

**Board of Trustees  
Monthly Meeting Minutes  
January 10, 2022**

The Board of Trustees of the Village of Chester held its monthly meeting at the Senior Center, 81 Laroe Road, Chester, NY at 7:00 pm, on Monday, January 10, 2022.

Members present: Mayor Christopher Battiato, Deputy Mayor Elizabeth A. Reilly, Trustee Alan Battiato, Trustee Brian J. Boone and new Trustee Anthony Laspina.

Also, present: Deputy Clerk Jennifer Cruz, Clerk/Treasurer Angela O'Neill, Chief Timothy McGuire, Village Street Superintendent Charles Bono, Water Commissioner Gary A. Green Jr., and Attorney Brian Nugent. Village Code Enforcement Officer John Orr was absent.

**CALL THE MEETING TO ORDER:**

Mayor Christopher Battiato called the meeting to order.

The continuation of 11/18/2021 Public Hearing regarding the Proposed Comprehensive Plan will remain open until the February 14, 2022, Public Hearing to begin at 6:45pm prior to the Village Board meeting.

A motion to keep the public hearing open until February 14, 2022, was made by Deputy Mayor Elizabeth A. Reilly, seconded by Trustee Anthony Laspina. Motion unanimously passed.

Mayor Christopher Battiato opened the meeting at 7pm lead with the Pledge of Allegiance.

Mayor Christopher Battiato thanked everyone for attending the meeting.

A motion to appoint Anthony Laspina to fill the vacancy on the Village Board was made by Deputy Mayor Elizabeth A. Reilly, seconded by Trustee Brian J. Boone. Motion unanimously passed.

A motion to appoint Jeffrey Knight to fill the vacancy on the Planning Board was made by Trustee Alan Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed.

**POLICE REPORT:** Chief Timothy McGuire read police report as follows:

**1. Personnel:**

- Four Members of the Department tested positive for Covid in December. All have returned to work at this point and clear of any symptoms. One other member of the Department had to quarantine due to close contact. That member has returned to work as well.

**2. Citizen Issues:**

- Nothing to report

**3. Public Safety Issues:**

- Officers have been out enforcing the NYS Vehicle and traffic laws, 300 tickets were issued for the month. 2,382 tickets have been issued for the year.

**4. Facilities:**

- Nothing to report

**5. Equipment:**

- Nothing to report

**6. Vehicles:**

- Nothing to report.

**7. Other:**

Award presentation for Meritorious Service to Police Officer Joseph Tudisco, Police Officer Thomas Maslanka and Police Officer Michael Sacchi. Letter of Commendation sent to Town of Chester Officer Bruce Chambers as well.

On 11/9/2021 at approximately 2130 hours, Officer Tudisco, Officer Maslanka, Officer Sacchi and Officer Chambers responded to a call for a male subject actively cutting himself with a knife. Upon arrival Officers entered the residence and located a male subject standing in the kitchen holding a large knife with multiple deep cuts to his arm and screaming incoherently. Given the layout of the household, officers were bottlenecked into the main entrance and there was no way to safely move to a better position of advantage, not to mention the parents of the subject were in harm's way as well. This was a stressful, rapidly evolving situation with many moving parts, but all officers involved remained calm, disciplined, and acted appropriately. In a situation such as this, it would have been easy for there to be a mix up in communication to the subject or officers to put each other at risk with drawn firearms and tasers, but this was not the case. Officer Tudisco was familiar with the subject and requested to move closer as the contact officer to speak with him, Officer Chambers of the TCPD stayed with Officer Tudisco with less lethal taser coverage as Officer Maslanka covered officers with his firearm. After a few tense minutes, Officers were able to get the subject to drop the knife. Officers Tudisco and Chambers

seized the opportunity to quickly move in, secure the knife and the subject. Immediately as the two mentioned above moved in, Officer Maslanka and Officer Sacchi moved from the stairway and helped secure the subject and then rendered aid to the subject’s wounds. Officer Sacchi, equipped with the proper medical equipment provided aid to the subject’s wounds ensuring there would be no more bleeding. Officers then spoke with the subject calming him and ultimately getting him aid from the appropriate medical professionals.

Our Officers displayed great courage, patience, and tremendous de-escalation skills during this high tense situation. The actions taken by all these officers is a testament to their professionalism. The Village of Chester community should be proud to have them serve as Officers.

- Swearing in of New Officers. Officer Anthony Grosso and Officer Brian Nugent

**8. Department Activity:**

Call Type	November	2021/Year to date		
Calls for Service	185	1985		
Criminal Cases	33	367		
Arrests	16	177		
Traffic Accidents	8	116		

A motion to accept Brian M. Nugent as a new Police Officer for the Village of Chester was made by Deputy Mayor Elizabeth A. Reilly, seconded by Trustee Alan Battiato. Motion unanimously passed.

A motion to accept Anthony Grosso as a new Police Officer for the Village of Chester was made by Trustee Anthony Laspina, seconded by Trustee Brian J. Boone. Motion unanimously passed.

A motion to accept the Police report as read by Chief Timothy McGuire was made by Deputy Mayor Elizabeth A. Reilly, seconded by Trustee Alan Battiato. Motion unanimously passed.

**AUDIT OF BILLS:** Mayor Christopher Battiato noted that the audit of December 2021, Village’s monthly bills for approval was complete.

A motion to pay the audited bills of December 2021, was made by Trustee Brian J. Boone, seconded by Trustee Anthony Laspina. Motion unanimously passed.

**APPROVAL OF MINUTES:** Approval of Monthly Meeting Minutes December 6, 2021, reorganization meeting.

A motion to accept the approval of the reorganization meeting minutes for December 6, 2021 was made by Deputy Mayor Elizabeth A. Reilly, seconded by Trustee Brian J. Boone. Motion unanimously passed.

A motion to accept the approval of the monthly meeting minutes for December 6, 2021 was made by Trustee Alan Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed.

A motion to accept for the record: Be it resolved that the Mayor is authorized to execute a Memorandum of Agreement with the Chester PBA concerning an amendment to Holiday Pay Provisions of the CBA for Full Time & Part Time Officers attending Basic Course for Police Officers or an equivalent course was made by Trustee Anthony Laspina, seconded by Trustee Brian J. Boone. Motion unanimously passed.

**CLERK/TREASURER'S REPORT:** Clerk/Treasurer Angela O'Neill read the Clerk/Treasurer's report as follows:

**BANK STATEMENTS NOT RECEIVED ON TIME,**

**February Report will reflect January and February Activity\*\***

**Treasurer's Discussion:**

1. **STATEMENT OF REVENUE & EXPENDITURES:** Attached.
2. **2021-2022 SEWER COLLECTION:** Collection of Village Sewer continues. Sewer Installment #4 is due by 3/31/2022.
3. **5/31/2021 AUDIT:** Complete. Financial Statements will be available 1/31/2022.
4. **GRANTS UPDATE:**
  - a. **SAM GRANT PROJ 23923 125K + 200K MEETING ROOM:** Ongoing. Village Staff is still working on cost estimates.
  - b. **SAM GRANT PROJ 24487 100K DOWNTOWN REVITALIZATION:** Waiting for Grant Disbursement Agreement.
  - c. **NYS DOT GRANT \$165K:** Parking Lot Phase of Project is ongoing. Reimbursement Request #4 will be submitted on or about 1/27/2022.

**d. CDBG GRANT 375K:** Ongoing

**e. WIAA (WATER INFRASTRUCTURE IMPROVEMENT ACT) GRANTS:**  
Ongoing.

A motion to accept Clerk/Treasurer's report as read by Clerk/Treasurer Angela O'Neill was made by Deputy Mayor Elizabeth A. Reilly seconded by Trustee Alan Battiato. Motion unanimously passed.

**BUILDING REPORT:** Village Code Enforcement Officer John Orr was not present. Mayor Christopher Battiato read his report as follows:

Steris – Nucifora Blvd.

1– Site work continues.

Noble – 4 Chester Acres Blvd

1- Renovation continues.

Beer World 35 Brookside Ave

1- Interior work underway.

137 Main Street

1- No inspections have been requested as of today.

I have submitted for review an updated fee schedule for the Planning Board, Zoning Board and Village Board. Fees have not increased in many years.

A motion to accept Village Code Enforcement Officer John Orr's report as read by Mayor Christopher Battiato, was made by Trustee Brian J. Boone, seconded by Trustee Anthony Laspina. Motion unanimously passed.

**STREET REPORT:** Village Street Superintendent, Charles Bono read the Street Department report as follows:

Our equipment for snow and ice control have been installed.

During the month of December, we had 7 storms that required us to deice and clear the streets. These storms were very minimal in size. They ranged from freezing drizzle and freezing rain to snow, which required a round or two of salt and a round of plowing. During the month of December, we used a total of 65 ton of salt. We started the season with a full barn of salt which was about 400 ton and about 100 ton of sand/salt mixture. After each storm, the equipment was wash and serviced for the next storm.

We have been going around picking up Christmas trees a couple times a week when possible. Just a reminder that the last day the street dept. will be picking up Christmas Trees will be January 31, 2022.

We blacktopped the ditch line where the sewer dept installed a new sewer line at 27 Elm Street.

A motion to accept the Street Department's Report as read by Street Superintendent Charles Bono was made by Trustee Brian J. Boone, seconded by Trustee Anthony Laspina. Motion unanimously passed.

**WATER REPORT:** Village Water Commissioner, Gary A. Green Jr. read the Water Department report as follows:

### **WATER REPORT**

1. Daily filter plant & well operations continue.
2. Twice per week filter cleaning of the membranes continues.
3. Monthly samples taken to the lab.
4. Mark outs for dig safe NY continues.
5. We went around system wide cleaning the main line valve boxes which takes about a week to do. In case of an emergency, we can shut down quickly and it serves as a reminder where all the valves are.
6. We worked with a contractor to relocate service line and install new meter at 7 Sanford Ave.
7. Quarterly water meters were read.
8. Walton lake is 1 inch below pin level.

Gary Green stated that the water meter replacement program is on hold right now. There is a limited supply now due to Covid because there is a high demand for the chips that are in the end point unit of the meter. The end points are not available for purchase. There has been a shortage since June 2021 and there is no timeframe on when these will be available again. There are currently 20 meters remaining that he is saving if someone has a broken meter.

A motion to accept the Water Department's report as read by Water Commissioner Gary Green A. Green Jr. was made by Trustee Alan Battiato, seconded by Trustee Brian J. Boone. Motion unanimously passed.

**PARK & RECREATION REPORT:** No report

**OLD BUSINESS: 21-31 Resolution to Certify Zoning Map TABLED**

**NEW BUSINESS:**

**22-1 RESOLUTION AMENDING FEE SCHEDULE**

A meeting of the Village Board of the Village of Chester was convened on **January 10, 2022, at 7:00 p.m.**

The following Resolution was duly offered and seconded to wit:

**RESOLUTION AUTHORIZING AMENDED FEE SCHEDULE**

**WHEREAS**, pursuant to the Village of Chester Code Section 47-2, certain fees are set by the Village Board of Trustees and may be amended from time to time by Resolution of the Village Board.

**NOW, THEREFORE**, it is resolved by the Village Board as follows:

Section 1. The “WHEREAS” paragraph is incorporated herein by reference as though set forth in full herein.

Section 2. The Village Board hereby approves the amended fee schedule in the form annexed to this Resolution.

Section 3. The Mayor and any officer, employee or consultant as directed by the Mayor is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution, including but not limited to, distribution and publication of the annexed fee schedule as necessary.

Section 4. This Resolution shall take effect immediately.

**Introduced By:** Trustee, Anthony Laspina

**Seconded By:** Trustee, Alan Battiato

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Christopher Battiato	[ X ]	[ ]	[ ]	[ ]
Trustee Alan Battiato	[ X ]	[ ]	[ ]	[ ]
Trustee Elizabeth Reilly	[ ]	[ X ]	[ ]	[ ]
Trustee Brian Boone	[ X ]	[ ]	[ ]	[ ]
Trustee Anthony Laspina	[ X ]	[ ]	[ ]	[ ]

The Resolution was thereupon duly adopted.

Richard Robillard of 103 Main Street is a member of the Chester Kiwanis. He is also the Race Director of the Kiwanis 5K. He came before the board to seek board approval for the 27<sup>th</sup> Annual Chester Kiwanis 5K Walk/Run scheduled for May 28, 2022. Richard Robillard asked if the electronic sign by the firehouse could be used to advertise the race a few days prior. Chief McGuire stated that he can ask the Town of Chester Police Department.

**22-2 Resolution Authorizing 2022 Chester Kiwanis Hambletonian 5K Walk/Run 2022**

**WHEREAS**, the Chester Kiwanis Club (the "Applicant") has requested the use of Main Street in the Village of Chester for the 27<sup>th</sup> Annual Chester Kiwanis' Hambletonian 5K Walk/Run on Saturday, May 28, 2022 (the "Event") from 8:45 am to 12:00; and

**WHEREAS**, the Applicant has promised to provide the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured (the "Insurance Certificate"),

**NOW, THEREFORE**, be it hereby

**RESOLVED**, that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted, subject to the Applicant providing the Village with the Insurance Certificate in a form satisfactory to the Village.

Introduced By: Deputy Mayor, Elizabeth A. Reilly

Seconded By: Trustee, Alan Battiato

On a vote of 5 to 5, the resolution was adopted.

**CALENDAR:**

Village Snow Ordinance in effect November 1, 2021, through April 15, 2022.

Removal of Bulk Items – Ended November 30, 2021, and starts up April 1, 2022.

**PUBLIC COMMENT:**

**Patricia Salerno, 11 Hambletonian Avenue** wanted to know if there is any update on Nexans. There are still large trucks that drive by Hambletonian Avenue. Mayor Christopher Battiato stated that they are in the process of completing their move, is not sure if it is officially complete yet. Mayor Christopher Battiato stated that Village Code Enforcement Officer John Orr would know more but unfortunately, he wasn't at the meeting. Mayor Christopher Battiato requested that Patricia Salerno reach out to Village Code Enforcement Officer John Orr directly.



A motion to go into executive session at 7:29pm was made by Trustee Alan Battiato, seconded by Deputy Mayor Elizabeth A. Reilly.

A motion to close executive session at 8:45pm was made by Trustee Alan Battiato, seconded by Deputy Mayor Elizabeth A. Reilly.

Respectfully,

Jennifer Cruz  
Deputy Clerk