

**Village of Chester
Board of Trustees Meeting Minutes
March 13, 2017**

The Board of Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, March 13, 2017.

Members present: Mayor John Tom Bell, Deputy Mayor, Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee, Brian J Boone.

Also, present: Village Clerk, Rebecca Rivera, Village Treasurer, Angela O’Neill, Village Attorney, Henry Christensen, Village Police Chief, Peter Graziano, Village Water Commissioner, Gary Green, and Village Code Enforcement Officer, John Orr. Village Street Superintendent, Charles Bono was absent.

Mayor John Tom Bell opened the meeting at 7:00 PM. and started the meeting off with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor John Tom Bell noted that the audit of the Village’s monthly bills for approval was complete.

A motion to approve the audit of the bills was made by Trustee Elizabeth A. Reilly, second by Trustee Brian J. Boone. Motion unanimously passed.

APPROVAL OF MINUTES: Monthly meeting minutes of February 6,2017

A motion to approved the Monthly meeting minutes of February 6, 2017, by Trustee Elizabeth A. Reilly, second by Deputy Mayor, Christopher Battiato. Motion unanimously passed.

CASH BALANCES ENDING February 28, 2017

Savings (Sterling National Bank)	----	--	564.14	2,901,868.53
Checking (Orange County Trust)	539,362.86	541,185.25	8.21	137,747.84
Savings (Orange County Trust)	--	250,000.00	173.78	1,857,851.51

Water Fund

Capital Checking	--	--	7.37	94,776.37
Checking	69,981.82	31,016.50	15.00	374,547.40

Sewer Fund

Checking	10,531.04	929.10	18.98	418,227.31
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Cumulative Fiscal Year Interest Earned by Fund 06/1/16 – 05/31/2017

General Fund	\$	7,686.16
Water Fund	\$	190.85
Sewer Fund	\$	176.81

Treasurer’s Discussion:

1. EXPENSE CONTROL REPORT: Year to Date Expense Control Report is attached.
2. REVENUE CONTROL REPORT: Year to Date Income Control Report is attached.
3. SEWER COLLECTION: Sewer collection continues. 4th installment is due by 3/31/17. Any unpaid sewer balance as of 3/31/17 will be re-levied on to Village Property tax bill to be issued on 6/1/17.
4. 2017-2018 BUDGET: A preliminary budget copy is available at the Village Clerk’s Office. The Village Board has worked very hard to remain below the tax cap of .73%.

A motion to accept the Treasurer’s report, as read, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer, John Orr, read his report as follows:

Meadow Hill Apartments.

- 1- Building #2 now occupied.
- 2- Building #1 interior work continues.
- 3- Building #3 interior work started.

Steris – 2 Nucifora Blvd.

- 1- Interior work continues.
- 2- Site work continues.
- 3- Installation of equipment started March 1st.

Curtain – 1 Railroad Ave

- 1- Work almost complete.

Mott – 45 Meadow Ave

- 1- Work almost complete.

McDonald’s – 73 Brookside Ave

- 1- Exterior renovations continue.

Demack/Belmay – 45 Leone Lane

- 1- Issued permit for the floor alteration.

Village Hall LED conversion continues.

I have drafted a “Garbage, Rubbish and Refuse” code for consideration of the board. See attached.

A motion to accept the Building department report as read, was made by Trustee, Brian J. Boone, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

POLICE REPORT: Police Chief, Peter Graziano, read his report as follows:

1. Personnel:

- No issues

2. Citizen Issues:

- Received a thank you card from the Kiwanis Builders Club.
- Received email from Mr. Keahon, June Rd, thanking Officers Tudisco and Jackler for a vehicle lockout with children inside.
- Received an email from the New York State Fraternal Order of Police (FOP) relative to a phone Scam. A number dials your phone and leaves a message to call back. When you call, a long-recorded message keeping you on the line and charges you over 2,000 a minute. Information has been posted to the website.

3. Public Safety Issues:

- Traffic Details: Continuing.
- Received an email form Mr. Heller of Coach USA about posting signs for the Park & Ride advising commuters to park in designated spaces only so the buses can navigate safely through the lot. Officers have been and continue to write tickets (69 in 2016) to those vehicles not in authorized parking spaces both in the lot and on Chester Blvd.

4. Facilities:

- On 16 February, we had our detention cell inspection and Juvenile area by the NYS Commission of Corrections. We were found to be in full compliance with NYS Corrections Standards.

5. Equipment:

- No issues.

6. Vehicles:

- No issues.

7. Other:

- No issues.

8. Department Activity YTD:

Call Type	2017
Calls for Service	485
Criminal Cases	122
Arrests	077
Traffic Accidents	039

A motion to accept the Police Department report, as read, was made by Trustee Elizabeth Reilly, Christopher Battiato, second by, Trustee, Brian J. Boone. Motion unanimously passed

STREET REPORT: Street Superintendent, Charles Bono, was absent. No report submitted. Mayor John Tom Bell, made mention of the following:

The Mayor addressed home owners and business owners, when removing snow from sidewalks and drive ways, snow should not be pushed onto the road. Refuge containers should be removed immediately after garage is picked up. The last snow storm, the Street superintendent had to remove several refuge containers out of the way of the snow plow.

The Mayor also made mention that the Parking Ride Hub has been replaced.

WATER REPORT: Water Commissioner, Gary Green Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Backflow testing on residential devices were completed
- 4) Collection of past due water bills from November billing completed. \$ 20,479 in past due amount.
- 5) Snow removal from water facilities.
- 6) Helped with service line leak at 110 booth road.
- 7) Cleared snow around fire hydrants.
- 8) Monthly samples were taken to lab for testing
- 9) Installed meter and remotes at the new Steris building. Water service is on now. It past the required bacteria testing.
- 10) Repairing and replacing blue hoses that are leaking on the membranes at filtration plant.
- 11) Cleaning up damage at facilities from plow damage to the lawns
- 12) Building #2 at Meadow Hill is on and all bacteria testing requirements were completed including the back-flow preventer. Meter and remote was installed.
- 13) Service was completed on 2017 Chevy truck.
- 14) Continue water line mark-outs for Dig Safe N.Y

A motion to accept the Water Department report, as read, was made by Trustee, Brian J. Boone, second by, Deputy Mayor, Christopher Battiato Motion unanimously passed.

PARK& RECREATION: no report. Mayor John Tom Bell mentioned the following:

Summer Camp registration information will be posted on the Town of Chester website. For more information contact, Town of Chester, Park and Recreation, 845-469-7000 ext8.

OTHER BUSINESS:

17-10 RESOLUTION TO AMEND THE VILLAGE'S EMPLOYMENT POLICIES MANUAL TO INCREASE THE AMOUNT OF HEALTH INSURANCE OPT-OUT/BUY-OUT FOR FULL-TIME EMPLOYEES:

No.: 10 of 2017

A Meeting of the Village Board of the Village of Chester was convened on March 13, 2017 at 7:00 p.m.
The following Resolution was duly offered and seconded to wit:

RESOLUTION TO AMEND THE VILLAGE'S EMPLOYMENT POLICIES MANUAL TO INCREASE THE AMOUNT OF HEALTH INSURANCE OPT-OUT/BUY-OUT FOR FULL-TIME EMPLOYEES

WHEREAS, the Village of Chester's New York Employment Policies Manual ("Employment Policies Manual"), Section 22 titled "Health and Dental Insurance" currently provides full-time employees, at their election, the opportunity to participate in an opt-out or buy-out program in regards to the medical portion of health insurance coverage; and

WHEREAS, the current Employment Policies Manual provides a buy-out option of Six Hundred Fifty Dollars (\$650.00) annually for single coverage, and One Thousand Two Hundred Dollars (\$1,200.00) annually for family coverage to a full-time employee who elects to participate in buy-out program in lieu of receiving health insurance; and

WHEREAS, the Village Board desires to increase the amount of the insurance buy-out option for both single and family coverage for such employees.

NOW THEREFORE, it is resolved by the Village Board as follows:

Section 1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.

Section 2. Section 22 of the Employment Policies Manual is amended to provide that full-time Village employees who qualify for the Village's health insurance opt-out/buy-out program shall receive a payment of Three Thousand Five Hundred Dollars (\$3,500.00) per year for a buy-out with respect to single coverage, or receive a payment of Five Thousand Dollars (\$5,000.00) per year for a buy-out with respect to family coverage.

Section 3. The Village Board hereby directs and authorizes that the following sentence in Section 22 of the Employment Policies Manual be amended to read

The Village shall pay an employee the amount of ~~Six Hundred Fifty Dollars (\$650.00)~~ Three Thousand Five Hundred Dollars (\$3,500.00) per year for a buy-out with respect to single coverage, and will pay the amount of ~~One Thousand Two Hundred Dollars (\$1,200.00)~~ Five Thousand Dollars (\$5,000.00) per year for a buy-out with respect to family coverage.

Section 4. This Resolution shall take June 1, 2017, but shall not be retroactive in any respect.

The question of the adoption of the foregoing was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor, John T Bell	[X]	[]	[]	[]
Deputy Mayor, Christopher Battiato	[X]	[]	[]	[]
Trustee, Alan Battiato	[X]	[]	[]	[]
Trustee, Elizabeth A. Reilly	[X]	[]	[]	[]
Trustee, Brian J. Boone	[X]	[]	[]	[]

The Resolution was thereupon duly adopted.

**BY ORDER OF THE VILLAGE BOARD OF THE
VILLAGE OF CHESTER, NEW YORK**

**17-11 RESOLUTION AUTHORIZING THE VILLAGE OF CHESTER TO RENEW A CABLE
FRANCHISE AGREEMENT WITH CABLEVISION OF WARWICK, LLC TO OPERATE A CABLE
SYSTEM IN THE VILLAGE OF CHESTER**

WHEREAS, THE Village of Chester (the “Village”) is a “franchising authority” in accordance with Title VI of the Communications Act of 1934, (the “Communications Act”), and is authorized to grant one or more nonexclusive cable television franchises pursuant to Article 11 of the New York Public Service Law, as amended, and Title 16, Chapter VIII, Parts 890.60 through 899, of the Official Compilation of Codes, Rules and Regulations of the State of New York, as amended (collectively the “Cable Laws”);

WHEREAS, the Village executed a franchise renewal agreement on December 21, 2004 with Cablevision of Warwick, LLC (“Franchisee”), which was thereafter confirmed and made effective by the New York State Public Service Commission (“Commission”) on January 17, 2006 for a term of ten (10) years (Case No. 05-V-1071), and

WHEREAS, Franchisee has submitted a proposed Franchise Renewal Agreement to operate a cable system within the Village; and

WHEREAS, The Village and Franchisee have mutually agreed to the terms of a Franchise Renewal Agreement; and

WHEREAS, the Village has determined that the Franchisee is and has been in compliance with all terms/provisions of its existing franchise and applicable law; and

WHEREAS, the Village has determined that Franchisee has the requisite legal, technical and financial capabilities to operate a cable system within the Village and that Franchisee’s proposal for renewal of the franchise meets the cable related needs of the Community; and

WHEREAS, a duly noticed Public Hearing, affording an opportunity for all those interested parties within the Village to be heard on the proposed Franchise Renewal Agreement, was held before the Village on November 14, 2016.

NOW, THEREFORE, be it

RESOLVED, that the Village Board determines that it is in the best interest of the public to award a Franchise Renewal Agreement to the Franchisee; and be it

FURTHER RESOLVED that the Village Board hereby authorizes the Mayor to enter into a Franchise Renewal Agreement with Cablevision of Warwick, LLC and to execute any other documents necessary to effectuate the granting of the franchise renewal on behalf of the Village of Chester.

Introduced By: Trustee Elizabeth A. Reilly.

Seconded By: Deputy Mayor Christopher Battiato

On a vote of 5 to,0 the resolution was adopted

17-12 Resolution Directing Public Hearing on Proposed Village Budget:

WHEREAS, a budget for the Village has been prepared for the 2017/2018 fiscal year; and

WHEREAS, a public hearing is required to be held thereon,

NOW, THEREFORE, be it hereby

RESOLVED, that the Village Board will hold a Public Hearing at 6:45 p.m. on the 10th day of April, 2017, at the Village Hall, on the proposed Village Budget for the 2017/2018 fiscal year; and be it further

RESOLVED, that the Village Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee Elizabeth A. Reilly.

Seconded By: Trustee Brian J. Boone

On a vote of 5 to,0 the resolution was adopted

• **Proclamation Appointing Daniel Mulvey as Honorary Deputy Mayor**

WHEREAS, the Mayor and Village Board of Trustees, of the Village of Chester, on this 17th day of March 2017, appoint Daniel "Danny" Mulvey, as Honorary Deputy Mayor of the Village of Chester.

NOW, THEREFORE BE IT PROCLAIMED, by the Village Mayor and Board of Trustees of the Village of Chester that March 17, 2017 be proclaimed as **Daniel (Danny) Mulvey Day**.

Introduced By: Deputy Mayor Christopher Battiato
Seconded By: Trustee Elizabeth A. Reilly
On a vote of to, the resolution was adopted

Proclamation 100th Birthday Celebration Edward D. Otterstedt

WHEREAS, on April 5, 1917, Edward D. Otterstedt was born: and

WHEREAS, he is a lifelong resident of the Village of Chester.

WHEREAS, he is one of 5 children, one sister, Florence, three brothers, Charles, George and Elmer.

WHEREAS, he served as a World War II Veteran; and

WHEREAS, he married to his beautiful wife, Evelyn M. Otterstedt

WHEREAS, he served as a member of the Chester Fire Company; and

WHEREAS, he served as Village Board Trustee; and

WHEREAS, he was member of the Chester Historical Society; and

WHEREAS, he was a member of the Chester Kiwanis; and

WHEREAS, Edward Otterstedt will celebrate his **100th birthday on April 5, 2017**: and

WHEREAS, the Village of Chester offer him sincere best wishes for good health, happiness, and an overflowing abundance of love and joy,

NOW, THEREFORE BE IT PROCLAIMED, by the Village Mayor and Board of Trustees of the Village of Chester that **April 5, 2017** be proclaimed as **Edward Otterstedt Day**.

Introduced By: Trustee Elizabeth A. Reilly.
Seconded By: Trsutee Alan Battiato.
On a vote of 5 to 0 , the resolution was adopted.

A motion to authorize the Chief of Police to sign paperwork to send two potential candidates to fire arm training with no commitment to employment with the Village of Chester Police department, was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

CALENDAR:

- Village will be closed on March 14, 2017 due to the impending storm and the state of emergency declared by Orange county.

ADJOURNMENT:

A motion to adjourn the meeting was made by Trustee Elizabeth A. Reilly, second by Trustee Alan Battiato. Motion unanimously passed.

Respectfully submitted,

Rebecca Rivera
Village Clerk