

**Village of Chester  
Board of Trustees Meeting Minutes  
October 7, 2019**

The Board of Trustees of the Village of Chester held its monthly meeting in the Village Hall meeting room on Monday, October 7, 2019.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone.

Also, present: Village Clerk Rebecca Rivera, Treasurer Angela O’Neill, Attorney for the Village Henry Christensen Jr., Attorney for the Village Mary E. Marzolla, Attorney for the Village Donald J. Feerick Jr., Village Police Chief Peter J. Graziano Jr., Village Street Superintendent Charles Bono, Village Water Commissioner Gary A. Green Jr., and Village Code Enforcement Officer John Orr.

Mayor John Thomas Bell welcomed everyone to the October 7, 2019 Village monthly meeting.

Mayor John Thomas Bell opened the meeting at 7:01 PM with the Pledge of Allegiance.

**AUDIT OF BILLS:** Mayor John Thomas Bell noted that the audit of the September 2019 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of September 2019, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

**APPROVAL OF MINUTES:** Monthly Meeting on September 9, 2019.

A motion to approve the Monthly Meeting Minutes on September 9, 2019, was made by Deputy Mayor Christopher Battiato second by Trustee Brian J. Boone. Motion unanimously passed.

**TREASURER’S REPORT:** Treasurer Angela O’Neill read Treasurer’s report as follows:

**CASH BALANCES ENDING September 30, 2019**

<b><u>Fund/Bank Account</u></b>	<b><u>Deposits</u></b>	<b><u>Disbursements</u></b>	<b><u>Interest</u></b>	<b><u>Ending Balance</u></b>
<b><u>General Fund</u></b>				
Savings (Sterling National; Bank)	--	--	1,600.71	3,203,042.09
Checking (Orange County Trust)	663,955.25	385,292.56	12.47	526,160.24
<u>Savings (Orange County Trust)</u>	--	--	1,373.59	2,943,787.59
<b><u>Water Fund</u></b>				
Capital Checking	--	--	13.58	103,178.05
Checking	16,064.37	46,248.72	19.20	375,537.58
<b><u>Sewer Fund</u></b>				
Checking	76,655.21	275.00	33.06	708,792.39

**Cumulative Fiscal Year Interest Earned by Fund 06/1/19 – 05/31/2020**

General Fund	\$	8,905.84
Water Fund	\$	130.27
Sewer Fund	\$	99.86

**Treasurer’s Discussion:**

1. **STATEMENT OF REVENUE & EXPENDITURES:** Please see attached.
2. **2019-2020 TAX COLLECTION:** Village Property Tax is due no later than 10/31/19.
3. **2019-2020 SEWER COLLECTION:** Sewer Installment #3 is due by 12/31/19.

A motion to accept the Treasurer’s report, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**BUILDING REPORT:** Village Code Enforcement Officer John Orr read his report as follows:

22 Maple Ave

- 1- Project progressing.

87 Brookside Ave. Credit Union

- 1- Work well underway.

Carpenter Road.

- 1- Two of three almost complete.
- 2- 3rd house well underway.

40 Greycourt Ave.

- 1- House progressing.

Whispering Hills

- 1- Framing has started on the units that were destroyed by the fire.

Larkin’s Green Amphitheater

- 1- Complete except for electric and painting.

I met with Benjamin Moore regional representative last week to discuss what is the best paint to use on the different wood materials that were used to build the amphitheater. We have a plan and I will be reaching out to some painters to get some pricing.

Trustee Elizabeth A. Reilly asked Village Code Enforcement Officer John Orr if Benjamin Moore would consider donating the paint.

Village Code Enforcement Officer John Orr responded, that they are currently working on a partial donation.

A motion to accept the report of the Building Inspector/Code Enforcement Officer as read, was made by Trustee Alan Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

**POLICE REPORT:** Police Chief Peter Graziano, read his report as follows:

**1. Personnel:**

- No Issues.

**2. Citizen Issues:**

- No Issues.

**3. Public Safety Issues:**

- Traffic Details: Continuing
- Halloween Curfew: Residents are reminded of the Halloween curfew that persons under the age of 18 must not be out unless accompanied by an adult over 21. The curfew will be in effect during: The continuous period commencing October 30 at 8:00 PM and ending 6:00 AM and the continuous period commencing October 31 at 8:00 PM and ending November 1 at 6 AM

**4. Facilities:**

- No issues.

**5. Equipment:**

- One of the new PC's had a bad hard drive. It was replaced under warranty.

**6. Vehicles:**

- No issues.

**7. Other:**

- No issues.

**8. Department Activity YTD:**

Call Type	2019	
Calls for Service	1806	
Criminal Cases	268	
Arrests	140	
Traffic Accidents	294	

Trustee Elizabeth A. Reilly asked Chief Peter J. Graziano Jr. about the police vehicle involved in a motor vehicle accident.

Chief Peter J. Graziano Jr. responded that the Police Department is working on it as they received the accident report this morning.

Chief Peter J. Graziano Jr. stated that the State Police accident report that was submitted was incorrect, so he returned it to be corrected.

Mayor John Thomas Bell asked Chief Peter J. Graziano Jr. if the vehicle is in the garage.

Chief Peter J. Graziano Jr. responded, that it's in the garage because they are waiting for the adjuster to look at it before sending it to be repaired.

Mayor John Thomas Bell stated that the vehicle should be looked at in the repair shop.

Trustee Elizabeth A. Reilly asked which vehicle was involved in the motor vehicle accident.

Chief Peter Graziano responded, vehicle No. 726 Ford 2019 SUV

A motion to accept Police report as read by Chief Peter J. Graziano Jr was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone. Motion unanimously passed.

**STREET REPORT:** Street Superintendent Charles Bono read his report as follows.

We spent a few days repairing catch basins in Whispering Hills.

We also did some blacktopping in the Industrial Park

We repaired the sidewalk in front of Village Hall where the Water Department repaired the water service.

We poured the landings for the stairs at the amphitheater.

The curb and sidewalk on Brookside Ave. by Hudson Valley Credit Union has been removed. They will be removing the driveway closest to Walgreens and will be using the driveway towards the side of Verizon store and will be installing a new curb and sidewalk from Walgreens to the new driveway.

I spoke to John Amante from the Amante-Norris Subdivision located on Bell Way off Carpenter Road and he is looking to put down the top coat of blacktop during the last week of October.

At this time, village residents can bring leaves out to the curb to be picked up. We ask that you do not put out leaves in or near storm drains or by catch basins as this will prevent water from getting to storm drains and will cause the water to back up onto the streets. Also please keep sticks, and stones separate from leaves as this will clog or damage the leaf vac. All weekly pick up, including leaf collection will end on December 1st, so we urge village residents to put out their leaves at their earliest convenience.

The village snow ordinance will go into effect on November 1st to April 15th, at which time there is no parking on any village street between the hours of 3:00am to 6:00am.

We continue with the normal weekly sweeping, mowing and picking up of bags and brush.

A motion to accept Street Department report as read by Street Superintendent Charles Bono, made by Deputy Mayor Christopher Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

**WATER REPORT:** Water Commissioner Gary Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Once per week filter cleaning

- 3) Weekly mowing of the facilities.
- 4) Painted the floor at the filter plant.
- 5) Changing water meters continues. We are focusing on Whispering Hills at the moment.
- 6) Quarterly water reads completed.
- 7) Fire flow test at Whispering Hills for new building.
- 8) Monthly samples were taken to lab for testing
- 9) Marking out of water lines for Dig safe N.Y.
- 10) On hand for fire pump flow test at Amscan.
- 11) Replaced water service at 47 Main St., replaced service line from main to curb stop at 6 Oakland Ave and 6 Oak Street.
- 12) The service saddle blew of at 37 Greycourt so we replaced that.
- 13) Fixed water main break on the corner of Moffatt and Academy Ave.
- 14) Replaced curb box at 19 Hambletonian Ave while the contractor replaced the service line due to a leak.
- 15) Replaced the curb box and installed 2 new curb boxes at 40 High St., while the contractor was replacing both service lines due to a leak.

Mayor John Thomas Bell asked Village Water Commissioner Gary A. Green Jr. how he made out with the water tower.

Village Water Commissioner Gary A. Green Jr. stated they believe they found the source of the leak at the Princeton Street Water Tower. They found that the altitude valve's original rebuild kit that was received from the manufacturer was missing one leather seal. We believe this is the reason for the leak. We ordered the leather seal and we should have it by the end of the week. Hopefully this will fix the leak as everything else seems to be working fine.

A motion to accept the Water Department's report as read by Village Water Commissioner Gary A. Green Jr. was made by Trustee Brian J. Boone, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

**PARK & RECREATION:** No Park & Rec member present and no report was submitted.

**OLD BUSINESS:** No old business to address.

**NEW BUSINESS:**

**19-32 RESOLUTION APPROVING 2019 RESTATED INTERMUNICIPAL AGREEMENT GOVERNING THE MOODNA BASIN JOINT OPERATION AND MAINTENANCE COMMISSION**

WHEREAS, the Village of Chester, together with the Towns of Chester and Monroe is a party to an intermunicipal agreement establishing the Moodna Basin Joint Operation and Maintenance Commission; and

WHEREAS, a restated intermunicipal agreement has been proposed for consideration by the constituent communities of the Moodna Basin Joint Operation and Maintenance Commission; and

WHEREAS, the Mayor and Trustees have considered the proposed restated intermunicipal agreement and find it is in the best interest of the Village of Chester that the same be adopted,

NOW Therefore,

IT IS HEREBY RESOLVED, by the Village of Chester Board of Trustees that the proposed 2019 Restated Intermunicipal Agreement for the Moodna Basin Joint Operation and Maintenance Commission is hereby approved, and the Mayor is authorized to sign the same on behalf of the Village, and the Mayor and the Clerk are authorized to take any and all other actions necessary or convenient to carry out the intent of this Resolution

Introduced By: Trustee Brian J. Boone

Seconded By: Trustee Elizabeth A. Reilly

On a vote of 5 to 0, the resolution was adopted

**Roll Call**

	<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstain/Absent</u></b>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

Mayor John Thomas Bell read a letter from Lorraine Hom as follows: Mayor John Tom Bell and the Village Board of Trustees: I hereby resign my position as the Village Historian as of September 9, 2019. Sincerely, Lorraine Hom.

A motion to thank Lorraine Hom for her years of service as Village of Chester Historian was made by, Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

A motion to appoint Nancy Hom George as acting Village Historian until the December 2019 reorganization meeting was made by Trustee Alan Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

**By Roll Call**

	<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstain/Absent</u></b>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**CALENDAR:**

- Proposed Comprehensive Plan meeting scheduled for Thursday, October 24, 2019 at 7pm.
- Village of Chester will be CLOSED on Monday, October 14, 2019, Columbus Day.

- SLPAC – Saturday, October 19, 2019 the Sugar Loaf Performing Arts Center will be presenting comedian Bobby Collins.
- Chester Library Book Sale, Saturday, October 26, 2019 from 9am to 3pm (in the former senior center)
- VOTE EARLY- Early Voting for Chester Residents for November’s General Election will be held at Warwick Town Hall, 132 Kings Highway, Warwick, NY, from October 26, 2019 to November 3, 2019. See our website or contact Village Hall for days and hours.
- Beginning the first week of November the Water department will be flushing Hydrants.
- Water Bills will be mailed on Friday, November 1, 2019, with a due date of December 2, 2019.
- Village Board monthly meeting will be held on Monday, November 4, 2019, due to the office being closed on Monday, November 11, 2019 for Veteran’s day. Village of Chester thanks all the Veterans for their service.
- Village offices will be closed on Tuesday, November 5, 2019 due to Election Day.

**PUBLIC COMMENTS:** Mayor John Thomas Bell asked if there were any more comments from the public:

Clif Patrick – as the Town of Chester Historian I really appreciate working with Lorraine Hom, she has been a wonderful resource and a credit to this community.

Tracey Schuh – She was inquiring about the village senior code and have any changes been made with regards to maximum footage. Tracey Schuh mentioned that she looked at the Town of Chester’s code and she found that their code has under maximum square footage the following: 450 sq. ft for assisted care units, 700 sq. ft for one bedroom and 900 for a two bedroom.

Tracey Schuh – She mentioned that the last time she was at a planning board meeting there was discussion about 3 Brookside Ave being in violation of using the property for other uses and she would like to know if the new owner was still in violation and if a site plan was approved

Village Code Enforcement Officer John Orr – responded that that 3 Brookside Ave owner is no longer in violation and a site plan has been approved.

Tracey Schuh – Shared a document that was distributed in South Blooming Grove regarding the New York State Department of Health with regards to water testing and water calculations. New York State Department of Health has come up with 3 water usage calculations.

Clif Patrick – asked if Moodna Basin was getting better at providing the Mayor and Board of Trustees with budget breakdown.

Mayor John Thomas Bell responded, that the County Sewer District has not as of today provided the Village a breakdown of their budget.

Clif Patrick – touched on the topic regarding the Place Making Tour, taking place this weekend. He suggested that it would be beneficial to include uptown.

Mayor John Thomas Bell agreed and stated that it should be brought up and scheduled at the next Comprehension Meeting.

Mayor read the following:

The Town Board of the Town of Monroe will conduct such Public Hearing concerning the Draft Scope for Preparation of a Draft Generic Environmental Impact Statement to solicit public comment and to permit the submission of any written comments until October 25, 2019 at 4:00 pm concerning the proposed Amendments to Town Code, Chapter 57(Special Planning District and Conservation Cluster Residential Floating Zone). public hearing from Monroe. Sincerely yours, Mary Ellen F. Beams RMC, Town Clerk, Town of Monroe.

Trustee Elizabeth A. Reilly – touched on the Elmwood Project. She mention that in speaking with someone the other day about the project it was suggested that maybe we can fund something for McGoey, Hauser and Edsall to see if it would be feasible to enter from Main St. near Main Street Pizza and going toward the Elmwood project and continue straight up and then make a turn on a village road, if it's feasible, in back of the strip of buildings from the pizza place all the way to the back of the former Chester Inn and come out in that area.

Trustee Elizabeth A. Reilly asked the members of the Village Board if they would consider having McGoey, Hauser and Edsall to have a look to see if it's feasible. She also requested that if McGoey, Hauser and Edsall say that it can't be done she would like for McGoey, Hauser and Edsall to show her why it can't be done.

Trustee Elizabeth A. Reilly stated that she understands that we would need the cooperation of the property owners. If this can be done it would benefit parking.

Village Henry Christensen Jr. – advised the Village Board of the necessary steps they should take first before hiring McGoey, Hauser and Edsall. In the first instance he mentioned that you would get a proposal from McGoey Hauser and Edsall.

Mayor John Thomas Bell suggested, that before we move forward, we should go and visit the site. He asked members of the board, Village Code Enforcement Officer John Orr and Charles Bono if they would be interested in join him and Trustee Elizabeth A. Reilly. All parties agreed that the would be willing and able to visit the site before involving the Engineers.

Leslie Smith – requested to join the group that would be visiting the site as a member of the proposed Comprehensive Plan Committee.

Mayor John Thomas Bell approved Leslie Smith's request to join the group.

After some discussion the Mayor and the members of the board decided on a date to visit site and scheduled it for Thursday, October 10, 2019, at 10 am, meeting in front of Main Street Pizza.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:40 p.m. and go into executive session to discuss litigation, with no further business after, was made by Trustee Alan Battiato, second by Deputy Mayor Christopher Battiato.

Respectfully submitted,

Rebecca Rivera  
Village Clerk