

# Village of Chester Application for Building Permit

47 Main Street, Chester, NY 10918

Telephone: 845-469-2388 / Fax: 845-469-5999

Email – [building@villageofchesterny.com](mailto:building@villageofchesterny.com)

Permit # \_\_\_\_\_

Date \_\_\_\_\_

Application ID # \_\_\_\_\_

**1. Project Location:** Tax Map number: \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Street address: \_\_\_\_\_

**2. Applicant / Primary Contact:** \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Applicant is (check one or more):  Owner  Agent  Engineer/Architect  
 Contractor  Other - specify: \_\_\_\_\_

**3. Property Owner's Name:** \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_

**4. Contractor's Name:** \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Insurance Certificates Provided:  General Liability  Worker's Compensation  
\*\* Insurance certificates must be submitted with this application with the Village of Chester added as a Certificate Holder. No permit will be reviewed or issued unless this is provided.

**5. NYS Licensed Professional** who drew the plans being submitted in support of this application:  
Name: \_\_\_\_\_  RA  PE License # \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**6. Nature of work** - Check all that apply:  New Building  Addition  Alteration  Change of Use  
Describe previous and/or proposed use of facility: \_\_\_\_\_  
Square footage of proposed work area: \_\_\_\_\_  
Description of proposed work: \_\_\_\_\_  
\_\_\_\_\_

**7. Applicant Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

**8. Approval of this application is for full compliance with Municipal Ordinances, Rules / Regulations, the New York State Building Construction Code, the accompanying drawings / specifications and such conditions as may be noted under the following "Remarks."**

No building shall be used in whole or in part until a Certificate of Occupancy shall have been granted by the Building Inspector or Code Enforcement Officer.

**Remarks** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Application Approved** \_\_\_\_\_, **Code Enforcement Officer**

**Application Fee \$** \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ **Total Due: \$** \_\_\_\_\_