

**Village of Chester  
Board of Trustees  
Monthly Meeting Minutes  
January 11, 2021**

The Board of Trustees of the Village of Chester held a Public Hearing on Monday, January 11, 2021 at 7:00 pm, via audio/video conferencing.

Members present: Mayor John Thomas Bell, Deputy Mayor Christopher Battiato, Trustee Alan Battiato, Trustee Elizabeth A. Reilly, and Trustee Brian J. Boone.

Mayor John Thomas Bell called the meeting to order at 7:00 pm.

Also, present: Village Clerk Rebecca Rivera, Treasurer Angela O'Neill, Attorney Mary E. Marzolla, Officer in Charge Sgt. Timothy McGuire, Village Street Superintendent Charles Bono, Water Commissioner Gary A. Green Jr and Village Code Enforcement Officer John Orr. Attorney Brian D. Nugent was absent.

Mayor John Thomas Bell open the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor John Thomas Bell read the notice as advertised in the official paper, Times Herald Record as follows:

**PLEASE TAKE NOTICE** that the Village Board of the Village of Chester will conduct a Village Board Meeting on Monday, January 11, 2021, commencing at 7:00 PM to consider any matters that may be brought before the Board. There is no physical meeting location in order to ensure the health, safety and welfare of the Village residents, but for the purposes of compliance with the applicable law, the Meeting will be conducted via video/tele-conferencing and the Board Members as well as members of the public may participate in the Meeting by videoconferencing, access to which is shared by the weblink provided below, or by telephone, access to which is shared by the telephone number:

Weblink: <https://us02web.zoom.us/j/89894169374?pwd=d3FuTEpmK0FoQnUyUml5ZU1iYmJxUT09>  
Passcode: 10918

Or by Telephone:  
929 205 6099  
Webinar ID: 898 9416 9374  
Passcode: 10918

**CALLED THE MEETING TO ORDER:**

Mayor John Thomas Bell thanked everyone for attending the meeting.

**AUDIT OF BILLS:** Mayor John Thomas Bell noted that the audit of December 2020, Village's monthly bills for approval was complete.

A motion to pay the audited bills of December 2020, was made by Deputy Mayor Christopher Battiato, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

**APPROVAL OF MINUTES:** Monthly meeting minutes and the Reorganizational meeting of December 7, 2020.

Mayor John Thomas Bell noted that the Monthly meeting minutes and the Reorganizational meeting of December 7, 2020, were completed and distributed to all Board members.

A motion to approve the monthly meeting minutes of December 7, 2020, with editing was made by Trustee Elizabeth A. Reilly, seconded by Trustee Alan Battiato. Motion unanimously passed.

**TREASURER’S REPORT:** Treasurer Angela O’Neill read the Treasurer’s report as follows:

**CASH BALANCES ENDING December 31, 2020**

<b>Fund Account Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Interest</b>	<b>Ending Balance</b>
<b>General Fund</b>				
Savings (Sterling National; Bank)	--	--	198.84	3,109,599.73
Checking (Orange County Trust)	70,369.58	363,409.30	11.66	1,245,647.22
Savings (Orange County Trust)	101,957.98	980,283.58	6.79	2,202,245.68
<b>Water Fund</b>				
Capital Checking	--	2,150.12	5.84	134,601.30
Checking	158,938.55	82,953.92	4.16	471,117.45
<b>Sewer Fund</b>				
Checking	96,224.44	336,242.79	3.70	468,011.03

**Cumulative Fiscal Year Interest Earned by Fund 06/1/2020 – 05/31/2021**

General Fund	\$	6,301.18
Water Fund	\$	161.49
Sewer Fund	\$	100.78

**Treasurer's Discussion:**

- 1. STATEMENT OF REVENUE & EXPENDITURES:** Attached. Treasurer stated that statements of revenue and expenditures are not attached due to an issue with printing reports from the software. A ticket was submitted to Edmunds in order to have it corrected.
- 2. 2020-2021 SEWER COLLECTION:** Collection of Village Sewer continues. Sewer Installment #4 is due by 3/31/2021. Unpaid Sewer Balance notices will be mailed 1st week of March 2021. Unpaid sewer balances as of 4/1/2021 will be re-levied on to the Village Property Tax Bill to be issued 6/1/2021.
- 3. 2021-2022 VILLAGE BUDGET:** Preparation of the 2021-2022 Village Wide Budget work will begin in the next couple of weeks. A Tentative Budget will be filed at the Clerk’s Office on or about 3/22/2021.
- 4. UTILITY A/C ADJUSTMENTS:** Attached is a schedule of accounts that were adjusted from 12/8/2020-1/8/2021.
- 5. PO/VOUCHER CORRECTION:** During the audit of the bills a discrepancy was found to PO 21-01135. Original voucher amount = \$100.00. Changed to \$200.00 by Treasurer.

6. A correction to December bills, the amount to be paid to the Town of Chester Clerk was modified due to the amount being incorrect as the Village Board of Trustees' increased the amount from \$100 to \$200 for 2020/2021 budget.

A motion to accept Treasurer's report as read by Treasurer Angela O'Neill was made by, Trustee Elizabeth A. Reilly seconded by Trustee Alan Battiato. Motion unanimously passed.

**BUILDING REPORT:** Village Code Enforcement Officer John Orr read his report as follows:

Steris – Nucifora Blvd.  
Site work underway for addition.

Shoprite  
Now complete.

Clark- 5 Carpenter  
Framing and interior work underway.

During the last major rain event the men's bathroom ceiling leaked again. I contacted Precision Roofing, the company who installed the roof at village hall, who came and inspected the roof. The roof is now out of warrantee. Precision Roofing submitted an estimate of \$2900 to repair the room and \$7750 to remove the current roofing and install new with the proper pitch. I also contacted Robert's Roofing who inspected the roof and suggested a total removal and replacement adding the proper pitch. The estimate from Robert's Roofing was \$1600 and comes with a 15-year warrantee. After speaking with the Mayor, we are now in contract with Robert's Roofing to have the roof replaced.

Trustee Brian J. Boone asked Code Enforcement Officer John Orr if he has reached out to Lowe's regarding the lights.

Code Enforcement Officer John Orr stated that a letter was sent out. Violations like this you must give them 30 days to correct the violation. Lowe's currently has an issue with one of the lights, it stays on all night and they are currently addressing this issue.

A motion to accept Building Department report as read by Village Code Enforcement Officer John Orr was made by, Trustee Elizabeth A. Reilly, seconded by Trustee Brian J. Boone. Motion unanimously passed.

**POLICE REPORT:** Sgt. McGuire read police report as follows:

**1. Personnel:**

- No officers have been infected to date by the COVID-19 or shown any symptoms.
- Officers are participating in "Winter whiskers" in place of No Shave November.
- On 12/2/2020 PO Guarneiri and PO Maslanka responded to a male unconscious not breathing in Knollcrest Lane. Subject was a victim of a drug overdose, PO Guarneiri and PO Maslanka administered CPR and two doses of Narcan. Both Officers continued CPR and with the assistance of Mobil Life the subject began breathing on his own and was transported to Garnett Health Center where he is expected to recover.

**2. Citizen Issues:**

- No Issues.

**3. Public Safety Issues:**

- No Issues

**4. Facilities:**

Updates to the station continue. New Office chairs, new computer keyboards, a new desk and a new Copier have been installed. These have replaced equipment that were completely outdated by 10-20yrs.

**5. Equipment:**

- No Issues

**6. Vehicles:**

- Upfit for New Ford SUV 727 has been completed. The vehicle was placed in service on 12/20/20
- The Old 727 and 728 are ready to be placed on Gov Deals to be auctioned off

**7. Other:**

- On Saturday December 12th Candy Cane run was completed with Walton Engine and house. Received a lot of Positive feedback from the Public seeing the Fire Department and Police Department working together.
- Winter Whiskers fundraiser was extended to the end of January. Officers that wanted to extend this had to make another donation. Decision was made to extend it due to the fine work that the Officers of the Department have done over the last month.

**8. Department Activity:**

Call Type	December	2020/Year End Total
Calls for Service	156	2005
Criminal Cases	27	238
Arrests	12	104
Traffic Accidents	12	120

A motion to accept Police report as read by Sgt. McGuire was made by, Trustee Brian J. Boone, seconded by Trustee Elizabeth A. Reilly. Motion unanimously passed.

**STREET REPORT:** Village Street Superintendent, Charles Bono read the Street Department report:

**WATER REPORT:** Water Commissioner Gary A. Green Jr. read the Water Department report as follows:

- 1) Daily filter plant & well operations
- 2) Twice per week filter cleaning
- 3) Monthly samples taken to the lab.
- 4) Mark outs for dig safe NY.
- 5) Meter change at Pine Hollow Commons complete.
- 6) Replaced hot water heater at the shop.
- 7) Fixing broken meters continues.
- 8) We cleared some down tree on the water main right of way in the state park.
- 9) The sewer department assisted us in fixing a watermain break in front of 61 Greycourt Ave.
- 10) Backflow testing continues.
- 11) Snow removal from our facilities.
- 12) Snow removal around fire hydrants.
- 13) Joe Rosploch cleared snow from the sidewalk's village wide.
- 14) We assisted a contractor that was repairing a leak on a service line at Green Meadow apartments.
- 15) Installed new chemical feed pump at the Filter plant.

A motion to accept the Water Department's report as read by Water Commissioner Gary A. Green Jr., was made by Trustee Brian J. Boone, seconded by Trustee Alan Battiato. Motion unanimously passed.

**PARK & RECREATION REPORT:** No report.

**OLD BUSINESS:**

**NEW BUSINESS:**

**21-1 Resolution Authorizing Chester Kiwanis Hambletonian 5K Walk/Run 2021**

WHEREAS, the Chester Kiwanis Club (the "Applicant") has requested the use of Main Street in the Village of Chester for the Kiwanis' Hambletonian 5K Race on May 29, 2021 (the "Event") from 8:45 am to 12:00; and

WHEREAS, the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate"),

NOW, THEREFORE, be it hereby

RESOLVED, that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate.

Introduced By: Deputy Mayor Christopher Battiato  
Seconded By: Trustee Brian J. Boone  
On a vote of 5 to 0, the resolution was adopted

**Roll Call**

	<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstain/Absent</u></b>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**21-2 Resolution Authorizing Reimbursement of Medicare Part B Payments for 2021.**

WHEREAS, in providing The New York State Healthcare Plan as a healthcare plan option, the Village Board is required to reimburse each retiree’s Medicare Part “B” payments; and

WHEREAS, the person identified in the attached list are entitled to reimbursement from the Village for their Medicare Part “B” payments,

NOW, THEREFORE, be it

RESOLVED, that the Mayor, Treasurer and/or Clerk of the Village are hereby authorized to reimburse those persons listed as eligible for reimbursement of their Medicare Part “B” payments

Introduced By: Trustee Elizabeth A. Reilly  
Seconded By: Trustee Alan Battiato  
On a vote of 5 to 0, the resolution was adopted

**Roll Call**

	<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstain/Absent</u></b>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**21-3 Employees Assistance Agreement.**

ADDENDUM No.14, dated as of this 15th day of September 2020 by and between VILLAGE OF CHESTER ("Organization"), 47 Main Street, Chester, NY 10918 and CATHOLIC CHARITIES OF ORANGE, SULLIVAN AND ULSTER, 305 North Street, Middletown, NY 10940 ("CORPORATE SERVICES");

WHEREAS, the Organization and Corporate Services have entered into an EAP Services Agreement (the "Agreement") dated as of September 15, 2006; and

WHEREAS, the Organization and Corporate Services wish to extend the term of the Agreement and make other amendments as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Schedule A of the Agreement is hereby amended to add the following paragraph:

"The term of this Agreement shall be for a period of ONE (1) YEAR commencing on September 15, 2020 and shall be automatically renewed for a subsequent one-year term unless amended or terminated".

2. Schedule A, No. 1, of the Agreement is hereby deleted and replaced by the following:

"Fees: In consideration of the services provided to Organization under the Agreement, Organization shall pay to Corporate Services annual fees of \$2,186.00.

3. Schedule A, No. 3, of the Agreement is hereby deleted in its entirety and replaced by the following:

"The parties agree that Case Management Services shall be limited to a maximum of 156 hours annually".

4. Schedule A, No. 5 is hereby deleted in its entirety and replaced by the following:

"Organization represents and warrants to Corporate Services that there are approximately 47 Covered Members". All other terms of the Agreement, except as specifically amended or modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum Number 14 as of the date first above written.

Introduced By: Trustee Elizabeth A. Reilly  
Seconded By: Deputy Mayor Christopher Battiato  
On a vote of 5 to 0, the resolution was adopted

**Roll call**

	<b><u>For</u></b>	<b><u>Against</u></b>	<b><u>Abstain/Absent</u></b>
Mayor John Thomas Bell	[ x ]	[ ]	[ ]
Deputy Mayor Christopher Battiato	[ x ]	[ ]	[ ]
Trustee Alan Battiato	[ x ]	[ ]	[ ]
Trustee Elizabeth A. Reilly	[ x ]	[ ]	[ ]
Trustee Brian J. Boone	[ x ]	[ ]	[ ]

**Board of Trustee’s monthly meeting schedule for 2021**

A motion to accept monthly meeting schedule for 2021 as present was made by Deputy Mayor Christopher Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed.

**Liquor License Renewal 30 Day Advance Notice for Meadow Blue’s Coffee, 8 Greycourt Ave.**

Village Attorney Mary Marzolla mention that the Village does not need to act on a 30-Day notice. No action taken.

**Resignation of Deputy Treasurer**

A motion to accept the resignation of Deputy Treasurer Gayle Sheeley was made by Trustee Elizabeth A. Reilly seconded by Trustee Brian Boone. Motion unanimously passed.

- NY ONNULI EVANGELICAL CHURCH located at 62 Main Street – Donation to the Village of Chester. Mayor and Board of Trustee thanked NY Onnuli Evangelical Church for their donation to the Village.
- Village of Chester has an open position on the Village Planning Board. If interested, please contact Village Clerk at 845-469-2388 ext. 222 or [clerk@villageofchesterny.com](mailto:clerk@villageofchesterny.com)
- Village is also looking for alternates for Planning and Zoning Board. If interested, please contact Village Clerk.

### **Police Reform**

Mayor made mention that anyone interested in attending a meeting regarding the Police reform should go to the following website: <https://chester-ny.gov/police/> .

### **CALENDAR:**

E-Bill service is available. If you would like to sign-up, go to Village website under forms. “www.eyeonwater.com/signin” service to monitor water usage/consumption.

Village of Chester will be closed on Monday, January 18, 2021 due to Martin Luther King’s Birthday Day.

Public Hearing regarding proposed comprehensive plan on January 20, 2021- \*Location to be determined\*

Christmas Trees will be picked up every Friday until Friday, January 29, 2021

\*See our calendar for upcoming meetings and events\*

<https://www.villageofchesterny.org>

### **PUBLIC COMMENTS:**

Mayor John Thomas Bell opened the meeting to the public for comments.

As there were no additional public comments Mayor John Thomas Bell asked for a motion to go into executive session with no further business to be conducted.

### **ADJOURNMENT:**

A motion to close the monthly meeting at 8:31 pm was made by Trustee Alan Battiato, seconded by Trustee Alan Battiato. Motion unanimously passed.

Respectfully,

Rebecca Rivera  
Village Clerk