

**Village of Chester  
Board of Trustees Meeting Minutes  
July 9, 2018**

The Deputy Mayor and Trustees of the Village of Chester held their monthly meeting in the Village Hall meeting room on Monday, July 9, 2018.

Members present: Deputy Mayor, Christopher Battiato; Trustee, Alan Battiato; Trustee, Elizabeth A. Reilly, and Trustee, Brian J. Boone. Mayor, John Thomas Bell was absent

Also, present: Village Clerk Rebecca Rivera; Village Treasurer Angela O'Neill; Attorney for the Village Henry N. Christensen, Jr.; Village Police Chief Peter Graziano; Village Street Superintendent Charles Bono; Village Water Commissioner Gary Green, and Village Code Enforcement Officer John Orr.

Deputy Mayor, Christopher Battiato called the meeting to order at 7:00 PM. The Pledge was led by Deputy Mayor, Christopher Battiato.

**AUDIT OF BILLS:** Deputy Mayor, Christopher Battiato noted that the audit of the Village's monthly bills for June 2018 for approval was complete.

A motion to pay the audited bills was made by Trustee, Elizabeth A. Reilly, second by Trustee, Alan Battiato. Motion unanimously passed.

**APPROVAL OF MINUTES:** Monthly Meeting and Public Hearing minutes of June 2018 were complete. A motion to approve the minutes was made by Trustee, Alan Battiato, second by Trustee, Brian J. Boone. Motion unanimously passed.

**TREASURER'S REPORT:** Treasurer, Angela O'Neill read her report as follows:

**CASH BALANCES ENDING JUNE 30, 2018**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Savings (Sterling National; Bank)	--	--	606.47	2,911,697.98
Checking (Orange County Trust)	2,717,565.01	1,041,930.99	27.87	1,786,513.20
Savings (Orange County Trust)	666,748.76	--	145.90	2,085,193.08
<b><u>Water Fund</u></b>				
Capital Checking	--	--	8.19	98,259.64
Checking	55,793.94	54,602.71	18.67	356,145.84
<b><u>Sewer Fund</u></b>				
Checking	332,328.06	1,706.26	20.14	59,5479.20

**Cumulative Fiscal Year Interest Earned by Fund 06/1/18 – 05/31/2019**

General Fund	\$	780.24
Water Fund	\$	27.23
Sewer Fund	\$	20.14

## **Treasurer's Discussion:**

1. STATEMENT OF REVENUE & EXPENDITURES: Year to Date Report is attached.
2. 2018-2019 COLLECTION: Collection of Village Property Taxes and Sewer are underway. Sewer Installment #2 is due by 10/01/18. Sewer Installment #1 and Unpaid Village Property Taxes have incurred a 5% penalty as of 7/3/18.

A motion to accept the Treasurer's report, as read by Treasurer Angela O'Neill, was made by Trustee, Brian J. Boone, second by Trustee, Elizabeth A. Reilly. Motion unanimously passed.

**BUILDING REPORT:** Building Inspector/Code Enforcement Officer, John Orr, read his report was as follows:

BYK – 48 Leone Lane

- 1- Work continues inside.

FDF – 67 Greycourt Ave

- 1- CO issued.

Bastian Solutions – 45 Leone Lane (former Belmay)

- 1- Work has continued.

Holiday Inn – 2 Bryle Place

- 1- Work continues.

Nexans – 25 Oakland Ave

- 1- Issued permit for new loading dock area.
- 2- Work well underway.

Chester Mall – 78 Brookside Ave Suite 148

- 1- Issued permit for renovation of store front for Chiropractic office.

Whispering Hills

- 1- Issued permit for replacement of 6 decks.

32 Leone Ln-

- 1- Issued permit for new roof.

A motion to accept the Building Inspector/Code Enforcement report as read was made by Trustee, Alan Battiato, seconded by Trustee, Elizabeth A. Reilly. Motion unanimously passed.

**POLICE REPORT:** Police Chief, Peter Graziano, read his report as follows:

### **Police Report**

#### **1. Personnel:**

- Appointment of Officer Daniel Corchado to an open part-time police officer position.

#### **2. Citizen Issues:**

- Received a "thank you" note from the Chester Kiwanis for assistance during the 5K Race in May

#### **3. Public Safety Issues:**

- Traffic Details: Continuing.
- Fireworks: 14 July with rain date of 15 July. Please be advised that the viewing area has been changed to the Vadala Rd area and the area behind the orange fence near the Fire House off SR 94. No one will be allowed access to the previous viewing area at the Chester Learning Center field. There is no street parking along Greycourt Ave. Parking will be permitted in authorized areas only. Handicap parking will be at the Water Dept., Street Dept. and the rear of the Chester Learning Center.

#### **4. Facilities:**

- No Issues.

**5. Equipment:**

- No Issues.

**6. Vehicles:**

- Bids summary to replace -726, 2011 Impala. 6 bids were received. The lowest bid was Beyer Ford at \$31,309.64

**7. Other:**

- No Issues

**8. Department Activity YTD:**

Call Type	2018			
Calls for Service	1353			
Criminal Cases	237			
Arrests	131			
Traffic Accidents	102			

A motion to hire a part-time police officer, Daniel Corchado was made Trustee, Elizabeth A. Reilly, second by Trustee, Brian J. Boone.

A motion to accept the award the 22898 Mini-Bid for a police vehicle to the lowest bidder, No. 8060075, Beyer Ford LLC in the amount of \$31,309.64 Police Department report, as read, was made by Trustee, Elizabeth A. Reilly, second by Trustee, Alan Battiato. Motion unanimously passed.

\*Bid results are attached to minutes\*

A motion to accept the Police Department report, as read, was made by Trustee, Elizabeth A. Reilly, second by Trustee, Alan Battiato. Motion unanimously passed.

**STREET REPORT:** Street Superintendent, Charles Bono, read his report as follows:

We spent a week milling along the edge of curbs and jack hammering around the catch basins on Whispering Hills Dr., Nucifora Blvd. and Elizabeth Ln. to prepare for Nova Chipping.

We spent two days Nova Chipping. The first day we did Whispering Hill Dr. From Club House Pl. to Peach Ln. The 2nd day we did Nucifora Blvd. from the driveway entrance at the new Steris to the truck driveway entrance at Amscan on Elizabeth Dr.

We have completed our 2nd round of roadside mowing, weed whacking and picking up garbage throughout the village.

The Street Department request the Board’s permission to purchase a new truck chassis and install new truck body with hydraulic system with new snow plow and tarp.

Permission to go out to bid for a new truck for the Street Department

A motion to accept the bid for new truck chassis and install new truck body with hydraulic system with new snow plow and tarp, obtained from NYS OGS (New York State of General Services) Centralized Contracts, was made by, Trustee, Alan Battiato, seconded by Trustee, Elizabeth A. Reilly. Motion unanimously passed.

A motion to accept the report of Street Department, as read, was made by Trustee Alan Battiato, seconded by Trustee, Elizabeth A. Reilly. Motion unanimously passed.

**WATER REPORT:** Water Commissioner, Gary A. Green Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning

- 3) Weekly mowing of facilities
- 4) Quarterly sample for THM and HAA5 was completed.
- 5) The department attended a class for credit hours.
- 6) Power washing and painting of the Nancy Lane water storage tank.
- 7) Painting of the floor and
- 8) Monthly samples were taken to lab for testing
- 9) Marking out of water lines for Dig safe N.Y.
- 10) made repair on the concrete tank at Nancy Lane
- 11) Replaced 180 feet on water main under Route 17. Used HOPE pipe. John Olin assisted with the project.

Water Commissioner made mention that Walton Lake is at pin level.

A motion to accept the Water Department report, as read, was made by Trustee, Elizabeth A. Reilly, seconded by Trustee, Brian J. Boone. Motion unanimously passed.

**PARK & RECREATION:** No one present from Park and Recreation.

Mayor Bell made mention that the Chester Fireworks - July 14, 2018 at Community Park/Carpenter field, beginning at dusk. Music Band and Vendors will be setting up at 5pm. For more information – contact Park & Recreation at 845-469-7000 ext. 336

**OLD BUSINESS:**

**18-22 Resolution Adopting Introductory Local Law 2 of 2018 - Amendment to Section 98-23.1 of the Village Code, entitled Senior Housing.**

The Board were all in agreement that the Resolution Adopting Introductory Local Law 2 of 2018 Amendment to Section 98-23.1 of the Village Code, entitled Senior Housing should be tabled until the next village monthly meeting. The Village Board would like ample time to go over the Introductory Local Law 2 of 2018 as well as to take into consideration the comments that were made at the Public Hearing held on May 14, 2018 and the comments made and delivered to them today.

Resolution 18-22 tabled.

**NEW BUSINESS:**

**18-24 Resolution Invitation for Bids for Larkin Green Event Pavilion**

**RESOLVED**, that the Clerk is authorized to advertise for bids for the construction of an Event Pavilion structure for the Larkin Green project, provided that the form of solicitation is approved by the Attorney for the Village and the specifications for the work are provided by McGoey, Hauser & Edsall, which firm has been engaged to be the designer of record for such project.

Motion By: Trustee, Brian J. Boone

Seconded By: Trustee, Elizabeth A. Reilly

On a vote of 4 to 0, the resolution was adopted

### **18-25 Resolution Purchase of Truck Chassis**

**RESOLVED**, that the Village purchase from Lithia Motors, the successful low bidder on NYS Office of General Services 22904 Mini-Bid, as reported by OGS as 22904 Mini-Bid Results T18060009, one 2019 Ford F-550XL Chassis, for the price of \$47,012.83.

Motion By: Trustee, Elizabeth A. Reilly

Seconded By: Trustee, Alan Battiato

On a vote of 4 to 0, the resolution was adopted

### **18-26 Resolution Purchase of Truck Body, Hydraulics, Snow Plow and Tarp**

**RESOLVED**, that the Village purchase from Henderson Brothers, pursuant to its written quotation and its OGS contract award number PGB-22792, a contract for the furnishing and installation, on the Village's new 2019 Ford F-550XL Chassis, of a truck body and complete hydraulic system, new plow and tarp, for the contract price of \$22,432.00.

Motion By: Trustee, Brian J. Boone

Seconded By: Trustee, Elizabeth A. Reilly

On a vote of 4 to 0, the resolution was adopted

- Records Retention Day- Requesting permission from the Village Board to close the office on July 20, 2018 to conduct retention of records. If approved Village will be closed for regular business.

A motion to authorize Village Hall to close the office on July 20, 2018 for conducting retention of records, was made by Trustee, Alan Battiato, second by Trustee, Brian J. Boone. Motion unanimously passed.

- New York Life Insurance representative JR Rojas gave a brief presentation of NY Life Insurance New York Life Insurance Company, a Fortune 100 company founded in 1845, is the largest mutual life insurance company in the United States\* and one of the largest life insurers in the world. New York Life has the highest possible financial strength ratings from all four of the major credit rating agencies. Headquartered in New York City, New York Life's family of companies offers life insurance, retirement income, investments, and long-term care insurance. New York Life Investments provides institutional asset management and retirement plan services. Other New York Life affiliates provide an array of securities products and services, as well as institutional and retail mutual funds.

New York Life Insurance Representative J R Rojas, mention that on the week of July 16<sup>th</sup> thru the 20<sup>th</sup> for 2 hours per day, representatives of New York Life Insurance will be at Village Hall for enrollment and to answer any question members already enrolled may have.

### **CALENDAR:**

- Village of Chester Music Series 2018- see music schedule on village website: [www.villageofchesterny.com](http://www.villageofchesterny.com)  
Tues, July 10, Elissa Jones Band 7pm – 9pm      Sun, July 29, Bill Perry – Blues Festival 11:30 – 6pm  
Tues, July 10, Elissa Jones Band 7pm – 9pm  
Tues, July 31, Hurley Mountain HWY Classic Rock  
Tues, July 17, Bruce Katz Band 7pm – 9pm      Tues, August 7, Somerville Rock and Roots Music  
Tues, July 24, Swing Shift Orchestra Big Band 7pm -9pm  
Tues, August 14, Jerry The Bulldog R&B – Original  
Tues, August 21, Black Dirt Bandits Modern City

\* Food, Drink, Ice Cream, Brewery onsite\*

- Chester Fireworks - July 14, 2018 at Community Park/Carpenter field, beginning at dusk. Music Band and Vendors will be setting up at 5pm. For more information – contact Park & Recreation at 845-469-7000 ext. 336. Rain date – July 15, 2018.
- Proposed Comprehensive plan meeting will be held on: Thursday, July 19, 2018, Village Hall conference room, located at 45 Main St., 2nd floor.

PUBLIC COMMENTS:

**ADJOURNMENT:**

A motion to adjourn the meeting at 8:00 pm and go into executive session and will conduct no further business, was made by Trustee, Elizabeth A. Reilly and seconded by Trustee, Alan Battiato. The motion unanimously passed.

Respectfully submitted,

Rebecca Rivera  
Village Clerk