

**Village of Chester
Board of Trustees Meeting Minutes
June 8, 2020**

The Board of Trustees of the Village of Chester held its monthly meeting via video/tele-conferencing at 7 pm, on Monday, June 8, 2020.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly and Trustee Brian J. Boone.

Also, present: Village Clerk Rebecca Rivera, Treasurer Angela O'Neill, Attorney Brian Nugent, Attorney John Kolesar, Shannon Daly of Feerick, Nugent and MacCartney, Village Police Chief Peter J. Graziano Jr., Village Street Superintendent Charles Bono, Water Commissioner Gary A. Green Jr. and Village Code Enforcement Officer John Orr.

Village of Chester Monthly Meeting notice as published in the official newspaper, Times Herald Record.

PLEASE TAKE NOTICE that the Village Board of the Village of Chester will conduct a Village Board Meeting on June 8, 2020, commencing at 7:00 PM to consider any matters that may be brought. There is no physical meeting location in order to ensure the health, safety and welfare of the Village residents, but for the purposes of compliance with the applicable law, the Meeting will be conducted via video/tele-conferencing and the Board Members as well as members of the public may participate in the Meeting by videoconferencing, access to which is shared by the weblink provided below, or by telephone, access to which is shared by the telephone number. The weblink is also available on the Village's website as a hyperlink for easier access:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/860039776?pwd=RVcxVjhxV0I3d3ZiRXNNTDl6Nlpqdz09> Password: 398313
Or dial-in by Telephone: (929) 205-6099
Webinar ID: 860 039 776
Password: 398313

The Meeting is being held in accordance with the New York State Public Officers Law and Executive Order 202.1 ("EO 202.1") issued on March 12, 2020, by New York State Governor Andrew Cuomo, which suspended Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and pursuant to Executive Order 202.15 that authorized public hearings to be held by videoconferencing or similar services. For any person unable to participate at the time of the meeting, email comments may be submitted in advance to clerk@villageofchesterny.com.

Accordingly, NO IN-PERSON ATTENDANCE IS PERMITTED FOR THE MEETING.
BY ORDER OF THE VILLAGE BOARD OF THE VILLAGE OF CHESTER, NY

Rebecca Rivera, Village Clerk
April 27, 2020

Mayor John Thomas Bell opened the meeting at 7:09 PM with the Pledge of Allegiance.

Mayor John Thomas Bell thanked everyone for attending the meeting via audio/video conferencing.

AUDIT OF BILLS: Mayor John Thomas Bell noted that the audit of May 2020 Village’s monthly bills for approval was complete.

A motion to pay the audited bills of May 2020, was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

APPROVAL OF MINUTES: Public Hearing and Monthly meeting minutes of May 11, 2020.

Mayor John Thomas Bell noted that the Monthly meeting minutes of May 11, 2020, were completed and distributed to all Board members.

A motion to accept Monthly meeting minutes of May 11, 2020 as presented, was made by Deputy Mayor Christopher Battiato, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

TREASURER’S REPORT: Treasurer Angela O’Neill read Treasurer’s report as follows:

CASH BALANCES ENDING May 31, 2020

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Savings (Sterling National Bank)	--	--	691.63	3,213,466.56
Checking (Orange County Trust)	310,163.83	264,572.40	16.35	252,064.73
Savings (Orange County Trust)	--	--	311.04	1,049,536.83
<u>Water Fund</u>				
Capital Checking	--	--	17.93	138,800.77
Checking	225,244.70	159,015.28	19.05	461,256.67
<u>Sewer Fund</u>				
Checking	--	70,013.00	16.78	314,422.20

Cumulative Fiscal Year Interest Earned by Fund 06/1/19 – 05/31/2020

General Fund	\$	25,419.66
Water Fund	\$	422.03
Sewer Fund	\$	317.30

Treasurer’s Discussion:

- 1. STATEMENT OF REVENUE & EXPENDITURES:** Attached.
- 2. 2020-2021 TAX/SEWER COLLECTION:** Collection of Village Property Taxes and Sewer are underway. Village Tax is due by 6/30/2020. Sewer Installment #1 is due by 6/30/2020
- 3. 2020-2021 BUDGET MODIFICATIONS:** A budget modifications schedule will be presented next month for the Board’s Approval

4. **2020-2021 SEWER ADJUSTMENTS:** Attached is a schedule of properties whose sewer bill was adjusted for installment #1. The adjustment is for those properties at Whispering Hills that were destroyed by a fire on 3/22/2019.

2020-2021 SEWER BILL ADJUSTMENTS		
A/C #	ADDRESS	AMOUNT
1713-0	1301 Whispering Hills	91.00
1714-0	1303 Whispering Hills	91.00
1715-0	1305 Whispering Hills	91.00
1716-0	1307 Whispering Hills	91.00
1717-0	1309 Whispering Hills	91.00
		455.00

Roll Call

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Deputy Mayor Christopher Battiato	[x]	[]	[]
Trustee Brain J. Boone	[x]	[]	[]
Trustee Alan Battiato	[x]	[]	[]
Trustee Elizabeth A. Reilly	[]	[]	[x]
Mayor John Thomas Bell	[x]	[]	[]

A motion to accept adjustment to sewer bills as noted by the Treasurer Angela O’Neill was made by Trustee Alan Battiato, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

5. **WATER PENALTIES:** Account 1022-0 was adjusted on 6/4/2020. Penalties in the amount of \$9.25 were waived. Customer supplied documentation from his bank. Customer’s bank returned his payment in error.

BUILDING REPORT: Village Code Enforcement Officer John Orr read Building report as follows:

40 Greycourt Ave.

- 1- House almost complete.

38 Greycourt Ave

- 1- House well underway.

Whispering Hills

- 1- Insulation complete.
- 2- Sheetrock in progress.

Steris – 2 Nucifora Blvd.

- 1- Work now complete on roof mounted solar.

178 Main Street

- 1- Work is back underway renovating the house.

Steris – Nucifora Blvd.

1- Current work is for the concrete plant relocation.

Walgreen's 89 Brookside Ave.

1- No work has started.

Mayor John Thomas Bell asked Village Code Enforcement Officer John Orr what is Walgreens constructing. Village Code Enforcement Officer John Orr stated that they applied to the planning board for outside storage. Containers with fencing to block them off.

Village Code Enforcement Officer John Orr mentioned that the Planning Board is currently conducting meetings biweekly due to the volume of applications and with the zoom meeting its difficult to get through all the items on the agenda in one night.

Village Code Enforcement Officer John Orr mentioned that the Planning Board has a meeting scheduled tomorrow night (Tuesday, June 9, 2020) and a Zoning Board meeting on Thursday, June 11, 2020.

A motion to accept Building Report as read by Village Code Enforcement Officer John Orr was made by Trustee Brian J. Boone, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

POLICE REPORT: Police Village Police Chief Peter J. Graziano Jr., read his report as follows:

1. Personnel

- No officers have been infected to date by the COVID-19 or shown any symptoms.

2. Citizen Issues:

- Patrols performed 15-birthday drive-by parades in May.
- We received a thank you note from Mrs. Miller for the parade for her 9-year-old granddaughter on 15 May.

3. Public Safety Issues:

- Traffic Details: Continuing.
- On 5 June We received information about a planned protest at Crunch Collision after a protest in the Village of Goshen. Goshen had about 600 protesters and they decided not to come to Chester.
- We received information on 5 Jun for another protest on 8 Jun, 4 pm at the Erie Station organized by high school students. It was advertised as a "peaceful protest." The protest marched from the Erie Station to the Community Park and back. There were approximately 130-150 people. There were no incidents, and many stopped for ice cream afterward.
- I would like to extend many thanks to Street Commissioner Bono for moving barricades around to the different protest sites.

4. Facilities:

- No Issues.

5. Equipment:

- Thanks to Sterling Manufacturing of Middletown and Mare Sturgill and Stephen Crescimanno who live in the town for a donation of 30 face shields.

6. Vehicles:

- No Issues.

7. Other:

- No Issues.

8. Department Activity YTD:

Call Type	2020
Calls for Service	889
Criminal Cases	103
Arrests	053
Traffic Accidents	039

A motion to accept Police report as read by Village Police Chief Peter J. Graziano Jr. was made by Deputy Mayor Christopher Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed.

STREET REPORT: Village Street Superintendent read the Street Department report as follows:

We spent some time preparing for Memorial Day weekend. (Blacktopping, mowing, picking up garbage and sweeping)

We have completed our 1st round of roadside mowing, weed whacking and picking up garbage throughout the village. (Including the industrial park)

The flags and banners were put up on the telephone poles on Main St., Academy Ave., and High St.

We spent a couple of days blacktopping on Main St, where the slurry seal has lifted and Chester Blvd.

We continue with the normal weekly sweeping, mowing and picking up of bags and brush.

Street Superintendent stated that brush can be dropped off Monday thru Friday from 9 am – 3 pm, but residents need to contact the Street Department before doing so, the gate to where the dumpster is located is locked.

A motion to accept the Street Department’s report as read by Village Street Superintendent Charles Bono was made by Trustee Alan Battiato, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

WATER REPORT: Water Commissioner Gary A. Green, Jr., read his report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Monthly samples taken to the lab.
- 4) Mark outs for Dig Safe NY.

- 5) Weekly mowing of facilities.
- 6) Finished painting at Well House.
- 7) Fixed lawn at Well House from the front main break.
- 8) Flushed main from the filter plant to Mountain Bridge.

Water Commissioner Gary A. Green Jr. asked the Mayor John Thomas Bell and the Village board what their feelings are with regards to the Water Department are flushing mains in the Village. We are flushing twice a year, in May and November but due to the COVID-19 pandemic we delayed flushing. The Town of Chester had some issues when they flushed mains and there was some backlash on Facebook. One of the Town of Chester's water employees was threatened. Not sure how to move forward with regards to flushing mains right now. Years ago, we used to flush at night between the hours of 9 pm to 10 am. If we flush during the day with everyone being home, there could be an issue. We might be able to hold off another month, when everyone goes back to work. We could just flush our cul-de-sac and our problem areas. If we wait too long to flush, and the Fire Department needs the flow from a hydrant, it could stir up some issues.

Mayor John Thomas Bell asked the Village Board if anyone had any opinions as to how to guide the Water Commissioner with regards to flushing water mains.

Trustee Elizabeth A. Reilly asked, how would we notify the residents?

Water Commissioner stated that they can notify residents by Facebook, Village website, through the Fire House electronic sign. It's also added on the water bills, that we flush in May and November. Water commissioner mentioned that he is not quite sure that he could flush at night. Although, most people won't notice the flushing at night, the man hours would be considered overtime.

Mayor John Thomas Bell asked if the next flushing is in November.

Mayor John Thomas Bell stated that he recalled as a young boy the Water Department use to flush at night, when it would create the least amount of disturbance.

Trustee Elizabeth A. Reilly suggested that the Water Department flush in the beginning of July between the 1st and 15th and perhaps when payments start coming into the village clerk's office, we close a memo with the Tax receipt. Trustee Elizabeth A. Reilly is also in favor of flushing at night.

Water commissioner stated, that is correct.

Mayor John Thomas Bell suggested setting it up for the first week of July.

Trustee Elizabeth A. Reilly stated after July 4th

Mayor John Thomas Bell agreed, after the 4th of July, we can get out the proper notification through the Newspaper, post notice at Village Clerk's office.

Trustee Elizabeth A. Reilly asked water commissioner, if we end up in a drought how will that affect flushing?

Water Commissioner stated that the way to determine a drought, its designated by the pin level of the lake. Currently we are over pin level. We don't have an actual measurement because we did increase the flow out of the lake.

The Village Board concluded that the flushing take place after the 4th of July.

- 9) Cut trees near water main in the state park.
- 10) Worked with contractor to fix broken fire hydrant behind Shoprite.

11) Installed meters at 40 Greycourt “ new house” and 171 Main Street “remodel”.

A motion to accept the Water Department’s report as read by Water Commissioner Gary A. Green Jr., was made by Trustee Elizabeth A. Reilly, seconded by Trustee Brian J. Boone. Motion unanimously passed.

PARK& RECREATION: There was no report from the Park & Recreational Department.

OLD BUSINESS: No old business to address.

NEW BUSINESS:

Mayor John Thomas Bell asked Attorney Brian Nugent to give a brief synopsis of the resolution for Outdoor Dining in the Village of Chester.

Attorney Brian Nugent, as you all may know the State has now allowed outdoor dining. In a good sense, if businesses have their own area, outdoor area, private property, they can set up chairs, basically by filing a seating plan with the Health Department and the State. They can participate in the outdoor dining without the need to go through local approvals. If they have a liquor license, they can also take their existing liquor license and normally if you were going to extend your premise you would have to get an add on to your license in order to do that. In this case they are allowing restaurants to use that liquor license in that outdoor dining area. Again, by submitting a seating plan and inferring with the NYS Liquor Authority.

What we are dealing with tonight is just the municipal part. As you mentioned earlier, the village is considering opening up outdoor dining on the sidewalk, maybe a couple of parking spaces where there be barricades and in order to the municipality, Village of Chester files a document with the State and because we are now outside of the private property and outside of the restaurant’s private property, Village Code Enforcement Officer John Orr’s powers come in as code enforcement officer and village laws come in to have authority over that because of course it’s now Village property. We want to make sure things are complied with and that the safety plan is posted, along with complying with the filings with the State. The resolution tonight does not concern any restaurants, for example that have a backyard area, they can set up outdoor dining through the State approvals. They wouldn’t need to deal with the Village to get approval other than maybe monitor, to make sure that they are compliance. When it comes to outdoor dining on municipal property, this the reason for this resolution. The Village has to say, yes, its ok for you to have outdoor dining and/or service on our property and then we need to determine what that area is going to be. The most recent guidance I’ve seen also suggests, for example, if you have two restaurants on the sidewalk or on the street and you’re going to open up an area you should designate an area for each restaurant, in other words it shouldn’t just be everybody go over there an eat, we need to separate them particularly if they are serving alcohol because they need to be responsible for those area. This process tonight we have basically to authorize and put into place some regulations and when I say authorize I mean the municipal portion of it to allow outdoor dining on whatever portion of municipal property the Village Board is going to allow and to set up regulations that we also attached that interested business are going to have to comply with if they want to participate in the outdoor dining. So those and if there are business listening if you have your own area already you wouldn’t need to deal with this but if you are going to be on the sidewalk or village street or whatever it is we are going to designate they would need to submit the application to the village in order to participate. If there are any questions, we can address them. There are by the way, the State has three descriptions, they have one that is on your property or right alongside your property, I don’t think this applies to Chester but if you are going to have an area away from a restaurant and by that I mean across the street in another place, liquor cannot be served over there, If they are not in close area or next to their restaurant, because people can take it off premise and then you might have open container laws and other issues but if the area is not going to be near that restaurant then State Liquor Authority, is saying they are not going to authorize liquor service in an area that is farther away from the restaurant.

Mayor John Thomas Bell mentioned the areas that would be interested in taking advantage of the temporary outdoor dining

Mayor John Thomas Bell mentioned Main Street Pizza, which has a little area that they could put some tables out there. Alan's Falafel, Clayton Delaney's, and downtown Chester, starting at the Rustic Wheelhouse and ending at 19 Main Street, will be blocked off. Police will be enforcing 2 hours parking.

Deputy Mayor Christopher Battiato – stated that he understands that everyone is trying to help the businesses to get back on their feet, but do they need insurance waiver?

Attorney Brian Nugent responded by saying that the Village will ask for a certificate of insurance naming the Village as an additional insured for those businesses using municipal property.

Village Code Enforcement Officer John Orr asked Attorney Brian Nugent if resolution 20-13 Authorizing Outdoor Dining in the Village of Chester be amended to private property as well.

Attorney Brian Nugent asked Village Code Enforcement Officer John Orr what part of the resolution he would like to see amended.

Village Code Enforcement Officer John Orr stated, that right now in our Shopping Mall and some other places that want to do outdoor dining on their property, normally outdoor dining would require to go to the Planning Board, but there isn't enough time to do so. If we can apply these regulations to private property and have Mayor John Thomas Bell and I authorize it. We have couple of restaurants, Christopher Bistro being one of the business looking to do temporary outdoor dining, which I have diagrams for the outdoor dining layout. I didn't realize this was strictly for municipal properties, otherwise I would have brought it up earlier.

Attorney Brian Nugent stated that the only reason we limited this to municipal properties is because the latest guidance from the State Health Department and the NYSLA(New York State Liquor Authority), stated if its private property its not the Village's concern, as long as they file their documents to the State, Department of Health, you don't need local municipal approval, that's why we pulled out private property aspect because the State is saying, if they register with us and they email in those plans then that's all that they need to do. If there is an issue with that its something we can discuss.

Mayor John Thomas Bell stated that his understanding was that if they went by the state guidelines with regards to private property that would be all they would need.

Attorney Brian Nugent mentioned that this came out of a discussion between the municipal officials and county people with the State, the States position was that because they are not saying applying to your local municipality, they are saying give your plans to us the State and part of me is saying, I'm ok with that's because that's the States problem. They are saying as long as you file it with us but having said that, that does not mean that you are deprived of jurisdiction or anybody else. If you go out to a site on private property and there is no distancing and the tables are 2 feet apart and they are not complying, as with the public health law and the executive order we can enforce that but we are not putting them through an approval process and think the reason they did that is because we are probably looking at a period of two weeks. Even on private property they need to have a safety plan posted that the department put out, they need to have the seating chart posted so as village we still want to ensure compliance but we just not making them submit the application for approval unless they are utilizing municipal property.

Trustee Elizabeth A. Reilly asked if the Village would get notification that they have been approved by the State.

Attorney Brian Nugent responded that there is nothing in place for that but here is the way you'll know if there is any question, they are required to post the safety regulations and the seating chart that they submitted to the State, prominently. I think that's were Village Code Enforcement Officer John Orr may come in if there is a question. It's a little unorthodox in the sense that typically these things would go to the village but I think because of the short time frame and to get the businesses going again that was kind of the concept was to let's get it out there

but by no means does that translate to anybody ignoring violations and another thing like for example you can't have a bunch of people standing around drinking within a roped area. They must be seated, they must be at a table, bar stool or tabletop. There are restrictions that are enforceable.

20-13 Resolution Authorizing Outdoor Dining in the Village of Chester

WHEREAS, pursuant to Executive Orders issued by the Governor of the State of New York in addition to interim guidance issued by the New York State Department of Health, temporary outdoor dining has been authorized for restaurant/food service establishments, including food trucks and other food concessions ("Food Vendors") in regions that have entered Phase 2 in the New York Forward Program; and

WHEREAS, in the interest of promoting and supporting the local businesses in the Village of Chester, the Village Board desires to permit, where possible, temporary outdoor dining for Food Vendors in the Village; and

WHEREAS, in order to ensure the health, safety and welfare of residents and visitors to the Village of Chester when dining, the Village desires to ensure compliance with New York State Department of Health regulations and appropriate regulations imposed by the Village of Chester for any outdoor dining on municipal property.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The above "WHEREAS" paragraphs are incorporated herein by reference.

Section 2. Subject to compliance with any and all regulations of the Village of Chester in addition to any and all regulations and guidance of any applicable state agencies, the Village of Chester hereby authorizes any Food Vendors desiring to utilize municipal property in the Village of Chester for outdoor dining to submit an application to permit temporary outdoor dining which permit shall be approved by the Village Building Inspector no earlier than the commencement of Phase 2 in the mid-Hudson region in the State of New York. Temporary outdoor dining that is solely on a business premise controlled by the Food Vendor need only comply with State and Local Department of Health guidance and shall not be required to obtain a permit from the Village.

Section 3. Temporary outdoor dining applications involving municipal property shall be submitted on forms provided by the Village and approval shall be determined by the Village Building Inspector who may impose additional requirements as needed to ensure the health, safety and welfare of any patrons, residents or visitors to the Village.

Section 4. The authorization of temporary outdoor dining in the Village of Chester on municipal property shall only be valid so long as permitted by the State of New York in Phase 2 and such authorization shall terminate upon commencement of Phase 3 in the mid-Hudson region at which time Food Vendors will be able to reopen business as it existed prior to the COVID-19 State of Emergency.

Section 5. Any Food Vendor in the Village of Chester that already had a lawful use of an outdoor dining area prior to the COVID-19 pandemic that is not expanding its use for dining shall not be required to submit an application to the Village for the temporary outdoor dining permit, but shall be subject and must comply with the New York State Department of Health's interim guidance document for outdoor and take-out/food

delivery services as well as rules and regulations issued by the New York State Liquor Authority if applicable, and the New York State and Orange County Department of Health.

Section 6. Temporary outdoor dining permits for municipal property and compliance with accompanying regulations shall be subject to review and inspection by the Village Building Inspector. The Village may suspend use of municipal property and the temporary outdoor dining permit as determined by the Building Inspector. Any temporary outdoor dining permit holder whose permit for dining on municipal property is suspended by the Building Inspector may appear before the Village Board at their next scheduled Village Board meeting to request reinstatement of the permit.

Section 7. The Village Board hereby authorizes the Mayor, in consultation with the Building Inspector and the Village’s legal counsel, to address and determine any issues not directly addressed by the State and local guidance in relation to temporary outdoor dining on municipal property.

Section 8. Any Food Vendor (whether on private property or municipal property) with a New York State Liquor Authority permit seeking to serve alcoholic beverages in the temporary outdoor dining area must also comply with the guidance issued by the New York State Liquor Authority including the appropriate notice to the NYS Liquor Authority of the area in which alcoholic beverages will be served.

Section 9. The Village Board adopts the annexed Temporary Outdoor Dining Regulations on municipal property to be implemented by the Village Building Inspector.

Section 10. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Introduced By: Trustee Elizabeth A. Reilly
Seconded By: Trustee Brian J. Boone
On a vote of 5 to 0, the resolution was adopted

Roll Call

	<u>For</u>	<u>Against</u>	<u>Abstain/Absent</u>
Deputy Mayor Christopher Battiato	[x]	[]	[]
Trustee Brian J. Boone	[x]	[]	[]
Trustee Elizabeth A. Reilly	[x]	[]	[]
Trustee Alan Battiato	[x]	[]	[]
Mayor John Thomas Bell	[x]	[]	[]

REGULATIONS FOR TEMPORARY/OUTDOOR DINING ON MUNICIPAL PROPERTY

1. Any restaurant, food service establishment, food truck or other food concession may apply for a temporary permit for outdoor dining on municipal property to the Village Building Inspector on the attached form which application must be approved before any outdoor dining activity can take place on municipal property. The requirement for a permit shall not apply to any Food Vendor that already had an outdoor dining area approved

within the Village or is arranging outdoor dining on property controlled by the owner, accept that any such locations shall still be required to comply with the interim guidance issued by the New York State Department of Health with respect to outdoor dining.

2. Additional requirements for temporary outdoor dining spaces on municipal property: Any applicant for a temporary/outdoor dining permit on municipal property must submit an affirmation that they have received, read and will comply with the interim guidance for outdoor and take-out/delivery food services during the “COVID-19 public health emergency” issued by the New York State Department of Health.

3. Depending upon the conditions at the specific outdoor dining location, the Village Building Inspector may impose additional requirements upon such permit as necessary to address the specific location on municipal property and such conditions must be complied with all times.

4. Consistent with the New York State Department of Health Guidance, all outdoor dining patrons on municipal property whether eating or consuming beverages must be seated at a table, counter or tabletop. Other than the wait staff and incidental movement of patrons in the outdoor dining area, the gathering of patrons standing while consuming food or beverage is strictly prohibited.

5. Food Vendors cannot mandate customers to complete any health screening or to provide contact information but may encourage customers to do so.

6. During anytime that an outdoor dining permit is active, and the outdoor dining area is open on municipal property, the Village Building Inspector shall be granted access to and within the outdoor dining area and any other any locations inside the premises being used by personnel or the public.

7. Consistent with New York State Guidance, applicants must conspicuously post completed safety plans on the business site. A business reopening safety plan template is available via the New York Forward website for Phase 2.

8. Applicants must also submit the required online affirmation to the New York State Department of Health. See Department of Health Guidance document.

9. Upon observation of any violations of the interim guidance requirements issued by the New York State Department of Health for temporary outdoor dining, the Building Inspector, in his discretion, may take appropriate action ranging from a Notice to Remedy to a suspension of the temporary outdoor dining permit, regardless of whether on municipal property.

10. Any applicant whose temporary outdoor dining permit for municipal property is suspended may appear before the Village Board at the next regularly scheduled Board meeting to request reinstatement of the permit.

11. Issues that are not resolved within the New York State Department of Health Guidance documents may be addressed by the Village Building Inspector, as needed.

12. Upon commencement of Phase 3 in New York State or sooner if directed by the New York State Department of Health, such temporary outdoor dining permits on municipal property shall be deemed revoked and no further temporary outdoor dining may occur in the Village of Chester.

13. Any Food Vendor with a current New York State Liquor Authority License seeking to serve alcoholic beverages in any outdoor dining area must comply with any and all guidance and requirements of the New York State Liquor Authority. Food Vendors serving alcoholic beverages under any New York State Liquor Authority License must comply with all standard licensing requirements, including supervision and control over the service and consumption of alcoholic beverages.

Calendar:

Snow Ordinance is NO LONGER in effect as of April 15, 2020.

Village of Chester Music Series 2020 has been cancelled for the month of June.

Village of Chester will be closed on Friday, July 3, 2020 due to the holiday. Independence Day July 4th

E-Bill service is available. If you would like to signup go to Village website under forms.

Village Property Tax and Sewer bills were mailed as of 5/29/2020 with due dates of 6/30/2020

Clerk Rebecca Rivera made mention that the Village of Chester was one of the municipalities that applied for a Village Property tax due date extension. The Village of Chester was granted an extension by the State. Due date for property tax payment is July 21, 2020.

The Village Clerk's Office has a Drop Box for payments.

See our calendar for more upcoming meetings and events: <https://www.villageofchesterny.org>

Public Comments:

Mayor John Thomas Bell opened the meeting up to the public for comments.

Mary Altobelli addressed the Village Board and informed the board that the grant that the Chester Arts Group applied for was approved. The amount approved was not as much as what was expected to create the murals in the downtown Chester area so they will need to do some fund raising. Ms. Altobelli stated that hopefully next month she will have more time to go over the details with the Village Board.

Mayor John Thomas Bell asked Ms. Altobelli if she could pick a site and then they can discuss the details.

Leslie Smith addressed the Village Board regarding the installation of the historic maker, they are in receipt of the historic maker but with all the limitations we haven't been able to have installed. Ms. Smith asked Mayor John Thomas Bell if he thought it would be a good time to get in contact with Cohen, LaBarbera and Landrigan, LLP and determined where they would like it placed.

Mayor John Thomas Bell gave Ms. Leslie Smith the approval to move forward and get in contact with Cohen, LaBarbera and Landrigan, LLP to determined where they would like the historic maker placed.

Ms. Leslie Smith mentioned that at the last monthly meeting there was discussion about having the Comprehensive Meeting on June 25, 2020 and finding a larger venue to have an in-person meeting.

Mayor John Thomas Bell stated that he would like to have an in-person meeting but unfortunately, he has not been able to decide on a venue yet. He did speak with supervisor Valentin and it was mention that they are having an in-person meeting this coming week. Maybe we can have it at Town of Chester Hall. Mayor John Thomas Bell

stated that he does not want to have the meeting via audio/video conference. Mayor John Thomas Bell stated that Trustee Brian J. Boone suggested a different venue for the Comprehensive Plan Meeting. Mayor John Thomas Bell made mention of maybe having it at the Senior Center but that he wasn't sure if the facility would be open by June 25th. Mayor John Thomas Bell would look for a venue and keep everyone posted.

Attorney Brian Nugent had to exit the meeting and turned the meeting over to Attorney John Kolesar.

Patricia Salerno asked if the Communication Committee could be notified with information about the comprehensive plan so that the Communication Committee can post the information on different platforms.

Patricia Salerno made a formal complaint about the Nexans trucks going up Hambletonian Ave, she mentioned that amount of trucks driving on Hambletonian Ave to go to Nexans has become excessive. She asked the Village Board would be willing to have a sit-down meeting with Nexans regarding the trucks.

After some discussion Mayor John Thomas Bell asked Village Code Enforcement Officer John Orr to reach out to plant manager of Nexans to discuss the matter at hand.

Adjournment:

A motion to close the monthly meeting at 8:10 pm and go into executive session to discuss personnel matter with no further business was made by Trustee Elizabeth A. Reilly, seconded by Deputy Mayor Christopher Battiato. Motion unanimously passed.

Respectfully,

Rebecca Rivera
Village Clerk