

**Village of Chester
Board of Trustees Meeting Minutes
November 4, 2019**

The Board of Trustees of the Village of Chester held its monthly meeting in the Village Hall meeting room on Monday, November 4, 2019.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone.

Also, present: Village Clerk Rebecca Rivera, Treasurer Angela O’Neill, Attorney for the Village Henry Christensen Jr., Village Police Chief Peter J. Graziano Jr., and Village Water Commissioner Gary A. Green Jr. Village Street Superintendent Charles Bono and Village Code Enforcement Officer John Orr were absent.

Mayor John Thomas Bell welcomed everyone to the November 4, 2019 Village monthly meeting.

Mayor John Thomas Bell opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor John Thomas Bell noted that the audit of the October 2019 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of October 2019, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

APPROVAL OF MINUTES: Monthly Meeting on October 2019.

A motion to approve the Minutes of the Monthly Meeting on October 2019, was made by Trustee Alan Battiato, second by Trustee Brian J. Boone. Motion unanimously passed.

TREASURER’S REPORT: Treasurer Angela O’Neill read Treasurer’s report as follows:

CASH BALANCES ENDING OCTOBER 31, 2019

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	--	--	1,250.10	2,945,037.69
Checking (Orange County Trust)	263,696.82	549,647.28	14.87	240,209.78
Savings (Orange County Trust)	--	--	1,654.90	3,204,696.99
<u>Water Fund</u>				
Capital Checking	--	--	13.33	103,191.38
Checking	39,298.09	43,105.92	18.89	371,729.75
<u>Sewer Fund</u>				
Checking	26,853.68	127.50	37.22	735,518.57

Cumulative Fiscal Year Interest Earned by Fund 06/1/19 – 05/31/2020

General Fund	\$	11,825.71
Water Fund	\$	162.49
Sewer Fund	\$	137.08

Treasurer’s Discussion:

1. **STATEMENT OF REVENUE & EXPENDITURES:** Please see attached.
2. **2019-2020 SEWER COLLECTION:** Collection of Village Sewer continues. Sewer Installment #3 is due by 12/31/19
3. **UNPAID TAX:** An unpaid tax file will be submitted this week to Orange County Commissioner of Finance Office for the purpose of re-levying unpaid village property taxes on to the January 1, 2020 Town/County Property Tax Bill.

A motion to accept the Treasurer's report, was made by Trustee Elizabeth A. Reilly, second by Deputy Mayor Christopher Battiato. Motion unanimously passed.

BUILDING REPORT: Village Code Enforcement Officer John Orr was absent. A Building Department report was not submitted.

POLICE REPORT: Police Chief Peter Graziano, read his report as follows:

1. Personnel:

- No Issues.

2. Citizen Issues:

- No Issues.

3. Public Safety Issues:

- Traffic Details: Continuing
- Halloween: No Halloween related calls were received.

4. Facilities:

- No issues.

5. Equipment:

- In anticipation of the new Discovery/Bail Reform that goes into effect 1st of January 2020, we continue to work with the Orange County District Attorney's Office and the Village Court to ensure compliance. It will most likely require an upgrade to our current internet service to accommodate the large volume of videos, photos and documents. We will also have to segregate the station camera from the court video system which will require a separated DVR and cables.

6. Vehicles:

- No issues.

7. Other:

- No issues.

8. Department Activity YTD:

Call Type	2019
Calls for Service	2009
Criminal Cases	298
Arrests	154
Traffic Accidents	304

A motion to accept Police report as read by Chief Peter J. Graziano Jr was made by Deputy Mayor Christopher Battiato, second by Trustee Elizabeth A. Reilly. Motion unanimously passed.

Deputy Mayor Christopher Battiato asked Chief Peter J. Graziano Jr., about the status of the police vehicle that was involved in motor vehicle accident.

Chief Peter J. Graziano Jr., responded, that the police vehicle was taken to the repair shop on October 28, 2019 for repairs.

Mayor John Thomas Bell made mention that the Chief is in receipt of the Orange County Police Radio contract with the County. Mayor John Thomas Bell mentioned that he shared a copy with Village Attorney so that he may review. Mayor Bell also stated, that this will be discussed at our December monthly meeting, and, if the Village Board of Trustees' are all in agreement with moving forward with the contract, a resolution will be adopted, and the contract will be signed.

STREET REPORT: Street Superintendent Charles Bono was absent. A Street Department report was not submitted.

Mayor John Thomas Bell made mention of the following:

- November 1, 2019 Village of Chester snow ordinance went into effect. There is no parking on any village street from November 1, 2019 to April 15, 2020 between the hours of 3 am to 6 am.
- Leaf pick up will end on December 1, 2019.

WATER REPORT: Water Commissioner Gary Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations.
- 2) Once per week filter cleaning.
- 3) Monthly samples were taken to lab.
- 4) Mark out for Dig safe NY.
- 5) Meter replacement in Whispering Hills continues.
- 6) Water reading was completed.
- 7) Repaired service line leak to 17 Hambletonian Ave.
- 8) Quarterly samples per OCHD (Orange County Health Department) were taken to the lab.
- 9) Fixed lawns at the locations where repairs on service line were made.
- 10) Made repairs on altitude valve at the Princeton Street Water Tank which included changing the pilot portion of the valve and checking the parts in the main valve body assembly.
- 11) Installed a Chlorine gas alarm in the chemical room at the Filtration plant per OCHD (Orange County Health Department) rules and regulations.
- 12) Changed Chlorine analyzer pump at the Filtration plant.
- 13) Installed new meters for the 3 houses on Bell Way.
- 14) Inspected new hydrant and valve installed at 32 Leone Lane on the building fire loop.
- 15) Main line valve box cleaning is taking place. It's an annual preventative maintenance job that we do to ensure valves are clear of obstructions in case we need to shut down in an emergency.
- 16) Our twice per year water main flushing started today and should last to the end of the week. Residents could expect discolored water at this time.
- 17) Turned water on and installed new meter at 87 Brookside Ave. The new credit union location.

A motion to accept the Water Department's report as read by Village Water Commissioner Gary A. Green Jr. was made by Trustee Alan Battiato, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

PARK & RECREATION: No Park & Rec members present, and no report was submitted, but Mayor John Thomas Bell read the following announcements from Park & Rec:

I hope everyone remembered to set their clocks back an hour, I always remember, "Spring forward fall back". I hope everyone received the announcement regarding the Sugar Loaf Performing Arts Center... The contract between the Town of Chester and Orange Motorsports & Entertainment has been signed! We are excited to host 15-25 shows at the Sugar Loaf Performing Arts Center (SLPAC) brought to you by OME over the next 12 months.

Has everyone gotten their tickets yet for The Band on November 30th at the SLPAC?

For tickets: <http://bit.ly/TheTheBandBand> Nov30. Information on upcoming shows as soon as it is received.

There are 5 seats left for Hershey Park Candy cane Lane on November 16th, if you are interested please call 469-7000 ext. 332 or email: mdeshler@thetownofchester.org The absolute last day for tickets is Tuesday, November 5th @ 12pm.

The Christmas in Cape May trip is completely sold out, itinerary and further information for those going will be out next week.

Many of you are asking about the trips for 2020, they are in the final planning stages and will be out in December. These will be just a few trips that we have been working on, there will be more, but we are excited to get these out to you.

On Thursday, December 5th from 5-9 pm we will have our Senior Snow Ball, RSVP's are coming in and seating is limited to 80 people. If you are thinking about it don't delay, RSVP soon. We are excited to bring an hour of live entertainment to the Snow Ball and I can guarantee you won't want to miss it. In addition to the entertainment we will have DJ and dancing, buffet dinner and dessert including an ice cream sundae bar.

Excited to announce the Children's Holiday Pajama Party on Friday, December 6th from 6-9 pm at the Sugar Loaf Performing Arts Center. Doing things, a bit different this year, there will be a holiday ornament for the children to do, followed by a story read by Santa and of course our always popular, pictures with Santa. We will have finger foods, everyone's favorite... ice cream bar and water for everyone. Can't wait to see all the children getting excited for the holiday season.

How lucky is The Town of Chester! We have so many good things going on...trips, proms, snow balls, Halloween parties, and Holiday parties for children just to name a few. Trips on the scale that we are doing are new for the town this year and I am so excited to be a part of it and the people for embracing it, Thank You! The possibilities are endless...

I would like to thank Supervisor Valentine and the Town Board for their constant support and encouragement of the all the trips, new events and parties that we have done and plan to do. It is amazing to have such tremendous support.

REMINDER: The Senior/Rec Center will be closed on Tuesday, November 5th for Election Day, there will be no programs, meetings or classes.

Coming up this week at the Senior/Rec Center:

Monday 11/4

Chair Yoga 9-10 am

Yoga 6-7 pm

Tuesday 11/5

CLOSED

Wednesday 11/6

Chair Yoga 9-10 am

Yoga 6-7pm

Chess Club 7:30-10 pm

Thursday 11/7

Osteo Exercise 10:30-11:30 am

Line Dancing 12:30-1:30 pm

Friday 11/8

Quilting Club 8:30-11:30 am

Classic Yoga 12-1 pm

Have a great week and remember we are always here for you.

OLD BUSINESS: No old business to address.

NEW BUSINESS:

19-33 Resolution Property Tax Exemptions – 2021 Property Tax Exemptions on properties owned by the Village of Chester located in Town of Monroe surrounding Walton Lake.

WHEREAS, the Village of Chester is the owner of real property in the Town of Monroe, County of Orange identified on the tax map as follows:

Section	Block	Lot
18	5	11
13	1	28
8	1	78
8	1	35
8	1	77
8	1	24
8	1	23
8	1	22
8	1	21
8	1	16
8	1	14
8	1	13
8	1	12
8	1	11
8	1	10
8	1	9
8	1	8
8	1	54
8	1	53
13	1	28
8	1	42
8	1	44
8	1	45
8	1	46

WHEREAS, the above real property is devoted solely to public use in support of the Village owned water system, including the site for the Village's Water Filtration Plant, necessary connections and appurtenances; and

WHEREAS, the Real Property Tax Law, Section 406(3), provides the authority for each taxing district in which municipally owned property used in such manner is located to grant a whole exemption from real property taxes levied by that taxing district; and

WHEREAS, such exemption for the Village of Chester Water supply site real property would provide a direct and immediate benefit for the taxpayers and water users of the Village of Chester, which would enhance real property ownership, encourage industrial and commercial development, and exemplify a spirit of inter-municipal cooperation between the County of Orange and the Village,

NOW, THEREFORE, be it

RESOLVED, that the Village Board of the Village of Chester, on behalf of the Village of Chester, its taxpayers, water users and citizens hereby petitions the County of Orange to grant a whole exemption from Orange County real property taxes commencing for the calendar year 2021 for the parcel of real property identified as follows in the Town of Monroe:

Section	Block	Lot
18	5	11
13	1	28
8	1	78
8	1	35
8	1	77
8	1	24
8	1	23
8	1	22
8	1	21
8	1	16
8	1	14

8	1	13
8	1	12
8	1	11
8	1	10
8	1	9
8	1	8
8	1	54
8	1	53
13	1	28
8	1	42
8	1	44
8	1	45
8	1	46

and be it further

RESOLVED, that a copy of this resolution be forwarded to the appropriate Orange County Government officials.

Introduced By: Trustee Elizabeth A. Reilly
 Seconded By: Deputy Mayor Christopher Battiato
 On a vote of 5 to 0, the resolution was adopted

19-34 Resolution Establishing date of the Village Board Reorganization Meeting.

WHEREAS, the Village held its general Village Election; and

WHEREAS, thereafter, the newly elected Mayor and Board of Trustees must hold a reorganization meeting.

NOW, THEREFORE, be it hereby

RESOLVED, that the Board of Trustees of the Village of Chester, New York will hold the 2019 Village Reorganization Meeting on December 2, 2019, at 7:00 p.m. at the Village Hall with the regular monthly meeting to follow thereafter,

and be it further

RESOLVED, that the Village Clerk shall give due notice of this resolution in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Trustee Brian J. Boone
 Seconded By: Deputy Mayor Christopher Battiato
 On a vote of 5 to 0, the resolution was adopted

19-35 Resolution renewal for the Employee Assistance Program.

ADDENDUM No.13, dated as of this 15th day of September 2019, by and between VILLAGE OF CHESTER ("Organization"), 47 Main Street, Chester, NY 10918 and CATHOLIC CHARITIES OF ORANGE, SULLIVAN AND ULSTER, 305 North Street, Middletown, NY 10940 ("CORPORATE SERVICES");

WHEREAS, the Organization and Corporate Services have entered into an EAP Services Agreement (the "Agreement") dated as of September 15, 2006; and

WHEREAS, the Organization and Corporate Services wish to extend the term of the Agreement and make other amendments as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Schedule A of the Agreement is hereby amended to add the following paragraph:

"The term of this Agreement shall be for a period of ONE (1) YEAR commencing on September 15, 2019 and shall be automatically renewed for a subsequent one-year term unless amended or terminated".

2. Schedule A, No. 1, of the Agreement is hereby deleted and replaced by the following:

"Fees: In consideration of the services provided to Organization under the Agreement, Organization shall pay to Corporate Services annual fees of \$2,167.00.

3. Schedule A, No. 3, of the Agreement is hereby deleted in its entirety and replaced by the following:

"The parties agree that Case Management Services shall be limited to a maximum of 159 hours annually".

4. Schedule A, No. 5 is hereby deleted in its entirety and replaced by the following:

"Organization represents and warrants to Corporate Services that there are approximately 48 Covered Members".

All other terms of the Agreement, except as specifically amended or modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum Number 13 as of the date first above written.

Introduced By: Trustee Elizabeth A. Reilly

Seconded By: Trustee Brian J. Boone

On a vote of 5 to 0, the resolution was adopted

A motion to accept Guardian renewal for dental and vision insurance was made by Trustee Alan Battiato, second by Elizabeth A. Reilly. Motion unanimously passed.

Calendar:

- Proposed Comprehensive plan meeting November 21, 2019.
- Beginning November 1, 2019 thru April 15, 2020, Snow Ordinance goes into effect. No parking Monday thru Friday from 3 am to 6 am.
- Beginning the first week of November the Water Department will be Flushing Hydrants.
- Water Bills will be mailed on Friday, November 1, 2019, with a due date of December 2, 2019.
- Village offices will be closed on Monday, November 11, 2019 for Veteran's day. The Village of Chester thanks all the Veterans for their service.
- Village offices will be closed on Tuesday, November 5, 2019 due to Election Day. Don't Forget to Vote!!
- Village offices will be closed on Thursday, November 28, 2019 due to Holiday. Thanksgiving Day.
- Village offices will be closed on Friday, November 29, 2019 the day after Thanksgiving.
- Annual Holiday Parade of Lights on November 30, 2019, beginning at 5pm.
- Village of Chester Reorganization Meeting will be held on December 2, 2019, at 7:00 pm
- Village of Chester Monthly Meeting will be held on December 2, 2019, at 7:15 pm

Public Comment: Mayor John Thomas Bell asked if there were any more comments from the public:

Gordan Shehab, resident of 87 High Street, addressed the Village Board of Trustees regarding Meadow Hill. Mr. Shehab stated that it's going on 3 years since the Meadow Hill completed and the shields to the lights have not been addressed.

Mayor John Thomas Bell mentioned that he was going to talk to the building inspector as he has concerns regarding the sidewalks, which have not been addressed.

Adjournment:

A motion to adjourn the meeting at 7:29 pm and go into executive session to discuss employee matters, with no further business to be conducted afterwards, was made by Deputy Mayor Christopher Battiato, second by Trustee Alan Battiato. Motion unanimously passed.