

**Board of Trustees
Monthly Meeting Minutes
February 6, 2023**

The Board of Trustees of the Village of Chester held its monthly meeting at the Village of Chester, 45 Main Street, Chester, NY conference room at 7:00 pm, on Monday, February 6, 2023.

Members present: Mayor Christopher Battiato, Deputy Mayor Elizabeth A. Reilly, Trustee Alan Battiato, Trustee Brian J. Boone, and Trustee Anthony Laspina.

Also present: Deputy Clerk Jennifer Cruz, Water Commissioner Gary A. Green Jr., Village Street Superintendent Charles Bono, Chief Timothy McGuire, Village Code Enforcement Officer John Orr, and Village Attorney, Brian Nugent. Clerk/Treasurer Angela O'Neill was absent.

CALL THE MEETING TO ORDER:

Mayor Christopher Battiato called the meeting to order.

Mayor Christopher Battiato stated that we are going to revisit the public hearing that was left open last month to see if there are any questions or concerns about the zoning changes or if Village Code Enforcement Officer John Orr has anything to add.

Village Code Enforcement Officer John Orr stated that there was a good meeting on a lot of the zoning changes and on the zoning code itself. We're working through a lot of good ideas on that; some pre-existing, non-conforming, allowing them to do one time expansion. We're working on what percentage of that will be; we're looking at some lock coverage issues and adjusting a lot of things once we get them all together.

Mayor Christopher Battiato stated hopefully our planner Lanc and Tully who has been looking over our new Comprehensive Plan will be here the next time this comes up to make sure that everything we're looking to do jives with it. Kristen O'Donnell should be able to give us a heads up on how that's moving along. We will not draft a local law next month since Kristen O'Donnell must go through all the changes first. We will have something to present next month but it won't be in a local law format yet, but hopefully it will be moving forward.

Gordon Shehab of 68 High Street mentioned there's a property that I think you might be representing at the lumberyard across the street from the Gulf station on Brookside Avenue. I think that was one of the properties that they wanted to make a B-1 to B-2 category. If it goes from B-1 to B-2, are there any standards regarding all the lumber and all the items that's a big mess right on the curb side? It would be great if they could remove it. Brookside Ave is a nice Avenue, it has lots of stores, but that seems like an eyesore. I'm just wondering if the zoning changed if there would be more restrictions or if they can keep it more orderly.

Village Code Enforcement Officer John Orr stated if we were to change the zone, they would be pre-existing non-conforming. They would still be under any requirements from the M district but they'd be B2 district so there wouldn't be anything right away that would put forth in the change. Mayor Christopher Battiato stated that it wouldn't hurt to have them clean up the debris.

A motion to schedule the Public Hearing on March 13, 2023, was made by Deputy Mayor, Elizabeth A. Reilly, seconded by Trustee, Alan Battiato.

Mayor Christopher Battiato opened the meeting at 7:01pm, lead with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Christopher Battiato noted that the audit of January 2023, Village's monthly bills for approval was complete.

A motion to pay the audited bills of January 2023, was made by Trustee, Anthony Laspina, seconded by Trustee, Alan Battiato. Motion unanimously passed.

APPROVAL OF MINUTES: Approval of Monthly Meeting Minutes January 9, 2023, meeting.

A motion to accept the approval of the monthly meeting minutes for January 9, 2023, was made by Trustee Brian J. Boone, seconded by Trustee Alan Battiato. Motion unanimously passed.

POLICE REPORT: Chief Timothy McGuire read police report as follows:

1. Personnel:

- Nothing to report.

2. Citizen Issues:

- Nothing to report.

3. Public Safety Issues:

- Officers have been out enforcing the NYS Vehicle and traffic laws, 539 tickets were issued for the month.

4. Facilities:

- Nothing to report.

5. Equipment:

- Heard back from the legal department for Orange County in reference to the tablet for 724. The intermunicipal agreement should be in our possession in the next few days.

6. Vehicles:

- Catalytic converters on unit 726 and 725 went bad. All catalytic converters were covered under warranty and replaced without issue. The cars were down for a couple days at separate times for the repair.

7. Other:

- Recruit Bulson and Recruit Hulse have graduated from the Police Academy. Officer Bulson started his first shift this evening, the 2pm-10pm shift and Officer Hulse begins tomorrow on the 6am-2pm shift. They begin with 20 shifts mandated by NY DCJS to complete their certification. After those shifts, they will be moving into our 48 shift Field training Program with a projected end time of beginning to middle of May.

8. Department Activity:

Call Type	<u>January</u>	<u>2023</u>		
Calls for Service	189	189		
Criminal Cases	40	40		
Arrests	30	30		
Traffic Accidents	7	7		

A motion to accept the Police report as read submitted by Chief Timothy McGuire was made by Deputy Mayor, Elizabeth A. Reilly Trustee, seconded by Anthony Laspina. Motion unanimously passed.

BUILDING REPORT: Village Code Enforcement Officer John Orr read his report as follows:

Steris – Nucifora Blvd.

1– Site work continues. Steris will probably be there a year to a year and a half. The equipment that's going to do the Eyebeam radiation isn't going to be here for at least another nine months. They're hoping to get as much done but we're still going to see some activity.

92 Main Street

- 1- Work continues. We're debating over the sign location at this point. They don't agree with my determination so they're going to be coming in to see the ZBA to see if the ZBA agrees with my determination.

12 Greycourt Ave Chester Ag

- 1- Site work continues.
- 2- Steel will be going up soon.

9 Railroad Avenue

- 1- Issued permit for demolition of areas effected by fire damage.

37 Hudson

1- Project almost complete.

1 Howland

1- No work has started.

18 Railroad Ave

1- Issued permit for new store. Pet Grooming.

On 2/6/2023, I received the permit application for a florist. They will be at the corner of Academy and Main Street.

Deputy Mayor, Elizabeth A. Reilly mentioned that there's also a sign of a potential new floral shop on Brookside.

Village Code Enforcement Officer John Orr stated he hasn't seen that one yet but will look at it on 2/7/2023. They haven't called on that second flower shop yet. State Floodplain Managers Association Conference is going to be April 18-20 in Syracuse NY. I'll get some more information to obtain approval beforehand.

Deputy Mayor Elizabeth A. Reilly asked Village Code Enforcement Officer John Orr if he received a demolition permit for the corner of Hudson and N. Hudson St. It seems they took a garage down. Village Code Enforcement Officer John Orr stated they are putting up a bigger garage, but the permit wasn't issued yet.

Mayor Christopher Battiato asked if there is any word on the bowling alley. Village Code Enforcement Officer John Orr said the mall was at the work session. Tractor Supply is taking the whole space. They're going to be changing the entrance a little bit. We sent them back and said make sure Tractor Supply is okay with everything you're bringing forth because we've always had a battle with them with the outside storage/outside sales.

Popeye's fast-food restaurant is looking to go in on Brookside Avenue.

A motion to accept Village Code Enforcement Officer John Orr's report as read by Village Code Enforcement Officer John Orr was made by Deputy Mayor Elizabeth A. Reilly, seconded by Trustee, Brian J. Boone. Motion unanimously passed.

STREET REPORT: Village Street Superintendent, Charles Bono read the Street Department report as follows:

We were called out 2 times during the month of January to deice and clear the streets. During the month of January, we used a total of 20 ton of salt. Year to date we have used over 150 ton of salt and 35 ton of sand/salt mix. After each storm, the equipment was washed and serviced for the next storm.

During the month we have been going around picking up Christmas trees one or two times a week.

We spent a few days cutting down trees at the dump and finished cutting down dead trees on Leone Lane.

The installation of our generator has been completed and it is up and running.

Mayor Christopher Battiato stated that he received a video from Emmanuel St Arromand regarding the street crossing by Lowe's. The lights are changing but the crosswalk is not. This doesn't give the pedestrians enough time to get across the road. I just wanted to make sure that we touch base with the state again.

Street Superintendent Charles Bono called DOT this afternoon and asked for Pete, but Pete wasn't in. He made a call to the Traffic Operations Unit and spoke to a gentleman up there by the name of Dennis. He said he was going to have a submitted repair order and that he would have somebody come down. Joe McFadden called Street Superintendent Charles Bono. He's a DOT man that does all the work in this area, and he told me that he would come down tomorrow to check it out. Apparently, he was down here not too long ago, and he said that there was a problem with the pedestrian button. He's not sure whether that's malfunctioning again, but I did ask him to call me and to let me know what's the problem.

A motion to accept the Street Department's Report as read by Street Superintendent Charles Bono was made by Trustee, Anthony Laspina, seconded by Deputy Mayor, Elizabeth A. Reilly. Motion unanimously passed.

WATER REPORT: Water Commissioner, Gary A. Green, Jr read the Water Department report as follows:

1. Daily filter plant & well operations.
2. Twice per week filter cleaning.
3. Monthly samples were taken to the lab.
4. Mark outs for dig safe NY.
5. Quarterly samples were taken to the lab for testing.
6. Meter replacement continues.
7. Backflow preventer testing continues.
8. We changed the chlorine lines at both the Well and the Plant.
9. Maintenance was performed on the air compressor at the plant.
10. Walton lake is 1 inch below pin level.

A motion to accept the Water Commissioner's report was made by Trustee Brian J. Boone, seconded by Trustee, Alan Battiato. Motion unanimously passed.

PARK & RECREATION REPORT:

- a. Fundamentals of Drawing Class: February 14 – March 28, 2023, Tuesdays 1PM-3PM. Fee \$90/resident \$100 non-resident (no refunds after February 3, 2023). Call or Text Michelle @ 845-325-7227.
- b. Cape Cod, MA Trip June 12 – June 16, 2023: Please call Michele @ 845-469-7000, Ext. 332.

23-03 RESOLUTION OF THE VILLAGE BOARD FOR THE MAYOR TO EXECUTE AGREEMENT WITH COMMUNITY DEVELOPMENT SOLUTIONS

WHEREAS the Village Board of the Village of Chester (“Village Board”) desires to upgrade its current Laserfiche Cloud system to a more comprehensive and developed Cloud SaaS solution; and

WHEREAS, to accomplish such, the Village must enter into a transition agreement with Community Development Solutions (“CDS”) regarding the Laserfiche Software currently used in the Village; and

WHEREAS the final Agreement regarding said work has been presented to the Village and is now ready for execution; and

NOW, THEREFORE, BE IT RESOLVED: that:

- Section 1. All “Whereas” clauses are hereby incorporated by reference as though set forth in full herein.
- Section 2. The Village Board hereby authorizes the Mayor, or his designee, to execute any documents necessary to enter into the proposed agreement with CDS in a final form approved by Village Counsel.
- Section 3. The Mayor or any other officer, employee or consultant as directed by the Mayor are authorized to take any and all necessary actions to carry out the provisions of this Resolution.
- Section 4. This Resolution shall be effective immediately.

Introduced By: Trustee, Alan Battiato

Seconded By: Trustee, Anthony Laspina

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Christopher Battiato	[X]	[]	[]	[]
Deputy Mayor Elizabeth A. Reilly	[X]	[]	[]	[]
Trustee Alan Battiato	[X]	[]	[]	[]
Trustee Brian J. Boone	[X]	[]	[]	[]
Anthony LaSpina	[X]	[]	[]	[]

On a vote of 5 to 0 the resolution was adopted.

The Resolution was thereupon duly adopted.

CALENDAR:

1. Village Snow Ordinance in effect November 1, 2022, thru April 15, 2023
2. Village Hall Offices will be closed on Monday, February 13, 2023 (Lincoln's B-Day) and Monday, February 20, 2023 (President's Day).

PUBLIC COMMENTS:

Deputy Mayor, Elizabeth A. Reilly stated that the Historical Society would like to apply for a grant for signage through the Orange County Tourism. The grant must be done through a municipality since it's only offered to municipalities. The Historical Society will do the grant writing and will be responsible for everything if the village will sponsor the grant. The grant is up to \$4999, applications have already been sent out and will be accepted until October 30, 2023. The grant will be awarded to municipalities that will use the funds provided for promotion or execution of a tourism event or indoor activity that will result in the attraction of visitors to Orange County.

A motion to adjourn the meeting at 7:26PM to go into executive session for personnel issues was made by Trustee, Alan Battiato and seconded by Deputy Mayor, Elizabeth A. Reilly. A motion to close executive session was made by Trustee, Brian Boone and seconded by Trustee, Alan Battiato @ 9:00PM.

Respectfully,



Jennifer Cruz
Deputy Clerk