

**Village of Chester
Board of Trustees Meeting Minutes
February 10, 2020**

The Board of Trustees of the Village of Chester held its monthly meeting in the Village Hall meeting room on Monday, February 10, 2020.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone. Trustee Alan Battiato absent.

Also, present: Village Clerk Rebecca Rivera, Treasurer Angela O’Neill, Attorney for the Village Henry Christensen Jr., Village Police Chief Peter J. Graziano Jr., Village Street Superintendent Charles Bono, Water Commissioner Gary A. Green Jr and Village Code Enforcement Officer John Orr.

Mayor John Thomas Bell welcomed everyone to the February 10, 2020 Village monthly meeting.

Mayor John Thomas Bell opened the meeting at 7:00 PM, with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor John Thomas Bell noted that the audit of January 2020 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of January 2020, was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

APPROVAL OF MINUTES: Monthly Meeting and Public Hearing of January 9, 2020 were tabled.

TREASURER’S REPORT: Treasurer Angela O’Neill read Treasurer’s report as follows:

CASH BALANCES ENDING January 31, 2020

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	--	--	1,657.42	3,209,582.21
Checking (Orange County Trust)	824,401.21	392,704.26	11.15	523,666.71
Savings (Orange County Trust)	--	500,000.00	980.59	1,447,954.08
<u>Water Fund</u>				
Capital Checking	39,000.00	3,498.00	11.80	138,731.41
Checking	45,897.89	82,019.16	23.49	432,821.99
<u>Sewer Fund</u>				
Checking	18,971.91	--	27.04	539,811.76

Cumulative Fiscal Year Interest Earned by Fund 06/1/19 – 05/31/2020

General Fund	\$	19,881.12
Water Fund	\$	269.00
Sewer Fund	\$	238.66

Treasurer’s Discussion:

1. **STATEMENT OF REVENUE & EXPENDITURES:** Please see attached.
2. **2019-2020 SEWER COLLECTION:** Collection of Village Sewer continues. Sewer Installment #4 is due by 3/31/2020.
3. **BUDGET MODIFICATION SCHEDULE:** Requesting Board Permission to post budget adjustments per the attached schedule.

4. 2020-2021 VILLAGE BUDGET: Preparation of the 2020-2021 Village Wide Budget is underway. A Tentative Budget will be filed at the Village Clerk’s Office on or about 3/23/2020.

Approved by Board of Trustees 2/10/2020 Meeting

MCSJ REF #

GF Line Item	Acct. Code	Budget Amendment	Reason		Budget Amendment	Acct. Code	Available Bal. For Transfer
Nancy Lane Tank: Repairs	F.8340.0404	1,436	Insurance Reimb. Fence Accident 11/19		Insurance Recoveries	F.2680.0000	1,436
WH Tank Paint: Repairs	F.8340.0201	20,000	Will use for insp & cleaning Nancy Lane & Princeton St. Tank		Tank Inspection & Cleaning: Maint	F.8340.0458	20,000
Hydrants & Meters	F.8340.0427	562	Alloc scrap metal 5 to purch new meters		Miscellaneous Revenues	F.2770.000	562
Special Dept. Supplies	A.1620.0466	3,825	Insurance Reimb. Wtr Main Break Records Retention Room		Insurance Recoveries: Other	A.2680.0004	3,825
Buildings: Repairs	A.1620.0404	4,826	Insurance Reimb. Wtr Main Break Records Retention Room		Insurance Recoveries: Other	A.2680.0004	4,826
Court: Professional Svces	A.1110.0454	3,500	Allocate Audit Budget to Court Office		Auditor: Professional Services	A.1320.0454	3,500
		34,149					34,149

A motion to accept budget modifications as presented by Treasurer Angela O’Neill was made by Deputy Mayor Christopher Battiato, seconded by, Trustee Brian J. Boone. Motion unanimously passed.

A motion to accept Treasurers report as read by Treasurer Angela O’Neill was made by Deputy Mayor Christopher Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed

BUILDING REPORT: Village Code Enforcement Officer John Orr read Building report as follows:

40 Greycourt Ave.
House progressing.

38 Greycourt Ave
Foundation in.

Whispering Hills
Interior continues.

Steris – 2 Nucifora Blvd.
Work just about complete.

Valkyrie Coffee Roasters – 23 Main Street
Issued permit for minor work to open Coffee Shop
Coffee Shop now open.

Walgreen’s 89 Brookside Ave.
Issued permit for insulation of storage pods and fencing.

Village Code Enforcement Officer, John Orr stated the following: During the next couple of months, I hope to propose a local law having to do with electrical inspectors. New York State requires us to have 3rd Party electrical inspectors and we provide the list to electrical inspectors. We have had a list for a while, but I haven’t been happy with it. Just recently I’ve had an electrical inspector contact me and wanting to get on the list and I explain to him that we were not putting anyone else on the list because we will reviewing it shortly and he did everything but call his lawyer right then and there. Because we don’t have a procedure in place he should be automatically on the list. I’m going to present to you in the next two month a local law that will handle electrical inspectors. One of the things we are going to maintain that they give us insurance certificate every year making us the third party. I’ll be working on that to get it out. I’ve been looking a few already looked at a few, I have a couple of drafts on my desk.

A motion to accept Building report as read by Village Code Enforcement Officer John Orr was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

POLICE REPORT: Police Chief Peter Graziano, read his report as follows:

1. Personnel:

- Appointment of part time Officer Garry to full time.

A motion to appoint Christine Garry as a full time Officer, since she has met all the civil service guideline and recommendation of the Police Chief was made by Trustee Elizabeth A. Reilly, seconded by, Deputy Mayor Christopher Battiato. Motion unanimously passed.

Roll Call

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[x]	[]	[]
Deputy Mayor Christopher Battiato	[x]	[]	[]
Trustee Alan Battiato	[]	[]	[x]
Trustee Elizabeth A. Reilly	[x]	[]	[]
Trustee Brian J. Boone	[x]	[]	[]

- Mayor John Thomas Bell administered the Oath of Office to Officer Christine Garry.

2. Citizen Issues:

- Officers Andino and Maslanka are commended for taking time to play a little football with some Whispering Hills Youths on 1 Feb. Photos were originally posted on the Preserve Chester Facebook page.
- We received a thank you letter from the Kiwanis for the toy donation box placed in the lobby in December

3. Public Safety Issues:

- Traffic Details: Continuing

4. Facilities:

- No issues.

5. Equipment:

- The new County radio installation was completed last week. There's a little bit of a learning curve, but so far, they seem to be working as expected.

6. Vehicles:

- No issues.

7. Other:

- No issues.

8. Department Activity YTD:

Call Type	2020
Calls for Service	211
Criminal Cases	028
Arrests	021
Traffic Accidents	014

A motion to accept Police report as read by Chief Peter J. Graziano Jr was made by Trustee Elizabeth A. Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed.

STREET REPORT: Street Superintendent Charles Bono read his report as follows:

We were called out 4 times during the month of January to deice and clear the streets. However, none of the storms proved to be serious. (they ranged from a dusting to 2” of snow with some freezing rain.) As of to date we have used over a 140 ton of salt and 100 ton of salt sand mix. After each storm, the equipment was washed and serviced for the next storm. As of to date we have used over 140 ton of salt and 100 ton of sand/salt mix.

During the month we have been going around picking up Christmas trees one or two times a week.

We spent a day washing the windows downtown to remove the Christmas Murals that were painted by the students from the schools.

We spent some time cutting down and chipping up trees down by the Amphitheater.

I have spent some time trying to get the cable and telephone lines transferred over to the new poles that were put up by Orange and Rockland, downtown across the street from the police station and by Clayton Delaney's, along with a new pole that was put up by 133 Main St. and another pole on Carpenter Rd., so we can get the old poles removed. I have reached out to Optimum and Frontier Communications to see if they could expedite the process. So far, I have been able to get the 2 poles downtown removed and the one on Carpenter Road removed and still waiting to have the one on 133 Main St. removed.

WATER REPORT: Water Commissioner Gary Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations.
- 2) Twice per week filter cleaning.
- 3) Quarterly meter reading completed
- 4) On site for main break behind the Quickway Plaza, which resulted in a boil water notification per OCHD. This notice only affected our customers within the plaza. To get the notice lifted we had to take 2 consecutive bacteria samples. The samples were completed and passed, so the boil water notice was lifted.
- 5) Backflow prevention testing has started.
- 6) Quarterly water sample per OCHD were completed
- 7) Air compressor maintenance was completed at filtration plant
- 8) Clean in place procedure was completed on the membranes at the filter plant.
- 9) Marking out of water lines for Dig safe N. Y.
- 10) OCHD inspected all of our water facilities, a report from them to follow
- 11) We brought the 2015 Chevy Silverado to the dealer for a transmission issue. They made the repairs, which was covered under warranty. The warranty expires May of 2020) We are in the process of changing the meters at Knollcrest Apartment.
- 12) The budget modification that the treasurer spoke about is changing the line item for F8340.201 Whispering Hills tank repaint and making a line item for the inspection and cleaning of both Nancy Lane and Princeton Street tanks.

A motion to accept the Water Department's report as read by Village Water Commissioner Gary A. Green Jr. was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

PARK& RECREATION: Park & Rec there no one present.

Mayor Bell mentioned the following events:

- Annual Fire Works will be Saturday July 11, 2020
- Spring Fling for Seniors 55 and up, Friday, April 24, 2020, 5 pm to 9 pm, 1351 Kings Hwy, Chester, NY
- Mayor Bell mentioned that there have been inquiries about Tunnels to foundation. They've been in touch with the Town of Chester regarding permission to have a car show. They are interested in doing their car show on Vadala Road. mayor stated that he is going to reach out to a representative to attend our next meeting. They are looking to have the non-alcoholic event on Sunday, June 28th.

For any questions always available to assist you: Michele 469-7000 ext. 332 (Senior/Rec Center)

OLD BUSINESS:

20-4 RESOLUTION ACCEPTING OFFER OF DEDICATION BY AMANTE AND NORRIS ASSOCIATES, LLC

WHEREAS, Amante and Norris Associates, LLC (the "Developer"), has submitted a form of Irrevocable Offer of Dedication to the Village for the dedication of certain premises described in the Offer which included the road, water main and sanitary and storm sewers as shown on Map No. 193/19 entitled "Amante-Norris Subdivision @ Carpenter Road," which map was filed in the office of the Orange County Clerk on May 30, 2019; and

WHEREAS, the Village is willing to accept such dedication; and

NOW, THEREFORE, be it

RESOLVED, that the Mayor, upon behalf of the Village, is authorized to accept the offer of dedication of a street by Amante and Norris Associates, LLC.

Introduced By: Trustee Elizabeth A. Reilly
Seconded By: Deputy Mayor Christopher Battiato
On a vote of 4 to 0, the resolution was adopted

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[x]	[]	[]
Deputy Mayor Christopher Battiato	[x]	[]	[]
Trustee Alan Battiato	[]	[]	[x]
Trustee Elizabeth A. Reilly	[x]	[]	[]
Trustee Brian J. Boone	[x]	[]	[]

24-5 INTRODUCTORY LOCAL LAW #1 OF 2019

A Local Law providing for vehicle and traffic regulation at Bell Way.

Section 1. §92-34, entitled “Schedule VI: Stop Intersections” of the Code of the Village of Chester is amended as follows:

Insert after the provisions for Bank Street, the following:

Name of Street	Direction of Travel	At Intersection of
“Bell Way	South	Carpenter Road”

Section 2. §92-37, entitled “Schedule IX: No Parking at Any Time” of the Code of the Village of Chester is amended as follows

Insert after the provisions for Bank Street, the following:

Name of Street	Side	Location
“Bell Way	East	Entire Length”
“Bell Way	All	T-Turnaround”

Section 3. This local law shall take effect immediately upon acceptance of the dedication of Bell Way.

Introduced By: Trustee Elizabeth A. Reilly
Seconded By: Trustee Brian J. Boone
On a vote of 4 to 0, the resolution was adopted

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Mayor John Thomas Bell	[x]	[]	[]
Deputy Mayor Christopher Battiato	[x]	[]	[]
Trustee Alan Battiato	[]	[]	[x]
Trustee Elizabeth A. Reilly	[x]	[]	[]
Trustee Brian J. Boone	[x]	[]	[]

NEW BUSINESS: There was no new business.

Calendar:

- Proposed Comprehensive plan meeting Thursday, February 20, 2020 at 7:00 pm
- Beginning November 1, 2019 thru April 15, 2020, Snow Ordinance goes into effect. No parking from 3am to 6am.
- Christmas Trees pick-up ended January 31, 2020.
- Village offices will be CLOSED on Wednesday, February 12, 2020 and Monday, February 17, 2020 due to the Holidays (Lincoln's Birthday) & (Presidents Day)
- Mohegan Sun, Uncasville CT, Tuesday, February 18, 2020. For more information contact Park and Rec.845- 469-7000 ext.332
- Kiwanis Annual Fish and Chips Dinner, Friday, February 28, 2020, 4 pm – 7 pm. For more information see calendar on the village's website.

See our calendar for more upcoming meetings and events: <https://www.villageofchesterny.org>

Public Comment:**Concerns over the proposed athletic Field located on Maple Ave.**

Gordan Shehab – 68 Hight Street, Chester, NY

Nikki Mayer - 68 Hight Street, Chester, NY

Patti Salerno – 11 Hambletonian Ave, Chester, NY

Leslie Smith – 117 Brookside Ave, Chester, NY

*Members of the audience that made comments on the subjected above, submitted their comments in writing.
Please see attached. *

Adjournment:

A motion to adjourn the meeting at 8:24 pm, was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

Sincerely,

Rebecca Rivera