with the fire department and I meet with the residents in the club house to explain and help the victims. The fire originated in the garage area of a unit and extended to the above unit. Although the garage was partially converted to a bedroom the fire would not have necessarily have been any different as if it was a car in the garage. The biggest reason we do not want garages converted into living space ANYWHERE is for live safety. In Whispering Hills occupying the garage for living space limits one's safe egress path and a vehicle door is not a proper egress path for humans to evacuate from. Also, Fire Department personnel would not necessarily search a garage for victims initially

A motion to accept the report of the Building Inspector/Code Enforcement Officer as read, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**POLICE REPORT:** Police Chief Peter Graziano, read his report as follows:

**1. Personnel:**

- Police Recruit Maslanka has begun the police academy as of 1 April.

**2. Citizen Issues:**

- Received a letter from Mr. Vializ commending Sgt. McGuire and Officer Iannuzzi for their assistance on a call at his residence.

**3. Public Safety Issues:**

- Traffic Details: Continuing
- Annual Chester Clean-up – 13 April 9am – 12pm. Please use caution driving in the Village and watch for pedestrians/vehicles picking up trash.

**4. Facilities:**

- No issues.

**5. Equipment:**

- Two tasers are out of service as unrepairable.

**6. Vehicles:**

- No issues

**7. Other:**

- No issues.

**8. Department Activity YTD:**

Call Type	2019	
Calls for Service	600	
Criminal Cases	096	
Arrests	061	
Traffic Accidents	N/A	

A motion to accept the Police Department report, as read, was made by Trustee Brian J. Boone, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**STREET REPORT:** Street Superintendent Charles Bono read his report as follows:

We have had a total of 4-Storms for the month of March for a total 13” of snow, where the street dept. was called out to deice and clear the streets. We used 32 ton of salt and 22 ton of sand salt for the month of March. Year to date we have used approximately 240 ton of Salt and 188 ton of Sand Salt for a total of 428 ton. As we close out of the winter months and transition into spring, I would like to thank my crew for all their hard work and the long hours which required a few sleepless nights in getting the village back up and running in a short amount of time. I would also like to thank Joe Rosploch and Joe Grassi from the water dept. for doing an excellent job on the sidewalks and the police dept. for their help in getting cars off the street and assisting with traffic control during snow removal. With the help of these people, the street dept. difficult task of plowing and removing snow can be completed in a safe and efficient manner.

As of April 1st, our Green Waste Removal Program has begun: Green Waste Materials must be curbside by 6:00am on Fridays. Branches must be no longer than 4 ft. and tied. Grass clippings and leaves must be in biodegradable bags. (Bags can be purchased at Lowe’s and Shoprite.)

We continue with normal weekly sweeping and road side garbage collection.

We spent a couple of days sweeping the sidewalks, islands and driveway aprons throughout the village.

I would like to remind the village residents and everyone parking on village streets that the snow ordinance for parking on the street will end on April 15. However, the Street Sweeping Ordinance will go into effect on all Fridays in which there is No Parking on Main St. (ALL) and Winkler PL. from the hours of 3:00am-6:00am.

Bulk collection has started again. Bulk collection will occur from April 1st to November 30th. However, you have to schedule an appointment to have it picked up. Please contact Inter Waste Systems at 845-572-3300.

We attended the 2019 Excavator Safety Seminar for the Hybrid Certification Program which is 90% of the program. The other 10% is an online assessment that you have to take in order to complete the program.

A motion to accept the report of the Water Commissioners as read, was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone. Motion unanimously passed.

**WATER REPORT:** Water Commissioner Gary Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Serviced both blue trucks.
- 4) Fixed an issue with the phosphate pump at the well.
- 5) Changed water meters continues.
- 6) Backflow testing continues.
- 7) EPA sampling of Walton Lake Water

- 8) Monthly samples were taken to lab for testing.
- 9) Marking out of water lines for Dig safe NY.
- 10) Replaced water shutoff on High Street.
- 11) Took 2017 Chevy pickup to dealer for door hinge issue. It was covered under warranty.

A motion to accept the report of the Water Commissioner's report as read was made by Trustee Brian J. Boone, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**PARK & RECREATION:** Park and Recreations Department Michelle Deshler read report as follows:

The programs that we offer are open to all and we encourage everyone to take advantage of these programs. We want to clear up any misconceptions that programs are for seniors only. Those that are seniors only is indicated by the word "seniors". The Quilting Club and Chess Club are always welcoming new members so anyone with a desire to learn or want to join a club please come. All programs and events listed will be held at the Senior/Rec Center at 81 Laroe Rd., Chester NY.

We have a trip scheduled to:

Sands Casino in Bethlehem PA on April 25, 2019 for \$25pp, everyone who joins will receive a slot credit for \$30. Lancaster PA June 3-4, 2019 \$245 pp/dbl occupancy. Registrations and deposits are currently being collected and initial deposit due April 1, 2019.

For further information on these trips please call 845-469-7000 ext. 332

We are pleased to announce we will be having our first ever "Senior" Prom on May 3rd, 2019 from 6-10pm. Complete with DJ and dancing, hot and cold hors d'ourves, valet parking, and photographer. This event will be a great night of fun for our Town of Chester "seniors"; we encourage all of our "seniors" in the Town of Chester to attend. An out of Town guest is welcome join our residents for a \$10 fee. Please call 845-469-7000 ext. 332 to sign up or email [mdeshler@thetownofchester.org](mailto:mdeshler@thetownofchester.org).

We have contacted OUBOCES CTECH Cosmetology program and are happy to announce that they will be offering a free manicure to seniors on May 2, 2019 at 9am and 1pm at their campus 59 Gibson Rd in Goshen NY. This is an awesome opportunity for our senior community to take advantage of a free manicure and hand massage. Please call 845-291-0300 ext. 1 to make an appointment.

Mark your calendars for Preventative Wellness...April 12-13, 2019 830a-5p. See info below and if you would like further information or to schedule an appt please call Kristin @ 469-7000 ext. 336 or Michele @ 469-7000 ext. 332.

PBA Egg Hunt April 13, 2019 @11am

Monday 3/25/19:

Chair Yoga 9-10am

Yoga 6-7pm

Tuesday 3/26/19:

Golden Age Club 10a-3p

Wednesday 3/27/19:

Golden Age Club 10a-3p

Yoga 6-7p

Chess Club 730-10p

Thursday: 3/28/19:

Osteo Exercise 1030-1130a

Senior Activities 12-3\*\*

Friday 3/29/19:

Quilting Club: 830-1130am

Yoga 12-1pm

\*\* On our Senior Activity days, we encourage all seniors to come and bring a friend or friends to enjoy a game of cards, ping pong, adult coloring. WII exercise, we have what you need just bring your friends. \*\*

Trustee Elizabeth A. Reilly asked Michelle Deshler of Park and Recreation Department, what time is the

18th Annual Easter Egg Hunt. Michelle Deshler stated that now they don't have a time.

A list of classes can be found at [www.chesterrecreation.com](http://www.chesterrecreation.com) as well as Facebook. In addition, we encourage all residents to create an account which will allow us to send out up to date information.

**OLD BUSINESS:** No old business to address.

**NEW BUSINESS:**

**19-16 Resolution Adopting the 2019/2020 Village Budget**

**WHEREAS**, a proposed budget (the "Proposed Village Budget") for the Village of Chester was prepared and introduced for the 2019/2020 fiscal year; and

**WHEREAS**, a public hearing was held and closed on April 8, 2019, on the Proposed Village Budget; and

**NOW, THEREFORE**, be it hereby

**RESOLVED**, that the Mayor and the Board of Trustees of the Village of Chester hereby adopts the proposed Village Budget of the 2019/2020 fiscal year, which, upon adoption, becomes the Village Budget for the 2019/2020 fiscal year; and be it further

**RESOLVED**, that the Village Clerk and Village Treasurer are authorized and directed to take such actions and perform such other and further acts that are reasonably necessary, proper or convenient to fulfill the purposes of these Resolutions.

Introduced By: Deputy Mayor Christopher Battiato

Seconded By: Trustee Brian J. Boone

On a vote of 5 to 0, the resolution was adopted.

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**19-17 Resolution approving maintenance contract with C.R. Wolfe/Greiner Group**

**WHEREAS**, proper operation, maintenance and care of the mechanical systems on Village properties requires that the Village have available qualified mechanics when needed to service or repair such mechanical systems; and

**WHEREAS**, C. R. Wolfe/Reiner Group has successfully performed such work for the Village in the past; and

**WHEREAS**, C. R. Wolfe/Reiner Group has submitted a proposal which is acceptable to the Mayor and Trustees for the period from May 1, 2019 to April 30, 2020;

**NOW, THEREFORE**, be it

**RESOLVED**, that the Mayor and Trustees find that the scope of work proposed to be performed by C. R. Wolfe/Reiner Group involves special technical skill, training or expertise, as described in the Procurement Code of the Village of Chester, chapter 20 of the Village Code, so that competitive bidding is neither required nor appropriate; and it is further

**RESOLVED**, that the Mayor and Trustees find that C.R. Wolfe/Reiner Group possesses the appropriate accountability, reliability, responsibility, skill, education and training, judgment, integrity and moral worth to perform maintenance work on and emergency coverage for the Village's mechanical systems, and it is further

**RESOLVED**, that the Village accept the Commercial Maintenance Agreement in the form presented to this meeting.

Introduced By: Trustee Alan Battiato

Seconded By: Trustee Elizabeth A. Reilly

On a vote of 5 to 0, the resolution was adopted.

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**19-18 Resolution Certifying Delinquent Sewer and Water Charges and Authorizing Levy of Same Against Real Property in Default:**

**WHEREAS**, the Village of Chester provides, among other things, sewer service to the residents of the Village of Chester and certain outlying property owners; and

**WHEREAS**, certain property owners have failed to pay their outstanding balances for sewer services and/or water services, including, but not limited to, late fee, interest and/or penalties; and

**WHEREAS**, pursuant to sections 79-45 and 95-11 of the Code of the Village of Chester, the Village Board may, as an alternative to the commencement of an action, levy past due sewer charges and water charges, and the associated late fees, interest and penalties, upon the real property in default; and

**WHEREAS**, the Village Clerk has prepared a statement setting forth the amount of each lien for sewer charges and/or water charges in arrears, including penalties computed to the first day of the month following the month in which the fiscal year commences, the real property affected thereby, and the name of the person in whose name such real property is assessed, a copy of which is attached hereto as Schedule "A,"

**NOW, THEREFORE**, be it hereby

**RESOLVED**, that there shall be levied, assessed, and collected against the real property hereinafter specified the amounts set opposing such real property as certified on the Schedule "A" attached hereto; and be it further

**RESOLVED**, that a warrant for the collection of such arrears so levied shall be issued to the Tax Collector and collected by her in the same manner and at the same time as other Village Taxes; and be it further

**RESOLVED**, that the Village Clerk is hereby authorized to post notice of such warrant and collection as required by the Village Code and the laws of the State of New York; and be it further

**RESOLVED**, that the Village Clerk and Village Treasurer are hereby authorized to take such actions and to perform such other and further acts that are reasonably necessary, proper or convenient to fulfill the purposes of this Resolution.

Introduced By: Trustee Elizabeth A. Reilly

Seconded By: Trustee Alan Battiato

On a vote of 5 to 0, the resolution was adopted.

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**19- 19 Resolution Assigning Cell Tower Revenue to the Water Fund & General Fund:**

**RESOLVED**, that, for the 2019-2020 Village Budget, any and all rent revenue generated from cellular leases for cellular towers located on Village Property shall be assigned one-fourth to the Village’s Water Fund and three-fourths to the Village's General Fund.

Introduced By: Trustee Elizabeth A. Reilly  
Seconded By: Trustee Alan Battiato  
On a vote of 5 to 0 , the resolution was adopted.

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**19-20 Resolution of proclamation prevention of Animal Cruelty Month.**

**WHEREAS**, the COUNTY OF ORANGE NY, the citizens of ORANGE COUNTY and the Warwick Valley Humane Society recognize that animals are living, sentient beings and therefore, deserve due consideration and respect, and

**WHEREAS**, the welfare of animals consists of the Five Freedoms (freedom from hunger, thirst, and malnutrition; freedom from fear and distress; freedom from physical and thermal discomfort; freedom from pain, injury and disease; and freedom to express normal patterns of behavior; and

**WHEREAS**, the welfare of animals shall be a common objective and all appropriate steps shall be taken to prevent cruelty to animals and reduce their suffering with effective legal protection, and

**WHEREAS**, the vigorous enforcement of existing animal cruelty laws will hold those accountable for the neglect and abuse of any animal, wild or tame, and,

**WHEREAS**, there is a proven direct correlation between acts of animal cruelty and violent and criminal acts on people, and

**WHEREAS**, the kind and humane treatment of animals has a strong correlation to the kind and humane treatment of people, and

**WHEREAS**, the month of April has been established as "Prevention of Animal Cruelty Month"

**NOW, THEREFORE,  
PREVENTION OF ANIMAL CRUELTY MONTH**

And calls upon all residents to treat any and all animals with kindness, consideration and respect, and to report the abuse, neglect and cruelty of any animal to the Orange County Sheriff’s Department, local law enforcement agencies or to the Warwick Valley Humane Society.

Therefore, I Mayor John Thomas Bell Proclaim **APRIL 2019 GO ORANGE** for Animals in April - Prevention of Animal Month!

Introduced By: Trustee Alan Battiato  
Seconded By: Trustee Brian J. Boone  
On a vote of 5 to 0, the resolution was adopted

**By Roll Call**

	<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstain/Absent</u></b>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**Discussion:** Engineer Mark Siemers of Pietrzak & Pfau Engineering & Surveying, PLLC gave the following synopsis of the Elmwood Project:

Quite of the board members are familiar with the is project. As it has been viewed from different variations by planning board and has been contemplating to be senior housing in the past.

For those of you who aren't familiar with it, the project is located on the south side of Elm Street, which is right here on the map and on the eastside of Main Street which is here on the map, behind the pizza restaurant and the floweriest building. The property is made up of two different pieces of property, with two different section, block and lots. A smaller piece of property is located here (pointed to the Map) is in the RS zoning district. The larger parcel that is located back here is B1 zoning district the total parcel acres is 2.68 acres when the lot line is removed, and properties are combined. Since the last this project has been before any of boards in the village its been slightly revised. we are now proposing 20 units located into two story buildings in leu of the three-story building. That's been done to help any possible visual impact that could take place to the surrounding properties. As you can see on the map we are providing a direct sidewalk connection right into the existing village sidewalk which will allow easy walking access to the existing business districts in the village.

In order for us to do this we need to utilize the senior citizen housing special use permit, which is allowable in the RS and B1 zones. The project currently meets the zoning requirements of the special use permit and in order for us to utilize this the first step is for us to come before the Village Board and get a determination from you, whether the proposed location and general layout of the housing complies with the intent of this section. We believe that it does. It meets all the objectives that are outlined in part B of the senior citizen housing special use permit. I'm here tonight to discuss with the board how we go about moving this forward, in anticipation of this meeting this revised plan was submitted to the planning board, so that have already seen it, anticipation that the board would send it back to the planning board for review for the special use permit.

Mayor John Thomas Bell stated that it was said that it would be on the use would be on the deed that it's for senior citizen housing only.

Engineer Mark Siemers of Pietrzak & Pfau Engineering & Surveying, PLLC replied, that he was not aware of that. He will make the planning board aware of this.

Mayor John Thomas Bell stated that he is quite sure that's what was discussed.

Deputy Christopher Battiato asked if the units are subjected to park and recreational fees.

Village Code Enforcement Officer John Orr, replied, yes.

Trustee Elizabeth A. Reilly stated that the project applicant has previously offered to make monetary contributions to the storm water infrastructure.

Mark Siemers responded, that Trustee Reilly is correct. The steel water piping that runs from this catch basin down Elm Street, and Walnut is undersized.

Trustee Elizabeth A. Reilly asked what the determining factor is as to how much contribution will be.

Mark Siemers stated that they submitted a cost estimate to replace that pipe to McGoey Hauser and Edsall and they reviewed it and discussed it with the Street Superintendent, Charles Bono.

Trustee Elizabeth A. Reilly asked, who is going to maintain the dry pond and sand filter.

Mark Siemers responded the property owner.

**19-21 Resolution Elmwood Park Senior Housing Apartments**

**WHEREAS**, there has been submitted to the Village Board for a SCH special permit, pursuant to Village Zoning



Code §98-23.1(I), for the proposed Elmwood Park Senior Housing Apartments proposing to construct 20 units of Senior Housing apartments on Tax Lots Section 111, Block 2, Lots 3 and 7.1, which are proposed to be combined into a single parcel totaling approximately 2.6 acres; and

**WHEREAS**, the applicant seeks the Village Board’s approval of the project location and general layout as appropriate under §98-23.1 of the Village Code pertaining to Senior Citizen Housing special use permits; and

**WHEREAS**, the Village Board finds the proposed project is in a location and general layout of the proposed housing complies with the intent of §98-23.1 of the Village Code pertaining to Senior Citizen Housing special use permits;

**NOW, THEREFORE, be it**

**RESOLVED**, that the Mayor and Trustees have determined that the location and general layout of the proposed Elmwood Park Senior Housing Apartments Site Plan complies with the intent of §98-23.1 of the Village Code pertaining to Senior Citizen Housing special use permits; and it is further

**RESOLVED**, that the site plan approval and special permit application for the proposed Elmwood Park Senior Housing Apartments is hereby referred to the Planning Board for environmental review under SEQRA and site plan and special permit review pursuant to §98-23.1 of the Village Code.

Introduced By: Trustee Brian J. Boone  
 Seconded By: Trustee Alan Battiato  
 On a vote of 3 to 2, the resolution was adopted

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ ]	[ x ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ ]	[ x ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**Mr. Ortiz of 11 Booth Road**, Chester, was not present, to request Village water service.

**Village Clerk requesting permission** to attend Perma Annual conference on May 23th and 24th, 2019, Bolton Landing, NY.

A motion to authorize Village Clerk, Rebecca Rivera to attend Perma Annual conference on May 23th and 24th, 2019, Bolton Landing, NY, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**Village Clerk requesting permission** to CLOSE for regular business on Friday, May 17, 2019 for records retention before the start of our fiscal year.

A motion to authorize Village Clerk to CLOSE for regular business on Friday, May 17, 2019 for records retention before the start of our fiscal year, was made by Trustee Alan Battiato, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**By Roll Call**

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]

Trustee Alan Battiato	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Elizabeth A. Reilly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trustee Brian J. Boone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Village Clerk requesting permission** for Deputy Clerk Jennifer Cruz and Account Clerk Gayle Sheeley to attend NYS Archives workshop on managing born digital records, April 23, 2019, 10am to 1pm, Town of Fishkill, NY.

A motion to authorize Deputy Clerk Jennifer Cruz and Account Clerk Gayle Sheeley to attend NYS Archives workshop on managing born digital records, April 23, 2019, 10am to 1pm, Town of Fishkill, NY, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

Nomination letter for Trustee Elizabeth A. Reilly from the Mayor and Board of Trustees:

Assemblyman Colin Schmitt’s  
Woman of Distinction Nomination Form

What are the primary reasons behind the Board’s decision to nominate this woman for this honor?

It is with great pleasure that we, The Mayor and the Board of Trustees, nominate Elizabeth A. Reilly (aka Betty-Ann) for the consideration for the 2019 “Woman of Distinction Award”.

In addition to her exemplary level as a Village of Chester Trustee, Elizabeth has an extraordinary commitment to her community as well as the public. As well as the qualities of being full of life, selfless, generous, caring, passionate, and kindhearted nature. She loves people and always tries to lift the spirits of those around her.

What are some of the qualities or distinguishing achievements of the woman you are nominating?

Elizabeth A. Reilly was born and raised in Chester. As a teenager she shared a newspaper route in her community with her brother. Her love for her community began in her teenage years, as a member of the youth government in which she received an award “Girls State Award” given by the American Legion and was granted the opportunity to attend a week-long session on government. Elizabeth was also part of the Town of Chester’s Park and Recreation department during the summer, as secretary to the guidance counselor.

Elizabeth later went on to work as the Court Clerk for the Village of Chester Court office. In 1980 worked as Deputy village clerk for the Village of Chester until 1985.

In 1986 Elizabeth was elected as Tax Collector for the Town of Chester and in 1989 she ran for Town Clerk and was elected, held that position for over 24 years, retiring in September of 2013.

In 1990 Elizabeth was volunteer for the Orange County Senior Dining Program, also known as “Meals on Wheels”. She also volunteers her time collecting donations for the Memorial Day flags and works with local Boy Scouts to coordinate the placing of the Flags along main street in the Village for the Memorial Day event.

In 2009 the New York State Towns and Clerks Association awarded Elizabeth with the “Town Clerk of the Year Award”. She is respected and admired by fellow Town Clerks.

On a humanitarian level, Elizabeth selflessly donated one of her Kidneys to Erin Carhart, a Chester resident.

Elizabeth also played a role in the vision and creation of the 9/11 Memorial in Chester. Elizabeth is an active member of the Chester Presbyterian Church and volunteered in the Chester Presbyterian Food Pantry program.

Elizabeth presently, continues to provide exceptional support to her community by holding a position on the Village of Chester Board of Trustees and as the secretary to the Chester Fire District. These are a few of the things she’s accomplished and continues to provide to the Chester community.

We believe that these characteristics represent all that is good, and we can’t think of anyone more deserving of this award. We are pleased to nominate Elizabeth A. Reilly for the honor of “Woman of Distinction Award”.

Sincerely,

Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato and Trustee Brian J. Boone.

**CALENDAR:**

- Comprehensive Committee workshop, on April 30, 2019 Recreation, Entertainment, Arts & Culture, Public Space, Open Space. Economic Development / Housing
- Proposed Comprehensive plan meeting will be held on April 18, 2019, Transportation / Infrastructure. Location: 45 Main St., 2nd Floor above Police Station in the Village hall conference room.

- See our calendar for more upcoming meetings and events: <https://www.villageofchesterny.org>
- 25TH CHESTER KIWANIS 5K Hambletonian Race, Memorial Day Weekend, Saturday, May 25th, 2019, Start Time: 8:45 am
- Assessor Office Key Dates: For Village and Town of Chester property owners.
- May 1st: Tentative roll date and assessment change mailed to property owners. Property owners may examine their own assessments or assessments of any other parcels in the Town of Chester.
- Fourth Tuesday in May: Grievance Day
- July 1st: Final Roll Filed (writs of certiorari and SCAR must be filed no later than 30 days after final roll date) (A writ of certiorari is an order a higher court issues in order to review the decision and proceedings in a lower court and determine whether there were any irregularities.)
- July 1st – Valuation Date (the “as of” date of market value utilized to set assessments)

See our calendar for more upcoming meetings and events: <https://www.villageofchesterny.org>

**PUBLIC COMMENTS:**

Mayor John Thomas Bell asked if there were anymore comments from the public. As there were no further comments and/or questions from the public, Mayor John Thomas Bell asked for a motion to adjourn the meeting.

**ADJOURNMENT:**

A motion to adjourn the meeting at 8:31p.m. was made by Deputy Mayor Christopher Battiato, second by Trustee Brian J. Boone.

Respectfully submitted,

Rebecca Rivera  
Village Clerk